

Please see the crossed-out sections of the Grant Policy proposed as an agenda item Jan 7th

Here are my concerns regarding the draft item:

Department Heads (DH) do not have the staff or expertise to write and manage all aspects of grants. The DH should not be required to prepare a grant or present it to the Commission as an agenda item. Staffing is at a minimum leaving DH's with little time to devote to grants application requirements. The Fire Dept. has volunteers to help with grant applications.

In Nov. a point person was designated as the voting member of FLC to include helping find grants. Any person except Fire Dept. finding a grant should notify TM and Finance in writing and leave it up to them to process applications, follow up requirements and report to commission.

A Mayor should not be a designated person unless required by terms of the grant. TM and Finance record keeping is more reliable. Grants would also be a higher priority as part of their job description which would provide a more reliable process.

In closing, I believe reporting prior to submission to the commission is not necessary and would hinder the process. TM, Attorney, and finance is more than qualified to analyze grants and how the Town can benefit from the funds to pay for a budget expense.

Commissioner Sherri Quarrie

Draft Grants Management & Administration Policy
(revised Dec 2025)

Purpose:

The purpose of this Grant Management and Administration Policy is to develop, implement, and maintain meaningful grant oversight and coordination for the Town, thereby increasing grant related revenue, limiting the Town's exposure to grant related legal liability, and improving the efficiency and impact of programs and services funded through grants.

Policy:

Grant funds received by the Town shall be utilized to support important programs and services that the Town provides to the community. These funds shall allow the Town to extend pre-existing services, introduce new initiatives, and gain technological advances. Grants funds shall be dispersed throughout the Town and impact a variety of efforts, including security, economic development, [coastal resiliency](#), social services, public safety, recreation, and infrastructure improvements and [maintenance equipment](#), among others.

A. TYPES OF GRANT FUNDING

The Town considers the term *grant* to include the following grant types:

1. **Block Grants** – a broad intergovernmental transfer of funds or other assets by the Federal government to state or local governments for specific activities such as secondary education or health restrictions, but with few restrictions attached. Block grants are distributed according to legal formulas defining broad functional areas such as health, income security, education, or transportation. They are used for a variety of activities, largely at the recipient's discretion.
2. **Competitive (Discretionary) Grants** – an award of financial assistance in the form of money, or property in lieu of money, by the Federal government to an eligible grantee, usually made on the basis of a competitive review process.
3. **Continuation of any grant type** – a continuation grant provides additional funding for budget periods subsequent to the initial budget period.
4. **Conditional Grant** – a conditional grant involves one grant maker seeking the involvement of others by making their grant (only a party of the total costs of a project) conditional upon the remainder of the cost being funded from another source.
5. **Competitive Agreements & Contracts** – a type of Federal assistance; essentially, a variation of a discretionary grant, awarded by a Federal agency

when it anticipates having substantial involvement with the grantee during the performance of a funded project.

6. **Earmark** – refers to a provision in legislation requiring that a portion of a certain source of revenue be designated for specific projects usually at the request of a legislator. Typically, the Town submits requests for projects to state and federal legislators who seek to obtain funds for those requests, usually to be spent in the district the legislator represents. Earmarking bypasses the normal procedure by which revenues are pooled in a general fund and then allocated among various government spending programs as opposed to a specific project.
7. **Formula Grants** – a grant that the Federal agency is directed by Congress to make to grantees, for which the amount is established by a formula based on certain criteria that are written into the legislation and program regulations; this funding is directly awarded and administered in the Federal agency’s program offices.
8. **Pass-thru of any grant type** – grant funds received from one grantor, but passed through another grantor or funding source.
9. **Reimbursement Programs** – a type of funding program under which the grantee is reimbursed for qualifying expenditures already incurred, as specified in the terms of the grant agreement for such a program.
10. **County Grants** – a grant made by a County Government.
11. **State Grants** – a grant made by a State Government.
12. **Federal Grants** – a grant made by the Federal Government.
13. **Foundation Grants** – a grant made by a philanthropic foundation.
14. **Corporate Grants** – a grant made by a corporate foundation.

B. GRANT APPLICATION PROCESS

1. ~~Departmental Assessment – Prior to applying for a grant, a department should assess its capacity to apply for and manage the grant in question. Town departments that seek and utilize grant funds are responsible for all aspects of applying for and managing grants including planning for grant acquisition, preparation and submission of grant proposals, grant writing, preparing Town Commission agenda items, and preparing and submitting grant reports.~~
2. ~~Approval Process – Town Departments, after assessing its capacity to apply for and manage the grant in question, must first seek approval to apply for the grant in question from the Town Manager. Once the Town Manager approves~~

submitting an application for the grant in question, it shall be placed as an agenda item on the next regularly scheduled Town Commission meeting ~~and shall be prepared by the Town Department making the request or its designee.~~ ~~The Town Commission shall approve or ratify all grant applications.~~ In time sensitive cases, to meet a grant application or grant agreement deadline, where the next regular Town Commission meeting is after the grantor's deadline, the Town Manager has authority to sign grant applications, provided the grant application is placed on the next regularly scheduled Town Commission meeting. All grant application requests requiring any matching funds from the Town, who's matching funds are not included in the approved budget or consists of matching funds request of \$25,000 or above, shall require approval by vote of the Town Commission before the application for the grant can be submitted.

3. Grant Award Acceptance – ~~Town Departments~~ carry a significant legal and ethical responsibility when accepting grant funding and are responsible for thoroughly reviewing and ensuring it can comply with the terms and conditions of a grant agreement and other award documents before acceptances of an award. All grant agreements or contracts shall be reviewed by the Town Manager and Town Attorney prior to Town Commission consideration. ~~A Town~~The Town Department that has ~~been~~ awarded grant funds shall prepare a Town Commission item for the Town Commission to accept the grant and approve the terms and conditions.

C. GRANT ROLES AND RESPONSIBILITIES

The Town of Melbourne Beach~~Departments~~ and ~~their~~ staff that occupy positions of responsibility with respect to grant activity have specific roles and responsibilities that they shall perform and uphold both ethically and in the best interests of the Town. The grant roles and responsibilities shall be:

Town Commission

The Town Commission shall approve or ratify all grant applications requiring any matching funds from the Town, who's matching funds are not included in the approved budget or consists of matching funds request of \$25,000 or above, before the application for the grant can be submitted. The Town Commission shall be made aware of all grant applications at the next regularly scheduled meeting. Any and all final grant agreements or contracts must be approved by the Town Commission unless \$5000 or below in accordance with the Town's Purchasing code, Section 15-22 (a)(3) Town Purchasing Agent.

~~Mayor~~

Unless otherwise ~~authorized or~~ indicated in a grant agreement or contract authorizing resolution, the ~~Mayor or~~ designee shall sign grant agreements on behalf of the Town which have been approved by the Town Commission.

Town Manager

The Town Manager or designee has authority to approve and sign grant applications for Town Departments at the time of application submission which have been approved by the Town Commission or who's matching funds are included in the approved budget or consists of matching funds request of \$25,000 or below . ~~In addition, the Town Manager shall be the final arbiter of which department will submit the application when internal competition for a grant application cannot otherwise be resolved or to obtain approval to submit multiple applications to a grantor.~~

Town Attorney

Prior to the Town Commission's consideration, the Town Attorney shall conduct a legal review of grant agreements or contracts.

Finance Department

The Finance Department shall be the grant ~~coordinator~~, coordinator responsible for the oversight of grant-related financial activity. The Finance Department shall conduct a review of all grant applications prior to Town Manager approval and submission. In this role, the Finance Department reviews financial reports, works with the Town Attorney to identify and investigate issues that may arise with respect to the management of Town grants, and provides general oversight of other grant related ~~grant-related~~ issues, including the proper budgeting and accounting for grants. The Finance Department shall maintain the Schedule of Awards to assist in the management of grants awarded to the Town, improve coordination, enhance oversight, and provide a snapshot of the current Townwide grant landscape.

Town Departments

~~The Town Department lead s shall be the Grant Project Manager, applying for and utilizing the grant funds and responsible for all aspects of the grant process including planning for grant acquisition, preparation and submission of grant proposals, grant writing, preparing Town Commission agenda items to accept grant awards, preparing budget revision requests to accept grant funds, developing grant implementation plans, managing grant programs and projects ensuring the grant budget ties to the vendor invoices for grant related purchases, preparing and submitting reports to grantors, and properly closing out grant projects as detailed in the grant agreement or award letter. All activities related to procurement, including funds received as a grant, must follow Town policies.~~

Designee

A person given the authorization to act on behalf of another via written instrument. For purposes of this Policy, ~~on~~, the Town Manager or Mayor can provide designee authority.

D. CONFLICT OF INTEREST

No officer or employee of the Town shall have any interest, financial or otherwise, direct or indirect, or have any arrangement concerning prospective employment that will, or may reasonably ~~expected~~be expected to, bias the decision, conduct, or reporting of a grant funded project on which he or she is working.

No officer or employee of the Town shall:

1. Use his or her official position for private gain.
2. Give preferential treatment to any person or organization.
3. Lose complete independent or impartiality.
4. Make an official decision outside official channels.
5. Adversely affect public confidence in the grant funded program in particular and the Town in general.

E. USE AND RECEIPT OF GRANT FUNDS

1. No grant funds shall be disbursed until an agenda item and budget revision request have been approved by the Town Commission, a project has been established in an appropriate fund, and required documentation is complete.
2. Grant funds awarded to the Town shall not be used to supplant an existing expense so that current funds can be diverted to another use, unless such use of grant funds is explicitly identified as allowable in writing by the granting entity in the grant award.
3. All income resulting from a grant funded project or program shall adhere to grantor requirements.
4. All procurement activity associated with grant funded projects or programs shall follow the procedures outlined in the Town code Article II: Purchasing Policy.
5. All Town Departments that receive grant awards must develop an implementation plan which includes at a minimum:
 - a. Project overview
 - b. Project goals and objectives
 - c. Identification of activities and dates
 - d. Identification of roles and associated responsibilities
 - e. Identification of grant/project codes

f. Anticipated expenditure schedule

6. Accurate and timely reporting shall be submitted to a grantor as required by the Grant Agreement or Contract.



Town of Melbourne Beach

507 Ocean Ave, Melbourne Beach, FL 32951

5.A. New Business Municipal Budget Overview - FY2026

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BUDGET CALENDAR

<u>Monthly</u>	Budget Report
<u>March</u>	Departmental requests/reviews
<u>April</u>	Proposed budgets submitted by Department Heads
<u>May</u>	Budget workshops
<u>June</u>	
30	Certifications of taxable value by Property Appraiser (Form DR 420)
<u>July</u>	
15	Town Commission Meeting – Draft budget within 60 days of budget year; set proposed millage rate and approve stormwater assessment roll.
30	Notification to Property Appraiser of the proposed millage rate, rolled-back rate, and date, time and place of the tentative budget hearing (DR 420)
<u>August</u>	
NLT	Property Appraiser mails notice of proposed property taxes (DR 474 TRIM Notice)
<u>September</u>	(dates are based on the School Board and BOCC budget schedules)
?	First public hearing – tentative millage rate and budget
?	Advertise the tentative budget and millage rate
?	Second public hearing – adopt final millage rate and budget
?	Email copy of millage and budget resolution to Property Appraiser, Tax Collector, and Department of Revenue.
?	Complete and certify Form DR 422 within three (3) days of receiving from the Property Appraiser and submit back to Property Appraiser.
<u>October</u>	
	Complete and submit Form DR 487 with TRIM compliance package within 30 days following the final budget hearing.

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MELBOURNE BEACH CODE

15-2. PREPARATION AND SUBMISSION.

The Town Manager, at least 60 days prior to the beginning of each budget year, shall submit to the Town Commission a recommended budget and an explanatory budget message in the form and with the contents provided for in this chapter.



15-4. CONTENTS OF RECOMMENDED BUDGET.

- (b) Budget summary.
- (c) Anticipated revenues; comparison with other years.
- (d) Proposed expenditures; comparison with other years.
- (e) Revenues and expenditures explained. The total of anticipated revenues shall equal the total of proposed expenditures.
- (f) **Capital improvement program (CIP).** Along with the proposed budget, the Town Manager shall prepare a plan describing all recommended capital projects to be undertaken within the budget year and within the following four next succeeding years. Such capital improvement program shall list each capital project of \$10,000 or more and a useful life of five years or more, indicating proposed or alternative funding sources.

Government Finance Officers Association (GFOA) - recommended reserves, primarily for state and local "rainy day" funds, generally suggest holding **at least two months (around 16-17%) of general fund operating expenditures** for fiscal stability against recessions or disasters

- **GFOA Recommendation:** Maintain unrestricted fund balances equal to at least two months of regular operating revenues or expenditures.
- **Percentage Target:** This often translates to about 16.7% of annual revenue, with some experts suggesting aiming for 15% or higher.
- **Policy-Driven:** Formal policies should consider revenue predictability, disaster risk, and have clear rules for deposits, withdrawals, and replenishment.

The [International City/County Management Association \(ICMA\)](#) recommends local governments maintain significant reserves, ideally equivalent to **six months of general fund operating expenditures**, as a minimum for financial stability, a stronger guideline than older standards. This guidance helps ensure funds are available for unexpected needs, prevents "raids" on reserves, and is also valued by bond-rating firms, which often look for reserves covering at least 5% of annual operating costs.

Key ICMA Recommendations:

- **Adequate Reserves:** Aim for at least 6 months of general fund operating expenses.
- **Financial Stability:** Reserves are crucial for weathering financial challenges and maintaining services.

Why This Matters:

- **Resilience:** Protects against economic downturns or unforeseen emergencies.
- **Credibility:** Shows fiscal responsibility to residents, taxpayers, and investors.
- **Proactive Management:** Prevents reliance on emergency borrowing or cutting essential services.

DEBT VS. ASSETS

TOWN'S BOND DEBT	BALANCE	PAYOFF
Stormwater Bond (Tax Assessment)	\$66,707.20	9/30/2026
Municipal Bond GF	\$448,450.00	10/1/2029
	\$515,157.20	

"The assets of the Town of Melbourne Beach exceeded its liabilities at the close of the 2024 fiscal year by \$13,032,089 (net position)." James Moore & Co., P.L., Financial Auditors, March 2025

TOWN'S BOND DEBT

Category	Percentage
Stormwater Bond	13%
Municipal Bond	87%

Town of Melbourne Beach
201 North US Highway South, B. 201

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BANK ACCOUNTS

+/- \$6M UNASSIGNED

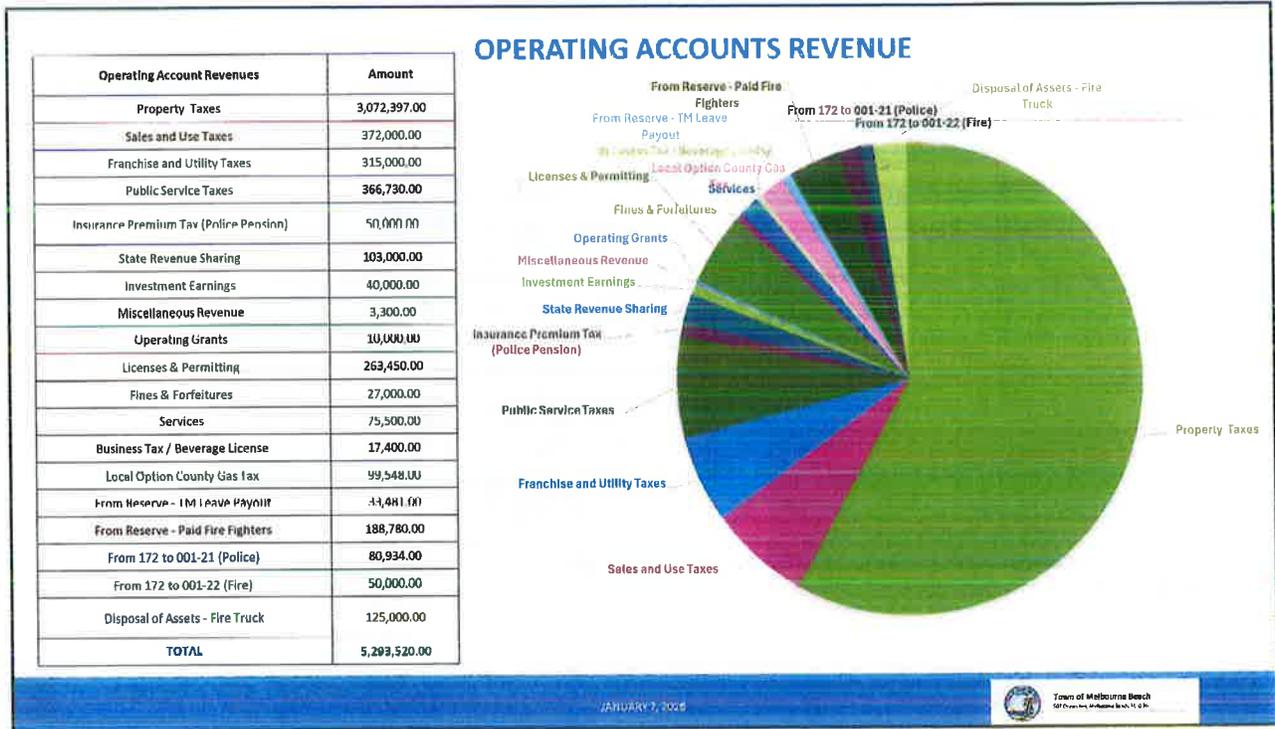
TOWN BANK ACCOUNTS	BALANCE	INTEREST RATE
OPERATING CHECKING ACCT	\$ 4,938,343.34	1.50%
RESERVE ACCOUNT	\$ 2,491,554.33	1.72%
SBA PRIME ACCOUNT	\$ 538,876.07	3.99%
TOTAL	\$ 7,968,773.74	

Account Type	Percentage
Operating Account	62%
Reserve Account	31%
SBA Prime Account	7%

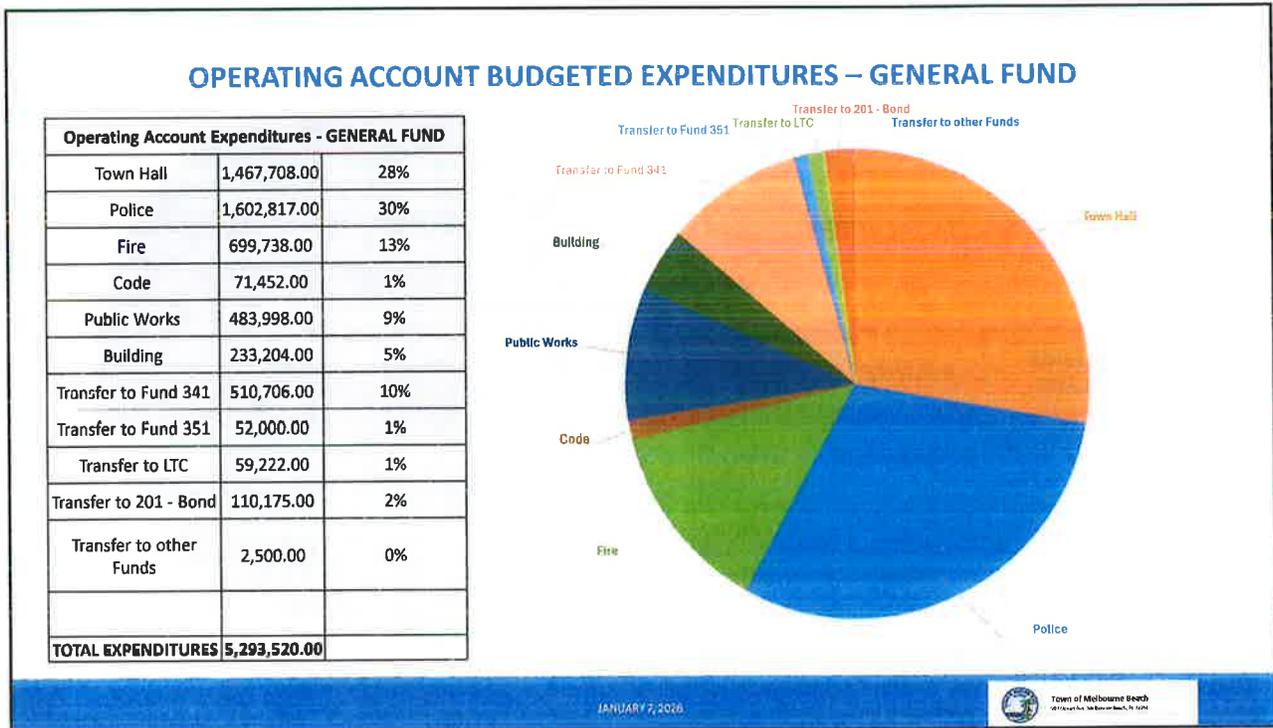
Town of Melbourne Beach
201 North US Highway South, B. 201

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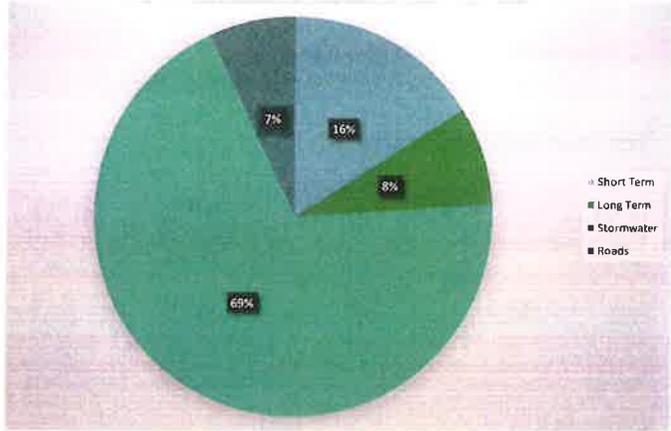
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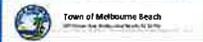
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CAPITAL IMPROVEMENTS FROM GENERAL FUND

CAPITAL FROM GENERAL FUND to OTHER FUNDS			
Short Term	\$118,860.00		
Long Term	\$59,222.00		
Stormwater	\$510,706.00		
Roads	\$52,000.00		
TOTAL	\$740,788.00		



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Additional Revenue Sources

- GRANTS
- SPECIAL ASSESSMENTS
- SERVICE FEES
- PERMIT & LICENSE FEES
- FINES
- PARKING FEES
- INVESTMENT INCOME
- BONDS



ALTERNATIVE FUNDING OPPORTUNITIES FOR LOCAL GOVERNMENTS (INFRASTRUCTURE)

FUNDING TYPE	LOCAL		PRIVATE				FEDERAL										
	State	Federal	Public-Private Partnership	Infrastructure Bank	Infrastructure Trust	Infrastructure Fund	Department of Transportation	Department of Justice	Department of Health and Human Services	Department of Education	Department of Energy	Department of Housing and Urban Development	Department of Agriculture	Department of Commerce	Department of Veterans Affairs	Department of the Interior	Department of the Environment
Grants	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
Special Assessments	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
Service Fees	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
Permit & License Fees	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
Fines	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
Parking Fees	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
Investment Income	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*
Bonds	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*	*

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INVEST IN STAFF

- Base salaries over 20% less on average than other Brevard County municipalities of similar size
- Offer zero cost/low-cost incentives: time off (administrative); credit card points to provide gift cards; Training/school; Auto allowance; Insurance health lifestyle benefits



FY25 Salary Comparison-Current Year

Municipality	PROPOSED FY26 COLA	PROPOSED FY26 MERIT	City Mgr	City Clerk	Finance Director	Public Works Director	Deputy Chief	Police Chief
Melbourne Beach	3%		\$ 119,101.60	\$ 66,274.14	\$ 73,329.99	\$ 67,260.44	\$ 82,149.00	\$ 108,694.00
Indialantic	3%	1-3%	\$ 142,039.47	\$ 73,000.00	\$ 95,974.01	\$ 99,834.00	\$ 103,174.00	\$ 113,782.54
Indian Harbour Beach	1.0%	3%	\$ 156,896.25	\$ 103,693.38	\$ 130,000.00	\$ 106,203.34	\$ 121,954.33	\$ 149,267.07
Satellite Beach	5%		\$ 161,000.00	\$ 106,383.02	\$ 83,396.35	\$ 127,154.41	\$ 115,199.63	\$ 136,677.00
Grant- Valkaria			\$ 127,050.00	\$ 77,151.69	\$ 77,151.69			
Malabar			\$ 108,675.00	\$ 59,771.25	\$ 87,275.00	\$ 54,807.55		
% Difference of Median			-12.50%	-22.60%	-19.80%	-35%	-28.50%	16.90%
Median			\$ 135,800.00	\$ 81,050.00	\$ 87,854.00	\$ 91,051.00	\$ 105,620.00	\$ 127,105.00

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BUDGET CONSIDERATIONS

- ✓ CONSIDER THE ENTIRETY OF FUNDS TO MEET BUDGET REQUIREMENTS
- ✓ FOLLOW GOVERNMENT FINANCE RECOMMENDATIONS
- ✓ ESTABLISH UNASSIGNED FUNDS BASED ON OPERATING BUDGET
- ✓ PLACE UNASSIGNED FUNDS IN HIGH YIELD SAVINGS ACCOUNT
- ✓ SEPARATE OPERATING FROM CIP
- ✓ ADOPT CIP PLAN EACH YEAR ON A FIVE-YEAR SCHEDULE
- ✓ INVEST IN TOWN INFRASTRUCTURE – COST SAVINGS IN MATERIALS, INSURANCE AND DISASTER RESILIENCY, PROACTIVE VS. REACTIVE
- ✓ PURSUE ALTERNATIVE FUNDING RESOURCES AS PART OF CIP: FEE ASSESSMENTS, GRANTS, SERVICE FEES, INVESTMENT INTEREST
- ✓ SET ASIDE SAVINGS EACH YEAR TO BUILD RESERVES
- ✓ INVEST IN STAFF: LOW COST/NO COST INCENTIVES



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**FY 2025-
2026**

PROJECT/PROGRAM STRATEGIC PLAN

PROGRAMS	Priority	Status	Due date	% Complete	Activity	Budget	Assignment	Scope	Activity Notes
Fire Department Sustainability Plan	High	In Progress	7/2026	25%	Planning	\$292,863.00 three permanent staff salaried positions	Fire/TM/Outsource	non-advalorem Fire Assessment private vendor: \$30,000-60,000; six month process	Advertisement for three permanent positions; Contacted private vendor for non-advalorem fire assessment.
Stormwater Fee Ordinance/Assessment	High	Not Started	7/2026	0%	Planning	\$34,000+/- (141)	TM/outsource	Revise 2020 SW Assessment resolution non-ad valorem stormwater assessment. Six month process; \$30,000 +/- for engineering study	ICMA or Civil Engineer Consultant
Toxic Workplace Workshop	Normal	In Progress	2/2026	25%	Initiated		TM/TC	Schedule a facilitated workshop between staff and TC to address Toxic Workplace Survey. Direct expenses (+/- \$500)	Contacted FLC Ambassador, reviewed other government facilitator options.
Budget Calendar w/Quarterly Review	High	Complete	1/2026	50%	Initiated	NA	TM/Finance	Insurance/benefits review. Optimize investment, timeline/topics early and often	First Quarter Report Jan 2026
Storm Ready/EOC	Normal	In Progress	6/2026	50%	Initiated	NA	TM/PW/Fire/PD	Complete Emerg Mgt Manual; Vulnerability Assessment, and Safety Manual	Adopt BC HMP by resolution
Policy/Procedures Review	Normal	In Progress		15%	Planning		TM/Attny/TC	Review existing Policies/Procedures for compliance and compatibility	JLAC process
Evaluation & Appraisal Report (EAR)	Normal	In Progress	12/2026	15%	Planning		TM/Attny/Planner	Update to Comp Plan due 10/25. \$30,000 based on scope. Unable to make changes to Plan until updated.	Recommended changes supplied by Planner. TM to contact FDOC to establish new timeline.
Review of IT Software Programs	Normal	In Progress		25%	Initiated		TM/TAB	Review of existing software modules, costs, support, etc.	Laserfiche, BS&A/Municipal Gvt software, & Audio equip

Code Compliance	Normal	In Progress	2/2026	75%	Initiated	\$70,000 (#29)	TM/Code	Code Compliance officer enforcing code and utilizing software. Review Code for compliance with LDC and Building Code. Permit review.	Ad for new STR Code officer
Grant Calendar	Low	In Progress		10%	Planning		TM	Calendar of grants/alt funding by type, agency and date	Recommended changes supplied by Planner. TM to contact FDOC
Contract Calendar	Low	In Progress		10%	Planning		TM/Attny	Cost Benefit Analysis Spreadsheet; Terms; Dates	BO, Attny, Waste Pro, Magistrate, Planner, Old Town Hall
Boards/Committees	Low	In Progress		25%	Planning		TM/TC	Review enacting resolutions for Boards/Committees to determine best use/application.	Attendance at all meetings to assess needs and staffing.

PROJECTS	Priority	Status	Due date	% Complete	Activity	Budget	Assignment	Scope	Activity Notes
Basin 1 Phase 1 infrastructure improvement	High	In Progress	Jan 2026 construction start date	75%	Initiated	\$1,981,210.75 (Alt 1 \$256,819) (#341)	PW/TM/outsouce	Phase 1 Infrastructure construction	Tving and vacumming of pipes complete, MOT plan and shop drawings submitted, require proposal for Alt 1 revisions
Riverview Lane Projects (410)	High	In Progress	ASAP	25%	Initiated	\$60,969.24 (#341)	PW/TM/outsouce	Designed, ITB, contract award	410 ITB: one response, \$127,460; Additional proposal, \$60,969.24
Municipal Building Repairs	High	In Progress	ASAP	25%	Planning	\$30,000 (#19 contingency)	PW/TM/outsouce	Building repairs include: Upstair showers, HVAC testing, Roof repair/replace, Drywall repair, mold abatement, elevator certification	3 shower repair/replace: +/- \$15,000; Insurance review in progress; contacting GC for quotes
Basin 10 stormwater	High	In Progress	Proposal Jan 2026	25%	Planning	\$40,000; Scope for Cherry (#341)	PW/TM/outsouce	Repeated flooding on Cedar Lane and Cherry/Oak intersection	Haley-Ward assessment summary report complete. Waiting on proposal for Basin 10 SW MP.
FDOT D5 RRR A1A	Normal	In Progress	6/1/2026	75%	Planning	\$134,000 Ocean Ave paving project (#351) Not recommended to perform Ocean Ave paving project during FDOT paving project due to MOT.	PW/TM/FDOT	Coordinate closeley with FDOT on planned improvements.	Final Plans Reviewed. Working with Safety team on crosswalks and APS.

Riverview Lane Project (449) Seawall Repair	Normal	Not Started		0%	Planning	\$40,000 (#141)	PW/TM/outsource	Designed, ITB	
6TH Ave Seawall and Boat Ramp	Normal	In Progress	3/1/2026	10%	Planning	\$46,184 for const (#141)	PW/TM/outsource	Replace south side seawall and repair/replace boat ramp, add stability and sw features to R/W	Contact Coastal Eng firms for design and proposals. FIND grant for SOIRL/DEP/SJRWMD WQ grants
Stormwater Master Plan	Low	Deferred		80%	Initiated		PW/TM/outsource	Review existing plan and determine priority/budget	Edmund Jones 2007, Basin Maps, Property Appraisers Plat Maps
Inventory of Assets	Low	In Progress		25%	Initiated	\$52,000 for paving	PW/outsource	Street Paving Inventory, Vulnerability Asset List	Part of Budget Process