

## **Changes to FY27 Tentative-Draft Budget Pages**

### **Statement of Revenues and Expenditures Page 4:**

Public Safety:

Law Enforcement (21) Capital Items – amount decreased from \$39,450 to \$21,007

Transfer to Long Term Capital (21) – amount decreased from \$39,450 to \$21,007

### **Statement of Revenues Page 5:**

125-24-322.00.00 Building Permits decreased from \$201,000 to \$200,000

125-24-322.10.00 Zoning Plan Review decreased from \$3,500 to \$650

125-24-322.10.10 P&Z Review increased from \$650 to \$3,500

### **Workforce (HR) Calculations Worksheet Page 7a:**

Changes to the Police Total – Workbook calculations were not capturing the correct cells.

Health column for Finance Clerk, Deputy Town Clerk, Fire Captain, and Maintenance Worker was missing.

Totals for these items in the Department section of the budget do have the correct amounts.

### **Fund 001 Dept 21 Page 20:**

001-21-50014.00 Salaries Overtime increased from \$21,000 to \$49,000

001-21-500.14.16 Contingency decreased from \$20,000 to \$5,000

001-21-500.21.00 Taxes increased from \$73,210 to \$74,286

001-21-500.22.02 Police Pension increased from \$222,210 to \$225,481

001-21-581.00.00 Transfer Out to LTC decreased \$39,450 to \$21,007

The total expenditure remains the same.

### **Fund 001 Dept 21 Page 23:**

001-21-520.64.01 Capital Outlay decreased from \$5,000 to \$0

001-21-581.00.00 Transfer Out decreased from \$39,450 to \$21,007

### **Fund 125 Dept 24 Statement of Revenues Page 39:**

125-24-322.00.00 Building Permits Revenue decreased from \$220,000 to \$200,000

08/05/2026

125-24-322.10.00 Zoning Review Revenue increased from \$100 to \$650

125-24-322.10.10 Site Plan Review P&Z decreased from \$8,000 to \$3,500

Current Expense changed from \$216,963.02 to \$ 237,945.03 for FY25 and from \$239,962.00 to \$158,544.73 in FY26.

**Fund 125 Dept 24 Statement of Revenues Page 39 continued:**

Revenues over Expenses in FY25 changed from -\$67,135.74 to \$46,153.73

Current Revenues in FY26 changed from \$205,332.60 to \$210,462.47 and Revenues over Expenses changed from -\$34,629.40 to \$51,917.75.

Current Revenue in FY27 changed from \$259,300.00 to \$229,250.00 and Revenues over Expenses changed from \$40,938.00 to \$10,938.00.

**Fund 125 Dept 24 Statement of Revenues Page 40:**

Ending Cash Balance 9/30 for FY26 changed to \$0.00

Beginning Cash Balance 10/01 for FY27 changed to \$0.00

**Fund 175 Dept 75 Ryckman PK Parking Expenses Page 49 & 50:**

175-75-575.50.00 Recreation Programs (free) increased from \$10,320.00 to \$14,300.00

Expenditure total increased from \$107,470.00 to \$111,450.00

Yoga is requesting an increase from one class a week at \$75 a class to two (2) classes a week.

My Musical Tree is requesting an increase from \$60 a class to \$70 a class.

**TOWN OF MELBOURNE BEACH**  
**GENERAL FUND 001 and BUILDING FUND 125**  
**STATEMENT OF REVENUES AND EXPENDITURES**  
**FISCAL YEAR 2027 TENTATIVE-DRAFT BUDGET**

| Department Funds & Descriptions                           |                         | FY24<br>Budget   | FY25<br>Budget   | FY26<br>Budget   | FY27<br>Budget   | Long Term<br>Capital Items |
|-----------------------------------------------------------|-------------------------|------------------|------------------|------------------|------------------|----------------------------|
|                                                           | FY Millage Rate Applied | 4.5700           | 4.4770           | 4.6000           | 4.6000           |                            |
| <b>REVENUE</b>                                            |                         |                  |                  |                  |                  |                            |
| Taxes ACTUAL                                              |                         | 3,745,412        | 3,818,033        | 4,061,675        | 4,242,463        |                            |
| Licenses & Permits                                        |                         | 283,275          | 258,480          | 263,450          | 243,000          |                            |
| Intergovernmental                                         |                         | 348,300          | 385,000          | 339,400          | 341,671          |                            |
| Services                                                  |                         | 268,000          | 73,000           | 75,500           | 75,500           |                            |
| Fines & Forfeitures                                       |                         | 28,200           | 12,000           | 27,000           | 11,250           |                            |
| Miscellaneous Income                                      |                         | 249,000          | 35,500           | 526,495          | 82,213           |                            |
| Transfer in from Fund 172 to Fund 001 Dept 22 Fire Salary |                         |                  |                  |                  | 64,053           |                            |
| <b>TOTAL REVENUE</b>                                      |                         | <b>4,923,187</b> | <b>4,582,113</b> | <b>5,293,520</b> | <b>5,060,150</b> |                            |
| <b>EXPENDITURES</b>                                       |                         |                  |                  |                  |                  |                            |
| <b>GENERAL GOVERNMENT</b>                                 |                         |                  |                  |                  |                  |                            |
| Legislative (11)                                          |                         | 262,612          | 197,427          | 268,899          | 284,626          |                            |
| Executive (12)                                            |                         | 218,072          | 225,077          | 263,662          | 266,718          |                            |
| Finance (13)                                              |                         | 232,171          | 229,534          | 176,617          | 276,430          |                            |
| Legal Counsel (14)                                        |                         | 107,000          | 125,200          | 150,240          | 159,300          |                            |
| Comprehensive Planning -Town Planner (15)                 |                         | 26,000           | 35,000           | 9,000            | 55,000           |                            |
| General Services (19)                                     |                         | 677,571          | 495,246          | 599,290          | 489,929          | 57,000                     |
| Public Works (41)                                         |                         | 456,148          | 466,768          | 483,998          | 491,811          |                            |
| <b>TOTAL GENERAL GOVERNMENT</b>                           |                         | <b>1,979,574</b> | <b>1,774,262</b> | <b>1,951,706</b> | <b>2,003,814</b> |                            |
| <b>PUBLIC SAFETY</b>                                      |                         |                  |                  |                  |                  |                            |
| Law Enforcement (21)                                      |                         | 1,245,202        | 1,371,738        | 1,602,917        | 1,661,668        | 21,007                     |
| Fire Control (22)                                         |                         | 399,482          | 401,553          | 699,738          | 791,882          |                            |
| Bldg. Dept. (125)                                         |                         | 215,696          | 247,455          | 233,204          | 216,312          |                            |
| Code Enforcement (29)                                     |                         | 27,497           | 106,000          | 71,452           | 88,717           |                            |
| <b>TOTAL PUBLIC SAFETY</b>                                |                         | <b>1,887,877</b> | <b>2,126,746</b> | <b>2,607,211</b> | <b>2,760,579</b> |                            |
| <b>OTHER</b>                                              |                         |                  |                  |                  |                  |                            |
| Transfer to Fund 351 Road Paving Dept. (19)               |                         | 417,525          |                  | 52,000           | 52,000           | Capital Items              |
| Transfer to Fund 341 Stormwater Dept. (11)                |                         |                  |                  | 8,257            |                  | Capital Items              |
| Transfer to Fund 341 Stormwater Dept. (13)                |                         |                  |                  | 89,242           |                  | Capital Items              |
| Transfer to Fund 341 Stormwater Dept. (19)                |                         |                  |                  | 130,000          |                  | Capital Items              |
| Transfer to Fund 341 Stormwater Dept. (21)                |                         |                  |                  | 50,000           |                  | Capital Items              |
| Transfer to Fund 341 Stormwater Dept. (22)                |                         |                  |                  | 10,000           |                  | Capital Items              |
| Transfer to Fund 341 Stormwater Dept. (41)                |                         |                  |                  | 15,000           |                  | Capital Items              |
| Transfer to Long Term Capital Dept (19)                   |                         | 77,000           | 7,500            |                  | 5,000            | Capital Items              |
| Transfer to Long Term Capital Dept (21)                   |                         | 15,000           |                  | 30,000           | 21,007           | Capital Items              |
| Transfer to Long Term Capital Dept (22)                   |                         | 36,500           | 35,000           | 25,000           |                  | Capital Items              |
| Transfer to Long Term Capital Dept (41)                   |                         | 10,000           |                  | 4,222            |                  | Capital Items              |
| Transfer to Long Term Capital Dept (42)                   |                         | 4,250            |                  | -                | -                | Capital Items              |
| Transfer to Long Term Capital Fund 172                    |                         | 1,400            |                  |                  |                  |                            |
| Transfer to Long Term Capital Fund 175                    |                         | 1,500            |                  |                  |                  |                            |
| Transfer to Fund 104 EAB                                  |                         | 5,500            |                  | 500              |                  |                            |
| Transfer to Fund 107 Parks Board                          |                         |                  |                  | 500              |                  |                            |
| Transfer to Fund 390 Ryckman House                        |                         |                  |                  | 500              |                  |                            |
| Transfer to Fund 391 Old Town Hall                        |                         |                  |                  | 500              |                  |                            |
| Transfer to Fund 124 Bldg Edu from Fund 001               |                         | 800              | 500              | 500              | 1,000            |                            |
| Transfer to Fund 125 from Fund 001                        |                         |                  | 22,000           | 500              | 500              |                            |
| Transfer from Fund 125 Building Dept to Fund 001          |                         |                  |                  |                  | -                |                            |
| Transfer from Fund 175 to Fund 351                        |                         | 20,000           |                  |                  |                  |                            |
| Transfer to Fund 341 Stormwater                           |                         | 319,336          | 500,000          | 208,207          | 100,000          |                            |
| Transfer to Fund 201 Bond Debt Service                    |                         | 116,925          | 116,925          | 110,175          | 116,250          |                            |
| <b>TOTAL OTHER TRANSFERS</b>                              |                         | <b>638,211</b>   | <b>681,925</b>   | <b>734,603</b>   | <b>295,757</b>   |                            |
| <b>TOTAL EXPENSES</b>                                     |                         | <b>4,923,187</b> | <b>4,582,923</b> | <b>5,293,520</b> | <b>5,060,150</b> |                            |
| <b>REVENUES OVER EXPENDITURES</b>                         |                         | <b>-</b>         | <b>-</b>         | <b>-</b>         | <b>0</b>         |                            |

**TOWN OF MELBOURNE BEACH  
GENERAL FUND AND MAJOR FUNDS  
STATEMENT OF REVENUES  
FY2027 TENTATIVE-DRAFT BUDGET**

| REVENUE          | Departments, Funds & Descriptions           | FY24 Actual      | FY25 Actual      | FY26 Actual      | FY27 Budget      |
|------------------|---------------------------------------------|------------------|------------------|------------------|------------------|
|                  |                                             | 97%              | 97%              | 97%              | 97%              |
|                  | <b>TAXES</b>                                | Voted 4.5700     | Voted 4.4770     | Voted 4.6000     | <b>4.6000</b>    |
| 001-00-311.00.00 | Ad Valorem Taxes ( <b>budgeted at 97%</b> ) | 2,657,356        | 2,832,059        | 3,065,012        | <b>3,239,313</b> |
| 001-00-312.41.00 | Local Option County Gas Tax                 | 122,443          | 118,232          | 100,499          | <b>95,500</b>    |
| 001-00-314.10.00 | Utility Services Tax FPL                    | 321,408          | 345,574          | 251,386          | <b>291,200</b>   |
| 001-00-314.30.00 | Utility Services Tax Water                  | 62,050           | 63,177           | 54,545           | <b>60,000</b>    |
| 001-00-314.40.00 | Utility Service Tax Gas                     | 183              | 651              | 657              | <b>650</b>       |
| 001-00-314.40.10 | Utility Services Tax Gas-AmeriGas           | 7,915            | 8,470            | 7,019            | <b>6,600</b>     |
| 001-00-314.40.20 | Utility Service Tax Gas -Suburban           | 1,598            | 1,625            | 1,436            | <b>1,300</b>     |
| 001-00-314.40.30 | Utility Service Tax Gas-Ferrell             | 4,032            | 3,932            | 3,500            | <b>3,000</b>     |
| 001-00-314.40.40 | Utility Service Tax-Sam's Gas               | 699              | 895              | 807              | <b>700</b>       |
| 001-00-315.00.00 | Communication Service Tax                   | 161,745          | 172,434          | 119,300          | <b>150,000</b>   |
| 001-00-316.00.00 | Business Tax                                | 13,400           | 14,046           | 12,250           | <b>14,000</b>    |
| 001-00-323.10.00 | Franchise Fees FPL                          | 244,072          | 253,202          | 131,432          | <b>227,200</b>   |
| 001-00-323.70.00 | Franchise Fees Solid Waste Residential      | 51,110           | 76,744           | 76,408           | <b>80,000</b>    |
| 001-00-323.70.10 | Franchise Fee Solid Waste Commercial        | 16,038           | 24,134           | 15,998           | <b>20,000</b>    |
| 001-21-312.52.00 | Insurance Premium Tax                       | 50,513           | 57,172           | -                | <b>53,000</b>    |
|                  | <b>TOTAL TAXES</b>                          | <b>3,714,561</b> | <b>3,972,348</b> | <b>3,840,249</b> | <b>4,242,463</b> |

|                  |                                       |                |                |                |                |
|------------------|---------------------------------------|----------------|----------------|----------------|----------------|
|                  | <b>LICENSES &amp; PERMITS</b>         |                |                |                |                |
| 125-24-322.00.00 | Building Permits                      | 185,491        | 216,997        | 179,320        | <b>200,000</b> |
| 125-24-322.00.01 | Permit Search Request                 | 15             | 300            | 3,825          | <b>500</b>     |
| 125-24-322.10.00 | Zoning Plan Review                    | 375            | 450            | 50             | <b>3,500</b>   |
| 125-24-322.10.10 | P&Z Plan Review                       | 1,739          | 5,348          | 14,379         | <b>650</b>     |
| 125-24-322.20.00 | Building Plan Review                  | 1,875          | 1,050          | 875            | <b>200</b>     |
| 125-24-322.31.00 | BOA Advertising Costs                 | 275            | 629            | -              | <b>200</b>     |
| 125-24-322.31.20 | P&Z Advertising Costs                 | -              | -              | -              | <b>200</b>     |
| 125-24-329.00.00 | Permit Extensions, Addtl Inspections  | 11,294         | 17,065         | 3,458          | <b>3,000</b>   |
| 125-24-329.10.00 | BOA Variance Fees                     |                |                |                | <b>1,000</b>   |
| 125-24-353.00.00 | Polution Control                      | -              | 500            | -              | <b>0</b>       |
| 001-00-329.20.00 | Bonfire Permits                       | 900            | 1,600          | 1,525          | <b>1,400</b>   |
| 001-00-329.50.00 | LSV Registration                      | 2,400          | 2,600          | 2,100          | <b>1,900</b>   |
| 001-00-329.50.10 | LSV Permit Fee                        | 1,500          | 2,150          | 2,450          | <b>2,300</b>   |
| 001-22-322.30.00 | Fire Inspections                      | 5,520          | 4,060          | 710            | <b>2,150</b>   |
| 001-00-342.20.00 | Safety Inspection Vac Rentals         | 1,950          | 2,300          | 600            | <b>1,200</b>   |
| 001-00-342.20.10 | Safety Inspection Vac Rental Renewals | 2,100          | 4,735          | 5,600          | <b>5,300</b>   |
| 001-00-345.10.00 | Vacation Rental Application Fee       | 6,500          | 8,700          | 2,550          | <b>1,600</b>   |
| 001-00-345.10.10 | Vacation Rental Renewal Fee           | 4,900          | 12,615         | 14,400         | <b>14,400</b>  |
| 001-00-349.29.00 | Lien Search                           | 560            | 3,225          | 1,050          | <b>3,500</b>   |
|                  | <b>TOTAL LICENSES &amp; PERMITS</b>   | <b>227,393</b> | <b>284,324</b> | <b>232,892</b> | <b>243,000</b> |

|                  |                                |                |                |                |                |
|------------------|--------------------------------|----------------|----------------|----------------|----------------|
|                  | <b>INTERGOVERNMENTAL</b>       |                |                |                |                |
| 001-00-332.12.00 | FEMA Hurricanes                | 56,532         | 43,500         | 59,831         | <b>0</b>       |
| 001-00-334.10.00 | State FEMA                     | 4,224          | -              | 41,540         | <b>0</b>       |
| 001-00-334.20.00 | DEP Grant                      | -              | -              | -              | <b>0</b>       |
| 001-00-334.40.00 | Safety Grants FMIT             | 7,000          | 5,000          | 6,000          | <b>6,000</b>   |
| 001-00-335.12.00 | State Revenue Sharing Proceeds | 112,000        | 106,000        | 86,722         | <b>107,271</b> |
| 001-00-335.15.00 | Alcoholic Beverage Licenses    | 4,300          | 4,400          | 4,450          | <b>4,400</b>   |
| 001-00-335.18.00 | Half Cent Sales Tax Local Gov. | 225,000        | 230,000        | 143,101        | <b>224,000</b> |
|                  | <b>TOTAL INTERGOVERNMENTAL</b> | <b>348,300</b> | <b>388,900</b> | <b>341,644</b> | <b>341,671</b> |

|                  |                                      |               |               |                |               |
|------------------|--------------------------------------|---------------|---------------|----------------|---------------|
|                  | <b>SERVICES</b>                      |               |               |                |               |
| 001-00-342.10.21 | Police Services to Other Governments | -             | -             | 167,510        | <b>0</b>      |
| 001-21-347.90.01 | Special Events Law Enforcement       | 1,280         | -             | -              | <b>1,000</b>  |
| 001-21-337.20.00 | Law Enforcement MOU BCSB (SRO)       | 68,500        | 72,000        | 55,875         | <b>74,500</b> |
|                  |                                      |               | -             |                |               |
|                  | <b>TOTAL SERVICES</b>                | <b>69,780</b> | <b>72,000</b> | <b>223,385</b> | <b>75,500</b> |

| REVENUE                              | Departments, Funds & Descriptions | FY24          | FY25          | FY26          | FY27          |
|--------------------------------------|-----------------------------------|---------------|---------------|---------------|---------------|
| <b>FINES &amp; FORFEITURES</b>       |                                   |               |               |               |               |
| 001-21-351.00.00                     | Fines-Law Enforcement             | 5,504         | 14,598        | 9,465         | 10,000        |
| 001-21-351.13.00                     | Parking Tickets                   | -             | 75            | 1,675         | 1,000         |
| 001-21-351.13.10                     | Accident Reports                  | 230           | 414           | 412           | 250           |
| 125-24-354.00.00                     | Fines-Local Ordinance Violation   | 8,000         | 18,110        | -             | -             |
| 001-29-359.00.00                     | Fines-Code Fines & Forfeitures    | -             | -             | -             | -             |
| <b>TOTAL FINES &amp; FORFEITURES</b> |                                   | <b>13,734</b> | <b>33,196</b> | <b>11,551</b> | <b>11,250</b> |

|                             |                                                 |               |                |                |                |
|-----------------------------|-------------------------------------------------|---------------|----------------|----------------|----------------|
| <b>MISCELLANEOUS INCOME</b> |                                                 |               |                |                |                |
| 001-00-381.00.00            | Transfer from Reserves-Retirement / Leave       | 74,000        |                |                |                |
| 001-00-381.00.00            | Loan from Reserves Paid Fire Fighters Dept (22) |               |                |                | -              |
| 001-00-381.00.00            | Transfer In FUND 172 to Fire Department (22)    |               |                | 50,000         | 64,053         |
| 001-00-381.00.00            | Transfer In Police Salary & Differential        |               |                | 80,934         |                |
| 001-00-361.10.00            | Interest on Investments                         | 28,612        | 84,352         | 78,508         | 75,000         |
| 001-00-366.21.00            | Donations                                       | -             | -              | 1,720          |                |
| 001-00-369.00.00            | Miscellaneous Revenue                           | 10,115        | 14,251         | 7,505          | 1,200          |
| 001-00-369.00.49            | Insurance Recovery                              | -             | -              | -              | -              |
| 001-21-337.25.01            | State LE Computer Grant                         | 1,000         |                | -              |                |
| 001-21-337.90.01            | Other Grants-FMIT                               |               | 6,000          | 5,000          |                |
| 001-21-364.10.00            | Disposal of Assets - Vehicles (Police Dept.)    |               | 200            |                |                |
| 001-21-364.20.00            | Disposal of Assets - Other (Police Dept.)       |               |                |                |                |
| 001-21-369.00.00            | Miscellaneous Revenue (Law Enforcement)         | 643           | 7              | 72             | 100            |
| 001-21-383.64.01            | Capital Lease Law Enforcement                   |               |                | -              |                |
| 001-22-327.90.01            | Grant Revenue (Fire) SAFIR                      |               |                | -              |                |
| 001-22-337.90.02            | Fire Corporation Revenue                        |               |                | -              |                |
| 001-22-364.10.00            | Disposal of Assets-Vehicles (Fire)              |               |                | 112,500        |                |
| 001-22-364.20.00            | Disposal of Assets-Other (Fire)                 |               | 100            |                |                |
| 001-00-229.55.22            | Fire Shared Training                            | 1,000         | 500            |                | 1,953          |
| 001-22-369.00.00            | Miscellaneous Revenue (Fire)                    | 500           | -              | -              | 3,960          |
| 001-41-364.10.00            | Disposal of Assets (Public Works)               |               | 500            |                |                |
| 001-41-369.00.00            | Miscellaneous Revenue (Public Works)            |               |                | -              |                |
| <b>TOTAL MISCELLANEOUS</b>  |                                                 | <b>41,870</b> | <b>105,910</b> | <b>336,240</b> | <b>146,266</b> |

|                       |                  |                  |                  |                  |
|-----------------------|------------------|------------------|------------------|------------------|
| <b>TOTAL REVENUES</b> | <b>4,415,639</b> | <b>4,856,677</b> | <b>4,985,960</b> | <b>5,060,150</b> |
|-----------------------|------------------|------------------|------------------|------------------|

**TOWN OF MELBOURNE BEACH, FLORIDA  
WORKFORCE (HR) CALCULATIONS WORKSHEET  
FY27 PROPOSED SALARY INCREASES**

|                                  |                        | Percent Increase | Proposed Salary | Proposed Hrly Rate | Current Hrly Rate | Current Salary | Date of Hire          | FICA                | Retirement          | Health              | Life & SUI        | First Resp.       | Education          | Total                 |
|----------------------------------|------------------------|------------------|-----------------|--------------------|-------------------|----------------|-----------------------|---------------------|---------------------|---------------------|-------------------|-------------------|--------------------|-----------------------|
| Executive                        | Town Manager, Contract | 4.25%            | \$125,100.00    | \$7,692.3          | 72,000.00         | 2/9/2026       | \$9,538.88            | \$17,001.09         | \$31,835.16         | \$187.68            |                   |                   |                    | \$183,662.81          |
| Finance                          | Finance Manager        | 4.25%            | \$78,739.90     | 37.8557            | 36,3124           | 75,529.88      | 6/20/2018             | \$6,003.92          | \$10,700.75         | \$16,227.12         | \$143.22          |                   |                    | \$111,814.91          |
| Finance                          | Finance Clerk          | 4.25%            | \$48,268.58     | 23.2061            | 22.2600           | 46,300.80      | 2/9/2026              | \$3,680.48          | \$6,559.70          | \$7,122.88          | \$113.84          |                   |                    | \$65,745.48           |
| Legislative                      | Town Clerk             | 0.00%            | \$60,000.00     | 28.8462            | 28.8462           | 60,000.00      |                       | \$4,575.00          | \$8,154.00          | \$7,472.52          | \$137.76          |                   |                    | \$80,339.28           |
| Executive                        | Deputy Town Clerk      | 14.50%           | \$47,630.96     | 22.8995            | 20.0000           | 41,600.00      |                       | \$3,631.86          | \$6,473.05          | \$13,527.48         | \$110.46          |                   |                    | \$71,373.81           |
| Building                         | TM Admin Assistant     | 23.51%           | \$47,630.96     | 22.8995            | 18.5400           | 38,563.20      | 5/19/2025             | \$3,631.86          | \$6,473.05          | \$15,136.72         | \$106.04          |                   |                    | \$72,980.63           |
| Building                         | Building Official      | 0.00%            |                 |                    |                   |                |                       |                     |                     |                     |                   |                   |                    |                       |
| Building                         | Bld Asst/Permit Tech   | 4.25%            | \$51,136.94     | 24.5851            | 23.5828           | \$49,052.22    | 2/21/2023             | \$3,899.19          | \$6,949.51          | \$18,877.20         | \$116.70          |                   |                    | \$80,979.54           |
| Fire Dept.                       | Fire Department Chief  | 4.25%            | \$79,070.37     | 38.0146            | 36.4648           | 75,846.88      | 11/18/2015            | \$6,029.12          | \$29,841.16         | \$8,610.84          | \$143.48          |                   | \$1,770.00         | \$123,694.97          |
| Fire Dept.                       | Fire Captains          | 4.25%            | \$59,943.52     | 20.0480            | 19.2307           | 56,000.00      | 6/1/2026              | \$4,585.68          | \$22,622.68         | \$11,866.08         | \$143.48          |                   | \$1,770.00         | \$99,161.44           |
| Fire Dept.                       | Fire Captains          | 4.25%            | \$59,943.52     | 20.0480            | 19.2307           | 56,000.00      | 7/20/2026             | \$4,585.68          | \$22,622.68         | \$12,422.40         | \$143.48          |                   | \$1,770.00         | \$99,717.76           |
| Fire Dept.                       | Fire Captains          | 4.25%            | \$59,943.52     | 20.0480            | 19.2307           | 56,000.00      |                       | \$4,585.68          | \$22,622.68         | \$14,440.68         | \$143.48          |                   | \$1,770.00         | \$101,736.04          |
| Fire Dept.                       | Fire Inspector         |                  |                 |                    |                   |                |                       |                     |                     |                     |                   |                   |                    |                       |
| Police Dept.                     | Police Chief           | 4.25%            | \$120,112.23    | \$57,463           | 55,3921           | 115,215.57     | 4/1/2024              | \$9,158.56          | \$13,987.50         | \$11,062.00         | \$336.00          | \$650.00          |                    | \$156,996.29          |
| Police Dept.                     | Deputy Police Chief    | 3.54%            | \$87,816.36     | \$42,2194          | 40,7771           | 84,816.36      | 11/22/2002            | \$6,696.00          | \$13,987.50         | \$10,135.20         | \$308.72          | \$650.00          | \$1,040.00         | \$120,633.76          |
| Police Dept.                     | Police Sergeant 1      | 4.20%            | \$74,408.48     | \$35,7733          | 34,3311           | 71,408.48      | 11/3/2007             | \$5,673.65          | \$13,987.50         | \$17,495.00         | \$298.84          | \$650.00          | \$1,170.00         | \$113,683.47          |
| Police Dept.                     | Police Sergeant 2      | 4.46%            | \$70,198.14     | \$33,7491          | 32,3088           | 67,198.14      | 12/14/2013            | \$5,352.61          | \$13,987.50         | \$7,975.20          | \$292.34          | \$650.00          | \$1,430.00         | \$99,885.79           |
| Police Dept.                     | Corporal 1             | 5.59%            | \$57,075.00     | \$27,4399          | 25,9976           | 54,075.00      | 9/23/2019             | \$4,351.97          | \$13,987.50         | \$26,122.80         | \$278.82          | \$650.00          | \$780.00           | \$103,246.09          |
| Police Dept.                     | Corporal 2             | 5.28%            | \$59,852.22     | \$28,7751          | 27,3328           | 56,852.22      | 2/7/2023              | \$4,563.73          | \$13,987.50         | \$7,923.60          | \$293.98          | \$650.00          | \$260.00           | \$87,533.03           |
| Police Dept.                     | Police Officer 1       | 5.54%            | \$57,144.90     | \$27,4735          | 26,0312           | 54,144.90      | 2/9/2026              | \$4,357.30          | \$13,987.50         | \$7,048.80          | \$278.82          | \$650.00          | \$260.00           | \$83,727.32           |
| Police Dept.                     | Police Officer 2       | 5.54%            | \$57,144.90     | \$27,4735          | 26,0312           | 54,144.90      | 10/14/2022            | \$4,357.30          | \$13,987.50         | \$8,078.84          | \$279.60          | \$650.00          | \$1,300.00         | \$85,798.14           |
| Police Dept.                     | Police Officer 3       | 5.83%            | \$54,500.00     | \$26,2019          | 24,7596           | 51,500.00      | 3/11/2023             | \$4,155.62          | \$13,987.50         | \$8,078.84          | \$278.30          | \$650.00          | \$260.00           | \$81,910.26           |
| Police Dept.                     | Police Officer 4       | 5.83%            | \$54,500.00     | \$26,2019          | 24,7596           | 51,500.00      | 6/17/2024             | \$4,155.62          | \$13,987.50         | \$6,640.27          | \$275.70          | \$650.00          | \$910.00           | \$81,119.09           |
| Police Dept.                     | Police Officer 5       | 5.83%            | \$54,500.00     | \$26,2019          | 24,7596           | 51,500.00      | 10/21/2024            | \$4,155.62          | \$13,987.50         | \$6,640.27          | \$248.76          | \$650.00          | \$260.00           | \$80,442.15           |
| Police Dept.                     | Police Officer 6       | 5.82%            | \$54,000.00     | \$25,9615          | 24,5192           | 51,000.00      | 12/2/2024             | \$4,117.50          | \$13,987.50         | \$7,515.64          | \$275.70          | \$650.00          | \$1,690.00         | \$82,236.34           |
| Police Dept.                     | Police Administrative  | 4.50%            | \$47,630.96     | \$22,8995          | 21,9134           | 45,579.87      | 12/17/2025            | \$3,631.86          | \$6,473.05          | \$12,657.88         | \$120.00          | \$0.00            |                    | \$70,513.75           |
| Police Dept.                     | Differential           |                  | \$11,520.00     |                    |                   |                |                       | \$8,784.00          |                     |                     |                   |                   |                    | \$20,304.00           |
| Code Officer                     | Code Compliance        | 4.25%            | \$45,536.40     | \$21,8925          | 21,0000           | 43,680.00      |                       | \$3,472.15          | \$6,188.40          | \$0.00              | \$107.17          |                   |                    | \$55,304.12           |
| Public Works                     | Public Works Director  | 4.25%            | \$72,222.58     | \$34,7224          | 33,3069           | 69,278.25      | 10/1/2018             | \$5,506.97          | \$9,815.05          | \$0.00              | \$94.88           |                   |                    | \$87,639.48           |
| Public Works                     | Foreman                | 4.25%            | \$52,350.60     | \$25,1686          | 24,1425           | 50,216.40      | 6/20/2016             | \$3,991.73          | \$7,114.45          | \$7,872.33          | \$116.53          |                   |                    | \$71,445.64           |
| Public Works                     | Maintenance Worker I   | 0.00%            | \$37,440.00     | 18.0000            | 18.0000           | 37,440.00      |                       | \$2,854.80          | \$5,088.10          | \$16,468.47         | \$94.93           |                   |                    | \$61,936.30           |
| Public Works                     | Maintenance Worker I   | 11.11%           | \$41,600.00     | \$20,0000          | 18.0000           | 37,440.00      | 9/6/2024              | \$3,172.00          | \$5,653.44          | \$7,048.80          | \$94.93           |                   |                    | \$57,559.17           |
| Public Works                     | Grounds Keeper         | 15.00%           | \$47,840.00     | \$23,0000          | 20.0000           | 41,600.00      | 10/10/2022            | \$3,647.80          | \$6,501.46          | \$15,128.40         | \$120.00          |                   |                    | \$73,237.66           |
| <b>Total Town Employees FY27</b> |                        |                  |                 |                    |                   |                | <b>1,763,483.07</b>   | <b>\$150,904.14</b> | <b>\$374,704.29</b> | <b>\$341,433.42</b> | <b>\$5,665.64</b> | <b>\$7,800.00</b> | <b>\$11,050.00</b> | <b>\$2,766,358.53</b> |
| <b>Total Town Employees FY27</b> |                        |                  |                 |                    |                   |                | <b>\$1,874,801.04</b> |                     |                     |                     |                   |                   |                    |                       |

FRS: Town 13.59% for regular employees, 37.74% for special risk

SUTA: 0.0012%

Social Sec 6.20%

Medicare 1.45%

Health Care 100% paid by Town for Town Employees

Health Care 50% paid by Town for spouse and children

Life Ins \$30,000 paid by Town for Police Officers and Firefighters

Life Ins \$15,000 paid by Town for all other employees

FRS Employee 3% Employee Contribution

Police Pension 5% Employee salary contribution

Police Pension 23.22% Town Contribution of employee salary

Dental Paid by Employee

Supplemental Paid by Employee

**TOWN OF MELBOURNE BEACH**

**GENERAL FUND #001**

**LAW ENFORCEMENT EXPENSE-DEPT. #21**

**FY2027 TENTATIVE-DRAFT BUDGET**

| Departments, Funds & Descriptions               | FY25<br>Actual   | FY26<br>Actual   | FY27<br>Budget   |
|-------------------------------------------------|------------------|------------------|------------------|
| <b>Dept.: 21 Law Enforcement</b>                |                  |                  |                  |
| 500.12.00 Regular Salaries                      | 731,337          | 684,417          | 848,883          |
| 500.12.50 Holiday Pay                           | 38,881           | 35,628           | 42,464           |
| 500.14.00 Differential                          | -                | 8,567            | 11,866           |
| 500.14.00 Salaries Overtime                     | 12,080           | 8,594            | 49,000           |
| 500.14.16 Contingency pay                       | 20,635           | -                | 5,000            |
| 500.15.00 Education Incentive Pay               | 8,519            | 7,655            | 11,050           |
| 500.15.01 First Responder                       | 6,657            | 5,825            | 7,800            |
| 500.21.00 FICA Taxes                            | 60,685           | 55,530           | 74,286           |
| 500.22.02 Police Pension                        | 226,172          | 175,091          | 225,481          |
| 500.22.02 State Pension Reimburse               | 57,172           | -                | 53,000           |
| 500.22.20 Retirement Town Employees             | 2,897            | 4,687            | 6,504            |
| 500.23.01 Health Insurance                      | 113,727          | 110,414          | 139,973          |
| 500.23.02 Life Insurance                        | 2,734            | 2,378            | 2,766            |
| 500.23.10 Statutory AD&D                        | -                | -                | 1,163            |
| 500.24.00 Workers Compensation                  | 3,938            | 14,966           | 14,587           |
| 500.25.00 Unemployment                          | 864              | 751              | 1,042            |
| <b>Total Salaries &amp; Payroll Related Exp</b> | <b>1,286,298</b> | <b>1,114,503</b> | <b>1,494,865</b> |
| 500.12.00 Retirement Pay Chief                  | -                | -                | 0                |
| 520.31.00 Professional Services                 | 150              | 0                | 125              |
| 520.34.40 Dispatching Services                  | 19,800           | 20,500           | 20,500           |
| 520.35.00 Pre-employment                        | 493              | 516              | 1,049            |
| 520.40.00 Travel & Meetings                     | 3,149            | 1,578            | 3,392            |
| 520.41.10 Communication Srv                     | 8,224            | 11,813           | 17,050           |
| 520.46.10 Office Equipment                      | 313              | 134              | 200              |
| 520.46.15 Equipment Maintenance                 | 8,889            | 4,506            | 11,260           |
| 520.46.16 Radar Calibration                     | 639              | 0                | 950              |
| 520.46.20 Vehicle Maintenance                   | 16,194           | 17,358           | 20,560           |
| 520.48.00 Promotional Activities                | 1,133            | 2,334            | 1,800            |
| 520.48.50 Crime Prevention                      | 0                | 0                | 0                |
| 520.49.99 Miscellaneous                         | 0                | 0                | 0                |
| 520.51.00 Office Supplies                       | 0                | 94               | 0                |
| 520.51.10 Postage                               | 205              | 195              | 195              |
| 520.52.00 Uniforms                              | 5,211            | 9,398            | 8,500            |
| 520.52.05 Protective Gear                       | 6,975            | 1,083            | 14,574           |
| 520.52.50 Gas & Oil                             | 23,124           | 18,528           | 20,000           |
| 520.52.70 Medical                               | 438              | 1,713            | 10,000           |
| 520.52.90 Operating Supplies                    | 1,862            | 1,834            | 3,000            |
| 520.54.00 Dues & Subscriptions                  | 685              | 670              | 920              |
| 520.54.10 Training & Schools                    | 3,017            | 2,373            | 4,050            |
| 520.64.01 Capital Outlay                        | 30,121           | 4,593            | 0                |
| 581.00.00 Transfer Long Term Cap                | 0                | 30,000           | 21,007           |
| 581.00.00 Transfer Out Stormwater               | 0                | 50,000           | 0                |
| 543.00.00 Licenses & Fees                       | 44,937           | 15,599           | 28,678           |
| <b>Expenditures</b>                             | <b>175,559</b>   | <b>194,819</b>   | <b>187,810</b>   |
| <b>Totals Salaries and Operating</b>            | <b>1,461,857</b> | <b>1,309,322</b> | <b>1,682,675</b> |

**FTE Positions**

**Positions Budgeted**

|      |              |              |
|------|--------------|--------------|
| 1.00 | Chief        | \$120,112.23 |
| 1.00 | Deputy Chief | \$87,816.36  |
| 1.00 | Sergeant     | \$74,408.48  |
| 1.00 | Sergeant     | \$70,198.14  |
| 1.00 | Corporal     | \$57,075.00  |
| 1.00 | Corporal     | \$59,852.22  |
| 1.00 | Detective    | \$57,144.90  |

|              |             |                     |
|--------------|-------------|---------------------|
| 1.00         | Officer     | \$57,144.90         |
| 1.00         | Officer     | \$54,500.00         |
| 1.00         | Officer     | \$54,500.00         |
| 1.00         | Officer     | \$54,500.00         |
| 1.00         | Officer     | \$54,000.00         |
| 1.00         | Admin Clerk | \$47,630.96         |
| <b>Total</b> |             | <b>\$848,883.19</b> |

**TOWN OF MELBOURNE BEACH  
GENERAL FUND #001  
LAW ENFORCEMENT EXPENSES-DEPT. #21  
FY2027 TENTATIVE-DRAFT BUDGET**

| Account Number   | Classification/ Description                      | Subtotal | Total         |
|------------------|--------------------------------------------------|----------|---------------|
| 001-21-520.31.00 | <b>Professional Services</b>                     |          |               |
|                  | Department Accrediation professional             |          | removed       |
|                  | Cross Cut Shredding                              | 125      |               |
|                  | <b>Total</b>                                     |          | <b>125</b>    |
| 001-21-520.34.40 | <b>Dispatching Services</b>                      |          |               |
|                  | Sherriff's Department Interlocal Agreement       | 20,500   |               |
|                  | <b>Total</b>                                     |          | <b>20,500</b> |
| 001-21-520.35.00 | <b>Pre-Employment Expense</b>                    |          |               |
|                  | background, pysch, poly, credit                  | 1,200    |               |
|                  | <b>Total</b>                                     |          | <b>1,049</b>  |
| 001-21-520.40.00 | <b>Travel Expense</b>                            |          |               |
|                  | Summer & Winter Conference                       | 692      |               |
|                  | Police Conference Travel                         | 400      |               |
|                  | Leadership Class Travel                          | 1,500    |               |
|                  | Officer Trainings                                | 800      |               |
|                  | <b>Total</b>                                     |          | <b>3,392</b>  |
| 001-21-520.41.10 | <b>Communication Services</b>                    |          |               |
|                  | Computer Experts Mo. Service                     | 6,972    |               |
|                  | Barracuda (email security)                       | 1,501    |               |
|                  | Microsoft Licenses                               | 2,237    |               |
|                  | Internet Police Vehicles                         | 3,600    |               |
|                  | Adobe                                            | 240      |               |
|                  | Sonic Wall (PD server security )                 | 2,500    |               |
|                  | <b>Total</b>                                     |          | <b>17,050</b> |
| 001-21-520.46.10 | <b>Office Equipment Maintenance/Repairs</b>      |          |               |
|                  |                                                  | 200      |               |
|                  | <b>Total</b>                                     |          | <b>200</b>    |
| 001-21-520.46.15 | <b>Equipment</b>                                 |          |               |
|                  | Body cams, Car radios,laptop,printer,lights      | 11,260   |               |
|                  | <b>Total</b>                                     |          | <b>11,260</b> |
| 001-21-520.46.16 | <b>Radar/Speed Calibration</b>                   |          |               |
|                  | Radar/Speed /Wind Calibrations; Hand held radar  | 950      |               |
|                  | <b>Total</b>                                     |          | <b>950</b>    |
| 001-21-520.46.20 | <b>Vehicle Maintenance</b>                       |          |               |
|                  | Vehicle Calibrations                             | 560      |               |
|                  | Repairs and Routine Maintenance                  | 20,000   |               |
|                  | <b>Total</b>                                     |          | <b>20,560</b> |
| 001-21-520.48.00 | <b>Promotional Activities</b>                    |          |               |
|                  | Coffee With A Cop, National Night Out            | 1,000    |               |
|                  | Officer of the quarter & plaques, awards         |          |               |
|                  | pencils, stickers, glo sticks, hats              |          |               |
|                  | <b>Total</b>                                     |          | <b>1,800</b>  |
| 001-21-520.51.10 | <b>Postage</b>                                   |          |               |
|                  | <b>Total</b>                                     |          | <b>195</b>    |
| 001-21-520.52.00 | <b>Uniforms</b>                                  |          |               |
|                  | Uniforms, boots, badges, pants, hashmarks, belts | 8,500    |               |
|                  | <b>Total</b>                                     |          | <b>8,500</b>  |
| 001-21-520.52.05 | <b>Protective Gear</b>                           |          |               |
|                  | Amunition                                        | 850      |               |
|                  | Tasers                                           | 11,124   |               |
|                  | Vests-Outer                                      | 2,600    |               |
|                  | <b>Total</b>                                     |          | <b>14,574</b> |
| 001-21-520.52.50 | <b>Gas &amp; Oil</b>                             | 20,000   |               |

**Total 20,000**

| Account Number                       | Classification/ Description                            | Subtotal | Total          |
|--------------------------------------|--------------------------------------------------------|----------|----------------|
| 001-21-520.52.70                     | <b>Medical Supplies</b>                                | 10,000   |                |
|                                      | Mental Wellness Meetings                               | Total    | 10,000         |
| 001-21-520.52.90                     | <b>Operating Supplies</b>                              | 3,000    |                |
|                                      |                                                        | Total    | 3,000          |
| 001-21-520.54.00                     | <b>Dues &amp; Subscriptions</b>                        |          |                |
|                                      | Brevard County Association Membership Dues             | 30       |                |
|                                      | National Association of Chiefs                         | 60       |                |
|                                      | Florida Police Chiefs Association                      | 360      |                |
|                                      | Brevard County Association of Chiefs                   | 420      |                |
|                                      | Brevard County Detective's Association                 | 50       |                |
|                                      |                                                        | Total    | 920            |
| 001-21-520.54.10                     | <b>Training &amp; Schools</b>                          |          |                |
|                                      | Summer Police Conference                               | 775      |                |
|                                      | Winter Police Conference                               | 775      |                |
|                                      | College courses, supervisory, administration           | 2,500    |                |
|                                      |                                                        | Total    | 4,050          |
| 001-21-520.64.01                     | <b>Capital Outlay</b>                                  |          |                |
|                                      | Short Term                                             | 0        |                |
| 001-21-581.00.00                     | Transfer Out Long Term Capital                         | 21,007   |                |
|                                      |                                                        | Total    | 21,007         |
| 001-21-543.00.00                     | <b>Annual Licenses &amp; Fees (including software)</b> |          |                |
|                                      | PAC Annual Dues                                        | 150      |                |
|                                      | Palm Bay Gun range (40. pp)                            | 880      |                |
|                                      | Finder (investigative service)                         | 1,000    |                |
|                                      | Netwrix                                                | 1,470    |                |
|                                      | DMS Software                                           | 7,000    |                |
|                                      | Licenses Tasers (12)                                   | 2,641    |                |
|                                      | RSA Tokens Annual Maintenance                          | 1,155    |                |
|                                      | Camera Pro Licenses (12)                               | 2,103    |                |
|                                      | MILO Warranty                                          | 1,350    |                |
|                                      | Communications International                           | 5,616    |                |
|                                      | 800 MHZ Annual Service Fee (1/2 split with FD)         | 5,313    |                |
|                                      |                                                        | Total    | 28,678         |
| <b>TOTAL LAW ENFORCEMENT EXPENSE</b> |                                                        |          | <b>187,810</b> |

| Short Term (1 Year) Capital Projects |                                        | FY27   | FY28   | FY29   | FY30   | FY31   |
|--------------------------------------|----------------------------------------|--------|--------|--------|--------|--------|
| Police Vehicle #1                    | Vehicle                                | 16,557 | 35,000 | 35,000 | 35,000 | 35,000 |
| Computers                            | Computer Replacement                   | 4,450  | 4,450  | 1,500  | 1,500  | 1,500  |
| 800 MHZ Pak Sets                     | Every Other Year                       | -      | 5,500  | -      | 5,750  | -      |
| <b>Short Term Totals</b>             | <b>Purchase in current fiscal year</b> | -      | 9,950  | 1,500  | 7,250  | 1,500  |
| <b>Long Term Capital</b>             | <b>Moved into Long Term Capital</b>    | 21,007 | 35,000 | 35,000 | 35,000 | 35,000 |
|                                      | <b>Total Capital Expenditures</b>      | 21,007 | 44,950 | 36,500 | 42,250 | 36,500 |

**TOWN OF MELBOURNE BEACH**

**SPECIAL REVENUE FUND**

**BUILDING DEPARTMENT FUND 125**

**STATEMENT OF REVENUES**

**FY2027 TENTATIVE-DRAFT BUDGET**

| <b>FUND 125 BUILDING DEPARTMENT</b> |                                       | <b>FY25</b>         | <b>FY26</b>         | <b>FY27</b>         |
|-------------------------------------|---------------------------------------|---------------------|---------------------|---------------------|
| <b>Special Revenue</b>              |                                       | <b>Actual</b>       | <b>Actual</b>       | <b>Budget</b>       |
| <b>Revenues</b>                     |                                       |                     |                     |                     |
| 125-24-322.00.00                    | Building Permits                      | \$216,997.43        | \$187,063.18        | \$200,000.00        |
| 125-24-322.00.01                    | Permit Search Request                 | \$300.00            | \$3,825.00          | \$500.00            |
| 125-24-322.10.00                    | Zoning Reviews                        | \$450.00            | \$50.00             | \$650.00            |
| 125-24-322.10.10                    | Site Plan Review P&Z                  | \$5,347.50          | \$14,378.63         | \$3,500.00          |
| 125-24-322.20.00                    | Building Review Meeting               | \$1,050.00          | \$875.00            | \$200.00            |
| 125-24-322.31.00                    | BOA Advertising Costs                 | \$629.44            | \$0.00              | \$200.00            |
| 125-24-322.31.20                    | P&Z Advertising Costs                 | \$0.00              | \$0.00              | \$200.00            |
| 125-24-329.00.00                    | Other(reinspect,renewals, extentions) | \$17,064.82         | \$3,770.66          | \$3,000.00          |
| 125-24-329.00.10                    | BOA Variance Fees                     | \$1,650.00          | \$500.00            | \$1,000.00          |
| 125-24-353.00.00                    | Polution Control                      | \$500.00            | \$0.00              | \$0.00              |
| 125-24-354.00.00                    | Fines-Local Ordiance Violations       | \$18,109.57         | \$0.00              | \$0.00              |
| 125-24-364.10.00                    | Disposal of Assets                    | \$0.00              | \$0.00              | \$0.00              |
| 125-24-369.00.00                    | Miscellaneous Revenue                 | \$0.00              | \$0.00              | \$0.00              |
| 125-24-381.00.00                    | Transfer In-General Fund              | \$22,000.00         | \$0.00              | \$20,000.00         |
| <b>TOTAL REVENUE</b>                |                                       | <b>\$284,098.76</b> | <b>\$210,462.47</b> | <b>\$229,250.00</b> |

|                              |                      |                      |                      |
|------------------------------|----------------------|----------------------|----------------------|
| <b>Current Expense</b>       | <b>\$ 237,945.03</b> | <b>\$ 158,544.72</b> | <b>\$ 218,312.00</b> |
| <b>Current Revenue</b>       | <b>\$284,098.76</b>  | <b>\$210,462.47</b>  | <b>\$229,250.00</b>  |
| <b>Revenues over Expense</b> | <b>\$46,153.73</b>   | <b>\$51,917.75</b>   | <b>\$10,938.00</b>   |

|                                    |           |                    |                    |                    |
|------------------------------------|-----------|--------------------|--------------------|--------------------|
| <b>Beginning Cash Balance 10/1</b> | <b>\$</b> | <b>-</b>           | <b>\$33,496.82</b> | <b>\$0.00</b>      |
| <b>Ending Cash Balance 9/30</b>    |           | <b>\$33,496.82</b> | <b>\$0.00</b>      | <b>\$10,938.00</b> |

**Town of Melbourne Beach**  
**SPECIAL REVENUE FUND 175**  
**RYCKMAN PARK PARKING REVENUE ACCOUNT**  
**FY2027 TENTATIVE-DRAFT BUDGET**

| Departments, Funds & Descriptions          | FY25   | FY26   | FY27   |
|--------------------------------------------|--------|--------|--------|
| Dept. 75 - Special Recreational Facilities | Actual | Actual | Budget |

| Revenues                                         |                  |                  |                  |
|--------------------------------------------------|------------------|------------------|------------------|
| <b>Dept.: 75 Special Recreational Facilities</b> |                  |                  |                  |
| 342.10.00 Parking Ticket Revenue                 | 4,425.00         | 2,325.00         | 3,000.00         |
| 344.50.00 Parking Meter Revenue                  | 68,321.81        | 65,182.22        | 80,000.00        |
| 344.50.10 Parking Pass Revenue                   | 4,900.00         | 4,800.00         | 4,800.00         |
| 347.41.00 Founders Day                           | 6,462.50         | 6,691.50         | 7,000.00         |
| 347.50.00 Facility Rental Fee                    | 10,054.12        | 4,338.80         | 5,000.00         |
| 347.90.01 Special Events                         | 2,835.00         | 80.00            | 100.00           |
| 351.00.00 Fines-LE                               |                  |                  |                  |
| 369.00.00 Miscellaneous                          |                  |                  |                  |
| 381.00.00 Transfers In From General Fund         |                  |                  |                  |
| <b>Total Revenues</b>                            | <b>96,998.43</b> | <b>83,417.52</b> | <b>99,900.00</b> |

|                               |           |            |            |
|-------------------------------|-----------|------------|------------|
| <b>Current Expense</b>        | 58,831.42 | 133,224.34 | 111,450.00 |
| <b>Current Revenues</b>       | 96,998.43 | 83,417.52  | 99,900.00  |
| <b>REVENUES OVER EXPENSES</b> | 38,167.01 | -49,806.82 | -11,550.00 |

**Budget Adjustment**

|                             |            |            |           |
|-----------------------------|------------|------------|-----------|
| Beginning Cash Balance 10/1 | 49,116.52  | 116,852.57 | 67,045.75 |
| Ending Cash Balance 9/30    | 116,852.57 | 67,045.75  | 55,495.75 |

**TOWN OF MELBOURNE BEACH**  
**SPECIAL REVENUE FUND 175**  
**SPECIAL RECREATIONAL FACILITIES #75**  
**RYCKMAN PK PARKING EXPENSE**  
**2027 TENTATIVE-DRAFT BUDGET**

| Departments, Funds & Descriptions            | FY25                | FY26                 | FY27                 |
|----------------------------------------------|---------------------|----------------------|----------------------|
| Ryckman Park Parking Expense                 | Actual              | Actual               | Budget               |
| 575.31.00 Professional Services              |                     |                      |                      |
| 575.32.90 Banking Fees                       | \$ 3,535.68         | \$ 3,267.13          | \$ 2,800.00          |
| 575.41.15 IPs Communication Fee              | \$ 4,094.97         | \$ 1,951.48          | \$ 4,400.00          |
| 575.43.15 Electrical Work                    | \$ 361.58           | \$ -                 |                      |
| 575.46.30 Building Maintenance               | \$ 463.83           | \$ 453.60            | \$ 2,500.00          |
| 575.46.32 Ryckman House Repairs              |                     |                      | \$ 1,000.00          |
| 575.46.33 Old Post Office Repairs            |                     |                      | \$ 1,400.00          |
| 575.47.00 Printing                           | \$ 1,199.74         | \$ 1,078.50          | \$ 1,000.00          |
| 575.48.10 Founders Day                       | \$ 7,692.08         | \$ 8,309.79          | \$ 8,000.00          |
| 575.48.50 Movies in the Park                 | \$ 1,563.65         | \$ 20.69             | \$ 1,350.00          |
| 575.48.51 Fourth of July                     | \$ 500.00           | \$ 1,849.63          | \$ 500.00            |
| 575.48.52 Fall Festival                      | \$ 1,946.76         | \$ 2,104.27          | \$ 2,000.00          |
| 575.48.53 Christmas                          | \$ 5,767.02         | \$ 2,150.28          | \$ 3,850.00          |
| 575.48.54 Winter Festival                    |                     |                      |                      |
| 575.49.98 Contingency                        |                     | \$ -                 |                      |
| 575.50.00 Recreation Programs (free)         | \$ 8,450.00         | \$ 8,007.50          | \$ 14,300.00         |
| 575.53.20 Signs & Banners                    | \$ -                | \$ 31.47             | \$ 1,100.00          |
| 575.63.01 Tennis Court Expense               | \$ 395.88           | \$ -                 | \$ 350.00            |
| 575.63.02 Basketball Expense                 | \$ 20.57            | \$ -                 | \$ 200.00            |
| 575.63.06 Playground Equipment               | \$ 690.53           | \$ -                 |                      |
| 575.64.01 Short Term Capital Outlay          | \$ 296.77           |                      | \$ 30,000.00         |
| 575.64.01 Long Term Capital Outlay           | \$ -                |                      | \$ 31,000.00         |
| 575.73.33 Cultural Services                  | \$ -                |                      | \$ -                 |
| 581.00.00 Transfer to Fund 104               | \$ 17,352.36        | \$ -                 | \$ 1,000.00          |
| 581.00.00 Transfer to Fund 107               | \$ 3,000.00         | \$ 4,000.00          | \$ 3,700.00          |
| 581.00.00 Transfer to LTC                    |                     | \$ 25,000.00         |                      |
| 581.00.00 Transfer to Fund 390 Ryckman House | \$ -                | \$ -                 | \$ 1,000.00          |
| 581.00.00 Transfer to Fund 341 (Stormwater)  | \$ 1,500.00         | \$ 75,000.00         | \$ -                 |
| <b>Totals</b>                                | <b>\$ 58,831.42</b> | <b>\$ 133,224.34</b> | <b>\$ 111,450.00</b> |

|                                             | FY27          | FY28          | FY29          | FY30          | FY31          |
|---------------------------------------------|---------------|---------------|---------------|---------------|---------------|
| <b>Total Short Term Capital</b>             | 30,000        |               |               |               |               |
|                                             |               |               |               |               |               |
| <b>Total Short Term Capital</b>             | 30,000        |               |               |               |               |
|                                             |               |               |               |               |               |
| <b>Total Long Term Capital</b>              |               |               |               |               |               |
| Tennis Courts                               | 6,000         | 6,000         | 6,000         | 6,000         | 6,000         |
| Basketball Courts                           |               | 2,000         | 2,000         | 2,000         | 2,000         |
| Playground Equipment                        | 25,000        | 25,000        | 25,000        | 25,000        | 25,000        |
| <b>Total Long Term Capital Expenditures</b> | <b>31,000</b> | <b>33,000</b> | <b>25,000</b> | <b>33,000</b> | <b>33,000</b> |

## Melbourne Beach Town Manager

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**From:** Ryan Knight <[rknight@shepardfirm.com](mailto:rknight@shepardfirm.com)>  
**Sent:** Wednesday, July 22, 2026 4:29 PM  
**To:** Melbourne Beach Town Manager  
**Subject:** Town Budget Process  
**Attachments:** FLC Budget-Development-Calendar-Template.pdf; 2027 Tentative Budget.pdf

Marie,

I have Bcc'd the other Commissioners on this email.

It was recently brought to my attention that a resident had concerns regarding the method of fixing millage and the Town's compliance with Fla. Stat. 200.065. My response is as follows:

The Town's budget process is governed by Fla. Stat. 200.065 and Section 15-2 of the Town's Code. Section 15-2 of the Town's Code of Ordinances provides "[T]he Town Manager, at least 60 days prior to the beginning of each budget year, shall submit to the Town Commission a recommended budget and an explanatory budget message in the form and with the contents provided for in this chapter. So, by August 1<sup>st</sup> of each year, the recommended budget must be provided via email to the Town Commission. This is a separate requirement specific to the Town and not a requirement pursuant to Florida statute.

Fla. Stat. 200.065 governs the method of fixing millage. Fla. Stat. 200.065(2)(a)1. Provides "[U]pon preparation of a tentative budget, but prior to adoption thereof, each taxing authority shall compute a proposed millage rate necessary to fund the tentative budget other than the portion of the budget to be funded from sources other than ad valorem taxes." At the regular meeting on July 15, 2026, the 2027 Tentative Draft Budget (attached) was provided to the Commission. Moreover, there was a presentation on the FY 27 Proposed Budget that identified the proposed millage rate. At this point in the budgeting process, that is all that is required under Fla. Stat. 200.065 in order for the Town to compute the proposed millage rate necessary to fund the tentative budget and transmit DR420 to the property appraiser. The actual public hearing on the adoption of the tentative budget and proposed millage rate does not occur until September.

The Town has complied with this provision of the statute by preparing a tentative budget and computing the proposed millage rate (4.8386). The final millage rate will be established only after public hearings are held in accordance with the TRIM timetable, which will occur in September. Between now and then, the budget workshops will be the opportunity for Staff and the Commission to refine the tentative budget to be approved at the first hearing in September, with the final budget adoption occurring at the second hearing in September.

For your reference I've also attached a Budget Development Calendar from the Florida League of Cities, which shows that the governing body adopts the tentative millage rate and is presented with a ***draft budget summary*** in July of each year (note – this is a *recommended* timeline).

### RYAN G. KNIGHT

Attorney at Law

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2300 Maitland Center Pkwy, Ste 100, Maitland, FL 32751



**SHEPARD  
SMITH  
HAND &  
BRACKINS**

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## Budget Development Calendar

Florida law requires the municipality to **publish a clear, forward-looking budget calendar** outlining the key steps and timeframes of its annual budget process—from department submissions through public hearings and final adoption.

**The dates below are provided as a recommended timeline** to help municipalities meet these requirements, ensure transparency, and maintain an organized and predictable budget development process.

- ✓ **January 30** (on or before) – Required posting of budget calendar.<sup>1</sup>
- ✓ **March/April** – Budget office sends operating and capital budget request forms.
- ✓ **April/May** – Budget request submissions are sent to city manager, budget director, or finance director.
- ✓ **April/May** – Departmental and/or capital budget review with city manager and executive team.
- ✓ **May/June** – Preliminary budget review with local governing body.
- ✓ **May/June** – Conduct the Budget Reduction Exercise Workshop with local governing body open to the public.
- ✓ **June/July/August** – Insert any workshops and proposed budget meetings open to the public.
- ✓ **July 1<sup>st</sup>** – Property Appraiser provides a certificate of property value.
- ✓ **July** – Local governing body adopts their tentative millage rate and is presented with a draft budget summary.
- ✓ **July/August** – Insert any additional workshops and proposed budget meetings open to the public.
- ✓ **August** – Inform property owners of public workshops on budget as applicable
- ✓ **August** – <insert any public workshops/meetings> with the local governing body.
- ✓ **August** – Property Appraiser mails proposed property tax (TRIM).
- ✓ **September** – First public hearing on tentative budget.
- ✓ **September** – Final public hearing on proposed budget.
- ✓ **October 1** – Start of the Fiscal Year.

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<sup>1</sup> S. 166.241(12)(b), F.S. The budget development calendar must be posted on the municipality's official website, or the county's official website as applicable, on or before January 30 each year.

**TOWN OF MELBOURNE BEACH**  
**GENERAL FUND #001**  
**LEGISLATIVE EXPENSES-DEPT. #11**  
**FY2027 TENTATIVE-DRAFT BUDGET**

| Departments, Funds & Descriptions                   | FY25<br>Budget    | FY26<br>Budget    | FY27<br>Budget    |
|-----------------------------------------------------|-------------------|-------------------|-------------------|
| <b>Dept.: 11 Legislative</b>                        |                   |                   |                   |
| 500.11.00 Executive Salaries                        | 16,200            | 16,200            | 15,000.00         |
| 500.12.00 Regular Salaries                          | 60,113            | 66,274            | 102,848.00        |
| 500.14.00 Salaries Overtime                         |                   | 0.00              | 0.00              |
| 500.21.00 FICA Taxes - Employer Portion             | 5,838             | 6,309             | 9,015.37          |
| 500.22.20 Retirement Town Employees                 | 8,157             | 9,033             | 13,977.04         |
| 500.23.01 Health Insurance                          | 6,534             | 6,561             | 21,000.00         |
| 500.23.02 Life Insurance                            | 71                | 70                | 136.00            |
| 500.25.00 Unemployment Compensation                 | 244               | 99                | 123.42            |
| <b>Total Expense for Salary and Related Expense</b> | <b>97,157</b>     | <b>104,547</b>    | <b>162,100</b>    |
| 510.31.00 Professional Services                     | \$ 250            | \$ 18,300         | 10,840            |
| 510.40.00 Travel & Meetings Commission              | \$ 4,465          | \$ 4,465          | 5,940             |
| 510.40.10 Travel & Meetings - Staff                 | \$ 2,100          | \$ 1,900          | 4,650             |
| 510.47.00 Printing                                  | \$ 12,593         | \$ 16,009         | 7,628             |
| 510.48.00 Promotional Activities                    | \$ 800            | \$ 400            | 600               |
| 510.48.40 Legal Notices & Advertising               | \$ 10,000         | \$ 5,000          | 5,322             |
| 510.49.50 Election Expense                          | \$ 11,000         | \$ 2,000          | 1,500             |
| 510.54.00 Dues & Subscriptions                      | \$ 720            | \$ 830            | 1,210             |
| 510.54.10 Training & Schools                        | \$ 3,560          | \$ 3,540          | 3,620             |
| 510.64.01 Capital Expense                           | \$ 85,700         | 0.00              | 10,000            |
| 543.00.00 Licenses & Fees                           | \$ 34,267         | \$ 40,436         | 56,753            |
| 581.00.00 Transfer Out                              |                   |                   |                   |
| <b>Total Expenditures</b>                           | <b>\$ 165,455</b> | <b>\$ 92,880</b>  | <b>\$ 108,063</b> |
| <b>Totals Salaries &amp; Operating</b>              | <b>262,612</b>    | <b>197,426.55</b> | <b>270,163</b>    |
|                                                     | increase          | 36.842%           | 72,736            |

FTE: 5 Town Commission part time

15,000.00

FTE: 2 Full Time Employees

Town Clerk

60,000.00

Deputy Clerk

42,848.00

**TOWN OF MELBOURNE BEACH**  
**GENERAL FUND #001**  
**EXECUTIVE EXPENSES-DEPT. #12**  
**FY2027 TENTATIVE-DRAFT BUDGET**

| Departments, Funds & Descriptions       | FY25<br>Budget | FY26<br>Budget | FY27<br>Budget    |
|-----------------------------------------|----------------|----------------|-------------------|
| <b>Dept.: 12 Executive</b>              |                |                |                   |
| 500.12.00 Regular Salaries              | 147,720        | 159,118        | <b>173,030.97</b> |
| 500.12.00 Retirement/Payout             |                |                |                   |
| 500.21.00 FICA Taxes - Employer Portion | 11,301         | 12,173         | <b>13,236.87</b>  |
| 500.22.01 Retirement - ICMA             | 15,247         | 21,592         | <b>17,041.86</b>  |
| 500.22.20 Retirement Town Employees     | 4,937          | 5,445          | <b>6,473.05</b>   |
| 500.23.01 Health Insurance              | 28,117         | 16,212         | <b>46,973.88</b>  |
| 500.23.02 Life Insurance                | 828            | 916            | <b>203.00</b>     |
| 500.25.00 Unemployment Compensation     | 212            | 191            | <b>207.64</b>     |
| <b>Salary and Total Expense</b>         | <b>208,362</b> | <b>215,646</b> | <b>257,167.26</b> |
| 510.40.00 Travel & Meetings             | 1,820          | 2,200          | <b>2,260</b>      |
| 510.49.99 Miscellaneous                 | 300            | 400            | <b>400</b>        |
| 510.52.50 Gas & Oil                     | 2,400          | 2,400          | <b>2,600</b>      |
| 510.54.00 Dues & Subscriptions          | 3,511          | 3,430          | <b>3,430</b>      |
| 510.54.10 Training & Schools            | 1,680          | 1,000          | <b>1,000</b>      |
| <b>Total Expenditures</b>               | <b>9,711</b>   | <b>9,430</b>   | <b>9,690</b>      |
| <b>Totals Salaries &amp; Operating</b>  | <b>218,073</b> | <b>225,076</b> | <b>266,857</b>    |
|                                         | Increase       | 18.56%         | 41,781            |

FTE: 2 Full Time Employees

Town Manager

125,400.00

Administrative Assistant to TM

47,630.97

| <b>TOWN OF MELBOURNE BEACH</b><br><b>GENERAL FUND #001</b><br><b>LAW ENFORCEMENT EXPENSE-DEPT. #21</b><br><b>FY2027 TENTATIVE-DRAFT BUDGET</b> |                  |                  |                  |
|------------------------------------------------------------------------------------------------------------------------------------------------|------------------|------------------|------------------|
| Departments, Funds & Descriptions                                                                                                              | FY25<br>Budget   | FY26<br>Budget   | FY27<br>Budget   |
| <b>Dept.: 21 Law Enforcement</b>                                                                                                               |                  |                  |                  |
| 500.12.00 Regular Salaries                                                                                                                     | 647,855          | 743,450          | 845,338          |
| 500.12.50 Holiday Pay                                                                                                                          | 23,000           | 29,634           | 36,368           |
| 500.14.00 Differential                                                                                                                         |                  |                  | 11,866           |
| 500.14.00 Salaries Overtime                                                                                                                    | 15,000           | 5,000            | 21,000           |
| 500.14.16 contingency pay                                                                                                                      | 18,000           | 32,328           | 33,230           |
| 500.15.00 Education Incentive Pay                                                                                                              | 7,634            | 7,150            | 7,800            |
| 500.15.01 First Responder                                                                                                                      | 6,000            | 6,000            | 7,800            |
| 500.21.00 FICA Taxes                                                                                                                           | 54,888           | 62,723           | 73,700           |
| 500.22.02 Police Pension                                                                                                                       | 142,500          | 167,850          | 185,300          |
| 500.22.02 State Pension Reimburse                                                                                                              | 50,513           | 57,172           | 53,000           |
| 500.22.20 Retirement Town Employees                                                                                                            | 5,217            | 5,861            | 6,504            |
| 500.23.01 Health Insurance                                                                                                                     | 105,440          | 125,837          | 139,973          |
| 500.23.02 Life Insurance                                                                                                                       | 2,900            | 2,766            | 2,766            |
| 500.23.10 Statutory AD&D                                                                                                                       | 1,000            | 1,163            | 1,163            |
| 500.24.00 Workers Compensation                                                                                                                 | 8,848            | 9,398            | 16,890           |
| 500.25.00 Unemployment                                                                                                                         | 2,296            | 984              | 1,042            |
| <b>Total Salaries &amp; Payroll Related Exp</b>                                                                                                | <b>1,091,091</b> | <b>1,257,317</b> | <b>1,443,740</b> |
| 500.12.00 Retirement Pay Chief                                                                                                                 |                  |                  |                  |
| 520.31.00 Professional Services                                                                                                                | 125              | 125              | 125              |
| 520.34.40 Dispatching Services                                                                                                                 | 19,510           | 19,510           | 20,500           |
| 520.35.00 Pre-employment                                                                                                                       | 1,200            | 1,200            | 1,200            |
| 520.40.00 Travel & Meetings                                                                                                                    | 1,892            | 1,892            | 3,392            |
| 520.41.10 Communication Srv                                                                                                                    | 6,972            | 6,972            | 15,695           |
| 520.46.10 Office Equipment                                                                                                                     | 200              | 200              | 200              |
| 520.46.15 Equipment Maintenance                                                                                                                | 11,260           | 11,260           | 11,260           |
| 520.46.16 Radar Calibration                                                                                                                    | 550              | 550              | 950              |
| 520.46.20 Vehicle Maintenance                                                                                                                  | 17,000           | 17,000           | 20,560           |
| 520.48.00 Promotional Activities                                                                                                               | 800              | 800              | 1,800            |
| 520.48.50 Crime Prevention                                                                                                                     | 500              | 500              |                  |
| 520.49.99 Miscellaneous                                                                                                                        | 0                |                  |                  |
| 520.51.10 Postage                                                                                                                              | 0                |                  | 195              |
| 520.52.00 Uniforms                                                                                                                             | 8,500            | 8,500            | 8,500            |
| 520.52.05 Protective Gear                                                                                                                      | 13,531           | 13,531           | 14,574           |
| 520.52.50 Gas & Oil                                                                                                                            | 20,000           | 20,000           | 20,000           |
| 520.52.70 Medical                                                                                                                              | 1,014            | 1,014            | 10,000           |
| 520.52.90 Operating Supplies                                                                                                                   | 3,000            | 3,000            | 3,000            |
| 520.54.00 Dues & Subscriptions                                                                                                                 | 695              | 695              | 920              |
| 520.54.10 Training & Schools                                                                                                                   | 2,900            | 2,900            | 5,550            |
| 520.64.01 Capital Outlay                                                                                                                       | 30,121           | 30,121           | 5,000            |
| 581.00.00 Transfer Long Term Cap                                                                                                               | 0                | 0                | 30,000           |
| 581.00.00 Transfer Out                                                                                                                         | 0                |                  |                  |
| 543.00.00 Licenses & Fees                                                                                                                      | 45,580           | 45,580           | 28,876           |
| <b>Expenditures</b>                                                                                                                            | <b>185,350</b>   | <b>185,350</b>   | <b>202,297</b>   |
| <b>Totals Salaries and Operating</b>                                                                                                           | <b>1,276,441</b> | <b>1,442,667</b> | <b>1,646,037</b> |
|                                                                                                                                                | Increase         | 14.10%           | 203,370          |

| FTE Positions | Positions Budgeted |              |
|---------------|--------------------|--------------|
| 1.00          | Chief              | \$120,400.27 |
| 1.00          | Deputy Chief       | \$88,633.10  |
| 1.00          | Sergeant           | \$74,622.08  |
| 1.00          | Sergeant           | \$70,222.06  |
| 1.00          | Corporal           | \$59,410.57  |
| 1.00          | Corporal           | \$56,508.38  |
| 1.00          | Detective          | \$56,581.42  |
| 1.00          | Officer            | \$56,581.42  |

FY2027 Budget Workbook.xlsx

|              |             |                     |
|--------------|-------------|---------------------|
| 1.00         | Officer     | \$53,817.47         |
| 1.00         | Officer     | \$53,817.47         |
| 1.00         | Officer     | \$53,817.47         |
| 1.00         | Officer     | \$53,294.93         |
| 1.00         | Admin Clerk | \$47,830.97         |
| <b>Total</b> |             | <b>\$845,337.60</b> |

**TOWN OF MELBOURNE BEACH**

**FIRE CONTROL EXPENSES-DEPT. #22**

**FY2027 TENTATIVE-DRAFT BUDGET**

| <b>Departments, Funds &amp; Descriptions</b>     | <b>FY25</b>    | <b>FY26</b>    | <b>FY27</b>    |
|--------------------------------------------------|----------------|----------------|----------------|
| <b>Dept.: 22 Fire Control</b>                    | <b>Budget</b>  | <b>Budget</b>  | <b>Budget</b>  |
| 500.12.00 Salaries Fire Maintenance              | 29,485         | -              | -              |
| 500.12.00 Full Time Fire Chief (1)               | 71,553         | 75,847         | 79,260         |
| 500.12.00 3 Full Time Firefighters               |                | 168,000        | 172,500        |
| 500.15.00 Education Incentive Pay                |                | 4,752          | 2,340          |
| 500.14.00 Salaries Overtime                      |                | 27,417         | 27,500         |
| 500.12.50 Holiday Pay                            |                | 8,043          | 11,425         |
| 500.14.16 Contingency Pay                        | 1,890          | 58,804         | 0              |
| 500.14.50 Stipend Payroll (24) Volunteer FF      | 38,000         | 40,000         | 40,000         |
| 500.21.00 FICA Taxes - Employer Portion          | 7,729          | 22,404         | 22,416         |
| 500.21.00 FICA Taxes Stipend& P/T Payroll        | 2,907          | 3,060          | 3,060          |
| 500.21.00 Retirement IMCA                        | 9,753          | 10,641         | 0              |
| 500.22.20 Retirement Town Employees              | 4,019          | 41,089         | 110,588        |
| 500.23.01 Health Insurance                       | 36,795         | 42,509         | 47,006         |
| 500.23.02 Life Insurance                         | 136            | 960            | 960            |
| 500.23.10 Statutory AD&D                         | 300            | 380            | 380            |
| 500.24.00 Workers Compensation                   | 9,000          | 9,000          | 8,445          |
| 500.25.00 Unemployment Compensation              | 241            | 241            | 401            |
| <b>Total of Salaries and Related Payroll Exp</b> | <b>211,808</b> | <b>513,147</b> | <b>526,281</b> |
| 520.31.00 Professional Services                  | 1,000          | 1,582          | -              |
| 520.34.40 Dispatching Services                   | 5,670          | 6,160          | 5,500          |
| 520.35.00 Pre Employment Expense                 | 744            | 744            | 2,400          |
| 520.36.00 Annual Physicals                       | 2,500          | 2,500          | 4,700          |
| 520.40.00 Travel & Meetings                      | 1,000          | 1,000          | 2,000          |
| 520.41.10 Communication Services                 | 1,944          | 3,562          | 3,562          |
| 520.46.15 Equipment Maintenance                  | 10,000         | 10,000         | 10,000         |
| 520.46.20 Vehicle Maintenance                    | 28,000         | 25,000         | 25,000         |
| 520.46.30 Building Maintenance                   | 2,000          | 2,500          | 2,500          |
| 520.51.00 Office Supplies                        | 600            | 600            | 1,000          |
| 520.52.00 Uniforms                               | 5,000          | 5,000          | 7,000          |
| 520.52.02 S.C.B.A.                               | 4,000          | 4,000          | 4,000          |
| 520.52.05 Protective Gear                        | 3,200          | 3,200          | 3,200          |
| 520.52.10 Janitorial Supplies                    | 1,000          | 1,000          | 1,000          |
| 520.52.20 Tools & Hardware                       | 3,000          | 7,000          | 7,000          |
| 520.52.50 Gas & Oil                              | 3,200          | 3,200          | 4,000          |
| 520.52.70 Medical Supplies                       | 1,400          | 1,400          | 2,000          |
| 520.54.00 Dues & Subscriptions                   | 610            | 700            | 745            |
| 520.54.10 Training & Schools                     | 5,525          | 5,525          | 6,000          |
| 520.54.12 Training Materials                     | 2,000          | 2,500          | 2,500          |
| 520.64.01 Capital Outlay                         | 82,369         | 79,460         | 116,460        |
| 581.00.00 Transfer Long Term Capital             | 35,000         | 25,000         |                |
| 581.00.00 Transfer Out                           |                | 10,000         |                |
| 543.00.00 Licenses & Fees                        | 24,983         | 19,958         | 21,207         |

|         |         |         |
|---------|---------|---------|
| 224,745 | 221,591 | 231,774 |
| 436,553 | 734,738 | 758,055 |

**FTE's 4 Full Time, 24 Volunteers**

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|                        |           |            |
|------------------------|-----------|------------|
| <b>Fire Chief</b>      |           | 79,259.99  |
| <b>3 Fire Captains</b> | 57,500.00 | 172,500.00 |
| <b>24 Volunteers</b>   |           | 40,000.00  |

758,055  
 = 84,600 - from fund 172  
 673,455

**TOWN OF MELBOURNE BEACH**  
**GENERAL FUND #001**  
**PUBLIC WORKS EXPENSES-DEPT. # 41**  
**FY2027 TENTATIVE-DRAFT BUDGET**

| Departments, Funds & Descriptions             | FY25           | FY26           | FY27           |
|-----------------------------------------------|----------------|----------------|----------------|
|                                               | Budget         | Budget         | Budget         |
| <b>Dept.: 41 Public Works</b>                 |                |                |                |
| 500.12.00 Regular Salaries                    | 253,947        | 230,932.00     | 244,909        |
| 500.14.00 Salaries Overtime                   | 4,000          | 1,500.00       | 1,500          |
| 500.14.16 Contingency Salary                  |                |                | 2,000          |
| 500.21.00 FICA Taxes - Employer Portion       | 19,427         | 17,666.30      | 19,003         |
| 500.22.20 Retirement Town Employees           | 34,461         | 31,476.03      | 33,759         |
| 500.23.01 Health Insurance                    | 46,000         | 38,510.00      | 46,518         |
| 500.23.02 Life Insurance                      | 294            | 534.00         | 534            |
| 500.23.10 AD&D                                | 83             | 83.00          | 83             |
| 500.24.00 Workers Compensation                | 4,424          | 19,796.00      | 16,890         |
| 500.25.00 Unemployment Compensation           | 813            | 277.12         | 300            |
| <b>Total Salaries and Payroll Related Exp</b> | <b>363,448</b> | <b>340,774</b> | <b>365,496</b> |
| 530.34.91 Landscape Town Parks                |                |                | 5,000          |
| 530.40.00 Travel & Meetings                   | 150            | 0              | 800            |
| 530.43.15 Contracted Electrical Services      | 5,000          | 8,000          | 5,000          |
| 530.43.50 Dump Service                        | 2,000          | 160            | 160            |
| 530.46.12 Maintenance Supplies                | 6,500          | 1,500          | 1,500          |
| 530.46.15 Equipment Maintenance/Repairs       | 5,000          | 5,000          | 5,000          |
| 530.46.20 Vehicle Maintenance/Repairs         | 9,500          | 13,000         | 15,000         |
| 530.46.30 Building Maintenance/Repairs        | 9,000          | 13,000         | 10,000         |
| 530.46.31 Maintenance Old Town Hall           | 600            | 500            | 3,000          |
| 530.46.32 Ryckman House Repairs               | 1,000          | 300            | 1,000          |
| 530.46.33 Old Post Office Repairs             | 2,000          | 300            | 1,400          |
| 530.46.35 Pier Maintenance                    | 1,000          | 300            | 18,750         |
| 530.46.40 Grounds Maintenance                 | 10,000         | 6,500          | 26,500         |
| 530.46.43 Tree Expense                        |                | 2,709          | 1,200          |
| 530.52.00 Uniforms                            | 3,750          | 1,875          | 2,000          |
| 530.52.05 Protective Gear                     | 2,500          | 1,000          | 1,000          |
| 530.52.20 Tools & Hardware                    | 5,000          | 5,500          | 6,000          |
| 530.52.25 Tool Rentals                        | 1,500          | 1,000          | 1,000          |
| 530.52.50 Gas & Oil                           | 7,000          | 7,500          | 6,300          |
| 530.53.10 Street Repair & Painting            | 7,500          | 9,000          | 7,500          |
| 530.53.20 Street Signs                        | 8,000          | 3,800          | 5,000          |
| 530.54.10 Training & Schools                  | 1,500          | 500            | 1,200          |
| 530.57.25 Welding Equipment                   | 200            |                |                |
| 530.64.01 Capital Outlay                      | 4,000          | 4,000          | 38,000         |
| 581.00.00 Transfer Out                        |                |                |                |
| 581.00.00 Transfer Long Term Capital          | 10,000         |                | 20,000         |
| <b>Operating Expenditures</b>                 | <b>102,700</b> | <b>85,444</b>  | <b>182,310</b> |
| <b>Total Salaries &amp; Operating</b>         | <b>466,148</b> | <b>426,218</b> | <b>547,806</b> |
|                                               | increase       | 28.53%         | 121,588        |

**FTE: 5 Full Time Employees**

|                             |           |
|-----------------------------|-----------|
| 1 Supervisor                | 72,395.77 |
| 1 Foreman                   | 52,476.14 |
| 1 Maintenance Tech          | 37,440.00 |
| 1 Maintenance Tech          | 39,125.00 |
| 1 Grounds Keeper/Landscaper | 43,472.22 |

244,909.13

## ARTICLE III. GENERAL TOWN ADMINISTRATION

### Sec. 3.01. POWERS AND DUTIES OF THE TOWN COMMISSION.

All powers of the Town shall be vested in an elected Commission, except as otherwise provided by this Charter or by law. The Town Commission shall be responsible to the citizens of Melbourne Beach for the proper functioning of all Town affairs and to that end, subject to the provisions of this Charter, shall have power and are required to:

(a) Appoint, and when necessary for the good of the Town, suspend or remove, the Town Manager, Town Clerk or Town Attorney, or members of any board, commission or agency, who are appointed by the Town Commission.

(b) Approve any additions or deletions of staff positions upon the recommendation of the Town Manager. Such recommendations of the Town Manager shall be made in conjunction with the proposed budget for the upcoming year, or may be made at any other time if deemed necessary.

(c) Provide policy direction to, and exercise control over, the Town Manager as may be required in his role as administrative head of the Town.

(d) Approve an annual Town budget and any amendments to the budget, together with such other fiscal reports and programs as may be required, and periodically review the financial status of the Town relative to the current budget.

(e) Provide Town representation on intragovernmental groups when such groups are composed principally of elected officials or when such representation is deemed advisable by the Commission.

(f) Perform such other duties as may be prescribed by ordinance or resolution consistent with the concept of management of the Town expressed in this Charter.

(Adopted by electorate 11-6-73; Amendment adopted by electorate 9-2-86)

### Sec. 3.02. ADMINISTRATIVE UNITS OF TOWN GOVERNMENT.

(a) The Commission by ordinance may establish, abolish or reorganize, and prescribe the composition, duties and functions of any Town departments, agencies and offices.

(b) The Town Manager, as provided under Section 3.03, with the approval of the Commission, may be the head of any department. The Town Commission may by ordinance authorize the Town Manager to create, abolish or reorganize any departments or positions, and further to delegate any of the duties and authorities of the Town Manager to said departments or positions. The Town Manager shall remain responsible for proper execution of all the functions of the Town Manager whether or not such functions have been delegated by the Town Manager to other departments or positions.

(Adopted by electorate 11-6-73; Amendment adopted by electorate 9-2-86)

### Sec. 3.03. OFFICE OF THE TOWN MANAGER.

(a) This office shall be headed by a Town Manager, who shall be appointed by the Town Commission on the basis of his or her executive and administrative qualifications. The Town Manager shall be the Chief Administrative Officer of the Town, and shall be directly responsible to the Commission for all Town affairs placed in his or her charge by this Charter or by ordinance or resolution. The Town Manager when necessary shall appoint, suspend, demote or dismiss any Town employee under his or her jurisdiction in accordance with the law and the personnel rules, and may authorize any Department Head to exercise these powers with respect to subordinates in that

department. The Town Manager shall direct and supervise the administration of all departments of the Town except the Office of Town Attorney, and shall attend all Commission meetings unless excused by the Commission, and shall have the right to take part in discussions, but not vote. He or she shall see that all laws, Charter provisions, ordinances, resolutions, and other acts of the Commission subject to enforcement by him or her are faithfully executed. The Town Manager shall also prepare and submit the annual budget, budget message, and capital program to the commission, and shall keep the Commission fully advised as to the financial condition and future needs of the Town, and shall be responsible for adhering to the approved budget. The Town Manager shall make such recommendations to the Commission concerning the affairs of the Town as he or she deems advisable. The Town Manager shall endorse all instruments in writing in which the Town is interested, sign Town checks as authorized by the Town Commission, and execute contracts on behalf of the Town, unless the Commission shall otherwise provide. The Town Manager shall by letter designate an Acting Town Manager to exercise his or her powers and perform his or her duties during temporary absences or disability of the Town Manager. The Commission may revoke such designation at any time and appoint another eligible person to serve as Acting Town Manager.

(b) Except for the purpose of inquiries and investigations, the Town Commission or its members shall not give orders or directions to any officer or employee of the Town who is under the direction and supervision of the Town Manager, and shall deal with such officers and employees only through the Town Manager.

(Amendment adopted by electorate 9-2-86; Amendment adopted by electorate 11-5-19)

### **Sec. 3.04. OFFICE OF THE TOWN CLERK.**

This office shall be headed by a Town Clerk hired by the Town Manager to serve the Commission. The salary of the Town Clerk shall be fixed by the Commission. The Town Manager shall have exclusive supervisory authority over the Town Clerk as a Town employee, including the authority to manage, discipline, and terminate consistent with the Town's employment policies, without consent of the Town Commission. The Clerk shall be: Clerk of the Commission and shall keep the Commission journal; custodian of ordinances, resolutions, and such other official records as the Commission may prescribe; attester to contracts, bonds, and other instruments as may be prescribed by law; chief registration and elections officer of the Town; and responsible for other duties so prescribed by the Town Commission or Town Manager.

(Adopted by electorate 11-6-73; Amendment adopted by electorate 9-2-86; Am. Ord. 2017-02, adopted 8-16-17; Amendment adopted by electorate 11-7-17)

### **Sec. 3.05. OFFICE OF THE TOWN ATTORNEY.**

This office shall be held by an attorney, appointed by the Commission. The salary of the Town Attorney shall be fixed by the Commission. The Town Attorney shall be legal advisor and attorney to the officers of the Town in matters affecting the Town or relating to their official duties; prosecute and defend in behalf of the Town all civil actions in which the Town is a party; prepare and endorse written instruments in which the Town is concerned; be prosecutor in the Town court; and perform other duties as the Commission may require or as may be prescribed by general state law, consistent with this Charter and with ordinances or resolutions of the Commission. One or more assistants may perform any duties of the Town Attorney. The Town Attorney and his assistants shall be lawyers admitted to and having authority to practice in all courts of the state, as well as the Federal District Court.

(Adopted by electorate 11-6-73; Amendment adopted by electorate 9-2-86)

### **Sec. 3.06. POLICE DEPARTMENT.**

The Police Department shall be responsible for the enforcement of federal and state laws and Town ordinances.

(Adopted by electorate 11-6-73; Amendment adopted by electorate 9-2-86)

### **Sec. 3.06A. LAW ENFORCEMENT AND POLICE PROTECTION.**

Before any arrangement is entered into that would materially change the existing arrangement for law enforcement and police protection, including the utilization of the Brevard County Sheriff's Department or the police department of any other political entity, the matter will be brought before the people in a referendum.

(Amendment adopted by electorate 11-4-86)

### **Sec. 3.07. RESERVED.**

### **Sec. 3.08. RESERVED.**

### **Sec. 3.09. RESERVED.**

### **Sec. 3.10. INDEPENDENT AUDITS.**

The Commission shall designate qualified Certified Public Accountants who shall make an independent audit of accounts and financial transactions of the Town government and the several units thereof as of the end of each fiscal year. The Commission may provide for more frequent audits of the Town government. A copy of each audit shall be filed with the Legislative Auditor of the State of Florida.

(Adopted by electorate 11-6-73)

### **Sec. 3.11 CODE OF ETHICS.**

The following code of ethics shall apply to all officers and employees of the municipality, whether elected or appointed, paid or unpaid. By majority vote of the Commissioners, the Commission may vote to censure a member for violating this code. No officer or employee of the Town shall knowingly:

- (a) Engage in any business or transaction or have a financial or other personal interest, direct or indirect, which is incompatible with the proper discharge of his official duties or would tend to impair his independence of judgment or action in the performance of his official duties;
- (b) Engage in or accept private employment or render services for private interests when such employment or service is incompatible with the proper discharge of his official duties, or would tend to impair his independence of judgment or action in the performance of his official duties;
- (c) Disclose confidential information concerning the property, government, or affairs of the governmental body by which he is employed, without proper legal authorization, or use such information to advance the financial or other private interest of himself or others;
- (d) Accept any valuable gift, whether in the form of service, loan, thing, or promise, from any person, firm, or corporation which to his knowledge is interested directly or indirectly in any manner whatsoever in business dealings with the governmental body by which he is employed; provided, however, that any such officer or employee who is a candidate for public office may accept campaign contributions and services in connection with any such campaign;

(e) Represent private interests in any action or proceeding against the governmental body by which he is employed;

(f) Vote or otherwise participate in the negotiation or the making of any contract involving the Town with any business or entity in which he has a financial interest;

(g) Have any private financial interest, directly or indirectly, in any contract or matter pending before or within any department of the Town, [and if so] shall disclose such private interest on the records of the Commission, and shall disqualify himself from participating in any decision or vote relating thereto;

(h) Use property owned by such governmental body for personal benefit, convenience, or profit except in accordance with policies of the Commission; or

(i) Violate the Code of Ethics for Public Officers and Employees or the Florida Election Code, as set forth in Florida Statutes, and implementing rules thereof, and if a Town officer or employee has been found to have violated the Code of Ethics for Public Officers and Employees by the Florida Commission on Ethics or the Florida Election Code by the Florida Elections Commission, or implementing rules thereof, he or she may be censured by the Town Commission.

(Adopted by electorate 11-6-73; Amendment adopted by the electorate 11-2-04)

### **Sec. 3.12. ADVISORY BOARDS.**

The Commission may establish advisory boards to make recommendations concerning economic development, recreation, parks, playgrounds, and their facilities and activities as well as planning and zoning and such other municipal functions as the Commission deems advisable. Such boards shall be composed of a representative membership of registered electors of the Town.

(Adopted by electorate 11-6-73)