

Town of Melbourne Beach

REGULAR TOWN COMMISSION MEETING

Wednesday, September 17, 2025

Immediately following the 6:00 pm meeting

COMMUNITY CENTER – 509 OCEAN AVENUE

PUBLIC NOTICE AGENDA

Commission Members:

Mayor Alison Dennington
Vice Mayor Dawn Barlow
Commissioner Robert Baldwin
Commissioner Anna Butler
Commissioner Tim Reed

Staff Members:

Town Manager Elizabeth Mascaro
Town Attorney Ryan Knight
Town Clerk Amber Brown

1. **Call to Order**
2. **Roll Call**
3. **Pledge of Allegiance and Moment of Silence**
4. **Meeting Agenda – Additions/Deletions/Changes**
5. **Proclamations/Awards**
6. **Presentations by Special Guests (Maximum of 5 Minutes)**
 - A. Presentation for an Honor Walk by the Parks Board
 - B. Presentation for the Sixth Ave boat ramp by the Planning and Zoning Board
7. **Public Comment (Non-Agenda Items)**

After being acknowledged by the Mayor, members of the public should state their name and address for the record. The Commission encourages citizens to prepare their comments in advance. Each individual will have three (3) minutes to address the Commission on any topic(s) related to Town business, not on the Agenda.
8. **Consent Agenda**
 - A. Approval of the August 19, 2025 Special Town Commission Meeting minutes

- B. Approval of the August 20, 2025 Special Town Commission Meeting minutes
- C. Approval of the August 20, 2025 Regular Town Commission Meeting minutes
- D. Approval of the August 25, 2025 Special Town Commission Meeting minutes
- E. Approval of the September 3, 2025 first Special Town Commission Meeting minutes
- F. Approval of the site plan for 206 Sixth Ave – renovation, addition, and paver driveway

9. Public Hearings/Special Orders

10. Unfinished Business

- A. Discussion on the proposed parking ordinance language – Town Attorney Ryan Knight
- B. Consideration of the proposal for the seawall at the Sixth Ave boat ramp – Town Manager Elizabeth Mascaro

11. New Business

- A. Consideration of the proposals from the invitation to bid for basin 1 improvements – Town Manager Elizabeth Mascaro
- B. Consideration of the Town Manager Employment Agreement Extension
- C. Consideration of the Town Zoning Official Agreement
- D. Consideration of a cyber and data security presentation from the Town's IT service provider – Commissioner Tim Reed

12. Finance/Budget Report

13. Town Staff/Board Reports

- A. Technology Advisory Board
- B. Building Department
- C. Public Works Department
- D. Code Enforcement
- E. Fire Department
- F. Police Department
- G. Town Clerk
- H. Town Attorney
- I. Town Manager

14. Commission Reports

- A. Mayor Alison Dennington
- B. Vice Mayor Dawn Barlow

15. Task List

16. Adjournment

PURSUANT TO SECTION 286.0105, FLORIDA STATUTES, THE TOWN HEREBY ADVISES THE PUBLIC THAT: In order to appeal any decision made at this meeting, you will need a verbatim transcript of the proceedings. It will be your responsibility to ensure such a record is made. Such person must provide a method for recording the proceedings verbatim as the Town does not do so. In accordance with the Americans with Disability Act and Section 286.26, Florida Statutes, persons needing special accommodations for this meeting shall, at least 5 days prior to the meeting, contact the Office of the Town Clerk at (321) 724-5860 or Florida Relay System at 711.