

Town of Melbourne Beach

REGULAR TOWN COMMISSION MEETING Wednesday, July 16, 2025 at 6:00 p.m. COMMUNITY CENTER – 509 OCEAN AVENUE

PUBLIC NOTICE AGENDA

Commission Members:

Mayor Alison Dennington
Vice Mayor Dawn Barlow
Commissioner Robert Baldwin
Commissioner Anna Butler
Commissioner Tim Reed

Staff Members:

Town Manager Elizabeth Mascaro
Town Attorney Ryan Knight
Town Clerk Amber Brown

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance and Moment of Silence**
4. **Meeting Agenda – Additions/Deletions/Changes**
5. **Proclamations/Awards**
6. **Presentations by Special Guests (Maximum of 5 Minutes)**
 - A. Presentation by the Environmental Advisory Board on the proposed changes to the landscaping and trees ordinance
7. **Public Comment (Non-Agenda Items)**

After being acknowledged by the Mayor, members of the public should state their name and address for the record. The Commission encourages citizens to prepare their comments in advance. Each individual will have three (3) minutes to address the Commission on any topic(s) related to Town business, not on the Agenda.
8. **Consent Agenda**
 - A. Approval of the Town Commission Workshop minutes May 14, 2025
 - B. Approval of the Town Commission Budget Workshop minutes May 27, 2025
 - C. Approval of the second Special Town Commission Meeting minutes June 2, 2025
 - D. Approval of the third Special Town Commission Meeting minutes June 2, 2025
 - E. Approval of the Town Commission Workshop minutes June 17, 2025

- F. Appointment of Jennifer Lervold as a board member on the Technology Advisory Board
- G. Appointment of Gail Gowdy as a board member on the Technology Advisory Board
- H. Notice to residents – The second reading of Ordinance 2025-02-Proposed Amendments to the Charter will be on July 22, 2025 at 6:00 pm – Town Clerk Amber Brown

9. Public Hearings/Special Orders

10. Unfinished Business

- A. Discussion on the proposed ordinance language for owner-occupied short-term rentals and life safety issues or revisions – Town Attorney Ryan Knight
- B. Discussion on the proposed amendments to the sign ordinance – Town Attorney Ryan Knight
- C. Consideration of the proposals from the RFP for Town Manager Executive Search Services – Town Attorney Ryan Knight

11. New Business

- A. Consideration to amend Town Policies and Procedures regarding grant applications – Commissioner Tim Reed
- B. Consideration of an ordinance amendment for Sixth Ave parking enforcement – Vice Mayor Dawn Barlow
- C. Consideration to solicit quotes to repair the Sixth Ave seawall – Commissioner Robert Baldwin

12. Finance/Budget Report

13. Town Staff/Board Reports

- A. Building Department
- B. Public Works Department
- C. Code Enforcement
- D. Fire Department
- E. Police Department
- F. Town Clerk
- G. Town Attorney
- H. Town Manager

14. Commission Reports

- A. Mayor Alison Dennington
- B. Vice Mayor Dawn Barlow

15. Task List

16. Adjournment

PURSUANT TO SECTION 286.0105, FLORIDA STATUTES, THE TOWN HEREBY ADVISES THE PUBLIC THAT: In order to appeal any decision made at this meeting, you will need a verbatim transcript of the proceedings. It will be your responsibility to ensure such a record is made. Such person must provide a method for recording the proceedings verbatim as the Town does not do so. In accordance with the Americans with Disability Act and Section 286.26, Florida Statutes, persons needing special accommodations for this meeting shall, at least 5 days prior to the meeting, contact the Office of the Town Clerk at (321) 724-5860 or Florida Relay System at 711.