

Town of Melbourne Beach

REGULAR TOWN COMMISSION MEETING

Wednesday, July 15, 2026 at 6:00 p.m.

COMMUNITY CENTER – 509 OCEAN AVENUE

PUBLIC NOTICE

AGENDA

Commission Members:

Mayor Alison Dennington
Vice Mayor Terry Cronin
Commissioner Anna Butler
Commissioner Tim Reed
Commissioner Sherri Quarrie

Staff Members:

Town Manager A. Marie Smith
Town Attorney Ryan Knight
Interim Town Clerk Cyd Jones

1. Call to Order

2. Roll Call

3. Pledge of Allegiance, Moment of Silence, and Civility Pledge

The Commission and Staff of The Town of Melbourne Beach pledge to conduct all public discourse in a civil manner. The Mayor and all members of the Commission will treat one another with courtesy and respect and ask the public to do the same toward the Commission, each other, and toward Staff. We will be respectful of one another even when we disagree. We will direct all comments toward the issues. We will avoid personal attacks.

4. Meeting Agenda – Additions/Deletions/Changes

5. Proclamations/Awards/Announcements

A. Town announcements and upcoming events – Interim Town Clerk Cyd Jones

6. Presentations by Special Guests (Maximum of 5 Minutes)

- A. Presentation of Town of Melbourne Beach's StormReady® Designation by National Weather Service Melbourne
- B. Reducing the Mosquito Population presented by Brevard County Mosquito Control

7. Public Comment (Non-Agenda Items)

After being acknowledged by the Mayor, members of the public should state their name and address for the record. The Commission encourages citizens to prepare their comments in advance. Each individual will have three (3) minutes to address the Commission on any topic(s) related to Town business, not on the Agenda.

8. Town Manager Report

9. Town Attorney Report

10. Consent Agenda

- A. Approval of the site plan for 218 6th Ave.
- B. Approval of the site plan for 1500 Pine St.
- C. Reappointment of Charles Cain as a board member on the Board of Adjustment
- D. Reappointment of Gail Gowdy as a board member on the Ryckman House Historical Preservation & Awareness Board

11. Public Hearings/Special Orders

12. Unfinished Business

- A. Portable Pump Update – Town Manager A. Marie Smith
- B. Scheduling a Workshop to Discuss the Landscape Ordinance – Interim Town Clerk Cyd Jones
- C. Formalize Approval for Matching Funds for the FDEP Grant – Town Manager A. Marie Smith

13. New Business

- A. Reserve Fund Policy – Commissioner Tim Reed
- B. Paid Parking Ordinance – Commissioner Tim Reed
- C. Policies for Special Revenue Funds 172 & 175 – Commissioner Tim Reed
- D. Welcome Package for New Residents – Town Manager A. Marie Smith
- E. 4th of July and Christmas Golf Cart Parades Discussion – Town Manager A. Marie Smith
- F. Budget Discussion – Town Manager A. Marie Smith
- G. Contracting for General Fund Projections – Town Manager A. Marie Smith
- H. Building Department Legislative Update – Building Official Jeff Parsons

14. Finance/Budget Report

15. Town Staff/Board Reports

- A. Technology Advisory Board
- B. Building Department
- C. Public Works Department
- D. Code Enforcement
- E. Fire Department
- F. Police Department
- G. Town Clerk

16. Commission Reports

17. Task List

18. Adjournment

PURSUANT TO SECTION 286.0105, FLORIDA STATUTES, THE TOWN HEREBY ADVISES THE PUBLIC THAT: In order to appeal any decision made at this meeting, you will need a verbatim transcript of the proceedings. It will be your responsibility to ensure such a record is made. Such person must provide a method for recording the proceedings verbatim as the Town does not do so. In accordance with the Americans with Disability Act and Section 286.26, Florida Statutes, persons needing special accommodations for this meeting shall, at least 5 days prior to the meeting, contact the Office of the Town Clerk at (321) 724-5860 or Florida Relay System at 711.