

Public Works Activities

March 2026

Our March was very windy as you all know. This weather condition over many days caused huge amounts of palm branches, leaves and other debris to fall. We removed large amounts of this debris from our parks, streets, and over our stormwater outlets. Waste Pro has reported having to deal with double what they would normally do this time of the year.

Utilizing funding budgeted for the Old Town Hall we have painted the exterior. A large tree located on the east side of the building was removed. It was a part of the rodents in the area route to gain access to the building.

Funding for Loggerhead Park allowed us to replace the handrail. Additionally, we removed and replaced the stair stringers. The stringers were in poor condition from aging.

After discovering the high cost of total door replacement at the Community Center we conducted a search for any replacement parks. We have discovered and installed the parts to make the existing doors fully operational. We have begun refinishing them and will place a high gloss finish on them.

General overview of activities:

Counted and bundled street name signs to auction at Founders Day

Photographed and created file of all stormwater outfalls from the water level

Pressured washed roofed area of the Town Pier

Periodic checks of the sinking area behind the seawall at 6th ave.

Pressure washed playground equipment and sprayed with disinfectants made for playground equipment

Built step way from pavement to concrete walkway rear of Community Center

Completed painting of parking space numbers

Checked and tightened deck screws Loggerhead and Ocean Park

Repaired irrigation pump at Ryckman Park

Prep for Springfest (canceled weather)

Repaired pothole area Pine and Coral - ongoing issue with ATT sub whom we think caused issue

Responded to First Avenue crossover area. Sands on beach had opened gray water clean out water flowing from it. Mgr. and PW Director spoke to Manager there resolved again.

Completely refinished Bulletin Boards on sidewalk front of Town Hall and repainted large Town Hall sign

Pressure cleaned sidewalks around Town Hall

Installed new lights in Town Hall bulletin boards front of Town Hall

Replaced stop sign pole and stop sign Ave. and Oak – accident damaged

Took 20 chairs and tables to Old Town Hall 2 times for events

Installed new flagpole at Old Town Hall and posted American flag



Memo

To: Mayor, Vice Mayor and Commissioners
From: Jennifer Kerr, Finance Manager
Date: April 7, 2026
Re: March Fiscal Year 2026

We are in the sixth month of our fiscal year 2026. The target expenditure rate for March is 50.00%. All departments are doing well keeping their total expenditure budget within the target rate. Some budget lines are fully expended early in the budget year while other lines like salaries and health insurance are paid on a monthly basis. The total General Fund expenditure rate, year to date is 57.25%. All Budgeted Transfer Outs have been completed and this has caused the rate to be higher than the target rate. The Departmental expenditure rate breakdown is as follows:

Legislative:	44.40%
Executive:	62.12%
Finance:	68.90%
Legal:	32.96%
Planning:	117.92%
General Services:	72.31%
Law Enforcement:	55.97%
Fire:	30.72%
Code:	32.02%
Public Works:	48.05%

Discussion Items:

The FY25 Annual Audit and the JLAC State Audit is ongoing. The FY25 Audit will continue for the next month and a half. The State Audit will continue through the summer.

The Town received Parking Revenue for March FY2026 in the amount of \$27,155.12.
Parking revenue for March FY2025 was \$22,813.09.

FY Parking Revenue comparison is attached.

A copy of the Attorney's monthly invoice is provided with the Finance Report.

Operating Account Balance as of 3/31/2026: \$4,165,067.35
Reserve Account Balance as of 3/31/2026: \$2,502,143.44
Florida Prime Account Balance as of 3/31/2026: \$ 544,005.93



Town of Melbourne Beach Finance Department

The process of gathering information from the following local government investment pools: Florida Prime, FLPalm, and FLCLASS, **has been temporarily put on hold due to the Audits.** Presently the Town is in Florida Prime. The rate is currently at 3.83%.

FEMA Obligated Funds:

Hurricane IRMA: \$586,392.00

When the Town receives any obligated FEMA funds the amounts will be deducted from the above amounts. Any new funds that are obligated by FEMA will be added to the above amounts.

The status of Hurricane Irma has not changed. The Town has submitted requested items to FEMA for Hurricane Irma.

The Town received the final payment of \$587.50 from the State of Florida for Hurricane Milton on March 24, 2026.