



TOWN OF MELBOURNE BEACH

TOWN COMMISSION WORKSHOP

March 4, 2026

AGENDA PACKET

Town of Melbourne Beach
TOWN COMMISSION WORKSHOP
Wednesday, March 4, 2026 @ 5:00 pm
COMMUNITY CENTER – 509 OCEAN AVENUE

PUBLIC NOTICE
AGENDA

Commission Members:

Mayor Alison Dennington
Vice Mayor Terry Cronin
Commissioner Anna Butler
Commissioner Tim Reed
Commissioner Sherri Quarrie

Staff Members:

Town Manager A. Marie Smith
Town Clerk Amber Brown

1. Call to Order

2. Roll Call

3. Pledge of Allegiance, Moment of Silence, and Civility Pledge

The Commission and Staff of The Town of Melbourne Beach pledge to conduct all public discourse in a civil manner. The Mayor and all members of the Commission will treat one another with courtesy and respect and ask the public to do the same toward the Commission, each other, and toward Staff. We will be respectful of one another even when we disagree. We will direct all comments toward the issues. We will avoid personal attacks.

4. Public Comment

After being acknowledged by the Mayor, members of the public should state their name and address for the record. The Commission encourages citizens to prepare their comments in advance. Each individual will have three (3) minutes to address the Commission on any topic(s) related to Town business, not on the Agenda. Please remember to sign the sign-in sheet provided if you will be speaking at the meeting.

5. New Business

A. Discussion on non-ad valorem assessments and hiring of a consultant for the structure of them
– Commissioner Tim Reed

6. Adjournment

PURSUANT TO SECTION 286.0105, FLORIDA STATUTES, THE TOWN HEREBY ADVISES THE PUBLIC THAT: In order to appeal any decision made at this meeting, you will need a verbatim transcript of the proceedings. It will be your responsibility to ensure such a record is made. Such person must provide a method for recording the proceedings verbatim as the Town does not do so. In accordance with the Americans with Disability Act and Section 286.26, Florida Statutes, persons needing special accommodations for this meeting shall, at least 5 days prior to the meeting, contact the Office of the Town Clerk at (321) 724-5860 or Florida Relay System at 711.

Town Commission Workshop

Section: New Business

Meeting Date: March 4, 2026 Town Commission Workshop

From: Commissioner Tim Reed

Re: Non-Ad Valorem Assessment & Hiring of a Consultant to Structure

Background Information:

With the recent adoption of Resolution 2026-02 for preserving the use of the uniform method of collecting non-ad valorem assessment and the Commission's request that the Town Manager initiate an RFP for Non-Ad Valorem Assessment Funding Advice & Service.

Subject to be Addressed:

Intent of this meeting is to focus on understanding and soliciting a reasoned special assessment methodology to fund a portion of the annual operating and capital costs associated with the provision and maintenance of fire protection and associated services by the Town of Melbourne Beach Volunteer Fire Department (MBVFD).

Over-All Goal is to inform/educate the Commission (and community) on the process so all parties are on the same page and prepared to evaluate and review RFP responses.

Attachments:

Town Attorney to provide an overview package for presentation.

Town Manager/Finance Manager to provide summary of labor costs for paid full-time & any part-time fire department employees.