



Town of Melbourne Beach

Town of Melbourne Beach Employment Opportunities:

POSITION: PUBLIC WORKS MAINTENANCE TECH I

Full Time Position. This position is responsible for the maintenance of town streets, street signs, town parks, town playground equipment, town buildings and the town's stormwater system.

Essential Job Functions:

- Performs routine maintenance and repairs to stormwater drains and baffle boxes.
- Performs routine street maintenance to include: operation of street sweeper to remove debris, locate and repair holes in road asphalt; locate and repair broken curbs; and locate and repair sidewalks, install street signs.
- Responsible for the operation and maintenance of a variety of power tools including but not limited to: chain saw, air compressor, hand held drill, chop saw, weed eater, and concrete mixer.
- Responsible for the use of hand held tools including but not limited to: hammer, paint brush, screw driver, rake, sledge hammer.
- Ability to drive and operate Town owned vehicles including but not limited to: pick-up truck, bucket truck, tractor with lift bucket, backhoe and dump truck.
- Perform painting, carpentry, plumbing, drywall, electrical, and irrigation work, and HVAC troubleshooting.
- Perform park maintenance including but not limited to: mowing, pruning, fertilizing, weeding, trimming, edge, plant installation and removal, tree trimming, mulching, trash pick-up and removal.

Required By the Position:

- Must have a valid Florida Driver's License.
- Ability to work in the United States.
- Must be knowledgeable in a variety of semi-skilled and skilled maintenance tasks.
- Must be able to understand and follow oral and written directions.
- Must be able to work independently or with other employees.
- Must be able to perform manual labor, including lifting heavy objects of 50lbs.
- Must have a High School Diploma or equivalent.
- Safety procedures and practices are required including but not limited to the use of : Masks, gloves, goggles and other safety equipment as required.
- Other duties as assigned by Public Works Supervisor or Public Works Director.
- Must be able to use a computer.

- Must be able to interact with the public in a professional and courteous manner.
- Must be available on weekends and evenings for special projects or emergency situations as required by the Public Works Supervisor or Public Works Director.
- All other duties as assigned.

Physical Demands

- Must be able to perform manual labor, including standing, stooping, bending, digging, sitting, carrying, dragging, climb a ladder and lifting heavy objects of at least 50lbs.
- Must be able to work in all weather conditions including extreme heat, rain, and cold. Must be available for emergencies such as pre and post hurricanes, down trees and blocked streets.
- The employee will be exposed to but not limited to: noise, dust, dirt, grease, machinery with moving parts, chemicals, paint, fertilizer, stain, gasoline, oil.

Hours: Monday through Friday, 7:00AM -3:30PM, 30 minutes for lunch,

Salary: \$35,360.00 - \$37,440 per year (Salary based on experience)

Benefits: Health insurance, Life insurance, Paid time off, Retirement plan

This position is open until filled, Qualified Applicants Only Please.

Applicants must submit a completed employment application for the Town of Melbourne Beach, a detailed resume, salary history, and the names and contact information of three work-related references to:

Town of Melbourne Beach
ATTN: Jennifer Kerr, Finance Manager
507 Ocean Ave, Melbourne Beach, FL 32951
Finance@melbournebeachfl.org

Employment applications may be obtained at: www.melbournebeachfl.org
or in person at: 507 Ocean Avenue, Melbourne Beach, Florida.

Equal Opportunity Employer and a Drug Free Workplace