

Melbourne Beach Town Clerk

From: Ryan Knight <rknight@shepardfirm.com>
Sent: Tuesday, September 9, 2025 1:45 PM
To: Alison Dennington
Cc: Melbourne Beach Town Clerk; Melbourne Beach Town Manager
Subject: SAFER Grant - Correspondence with FEMA
Attachments: RE_ SAFER application request to be withdrawn from consideration (EMW-2024-FF-00044).pdf

I have Bcc'd all Commissioners on this email.

Mayor and Commissioners,

Last Thursday I was forwarded an email from FEMA regarding a request to withdraw Melbourne Beach Volunteer Fire Department's SAFER grant application from consideration. Upon receipt, I confirmed with Chief Brown and Elizabeth that no such request had been made by the Town. I reached out to FEMA to advise them that neither the Town nor the Town Commission had authorized the application to be withdrawn. It is unclear as to what prompted FEMA to send the email, and FEMA would not provide any specifics regarding the request to withdraw the application. At this time, the application is still being considered for funding and is still eligible for a FY 2024 SAFER award, as confirmed by FEMA. The email correspondences with FEMA are attached.

At tomorrow's meeting, the Commission should decide on whether to proceed with the SAFER grant application or withdraw the application, in light of the email from FEMA regarding the request to withdraw the application. That way, the Town can send correspondence to FEMA either confirming its intent to proceed with the application or have it withdrawn from consideration. If the Town is awarded a SAFER grant, the Commission would still ultimately have to approve acceptance of the grant.

Please call my cell with any questions, as I will be on the road for another meeting shortly.

RYAN KNIGHT | ATTORNEY AT LAW



**SHEPARD, SMITH,
HAND & BRACKINS, P.A.**
2300 MAITLAND CENTER PKWY, STE 100
MAITLAND, FL 32751
OFFICE: 407.622.1772 x111
FAX: 407.326.3349
SHEPARDFIRM.COM



From: Kroll, Amy
To: Ryan Knight
Cc: Dave Micka; dmicka@outlook.com; Fire Chief MBVFD; Molina, Yuisa; Melbourne Beach Town Manager
Subject: RE: SAFER application request to be withdrawn from consideration (EMW-2024-FF-00044)
Date: Thursday, September 4, 2025 2:28:15 PM
Attachments: [image001.png](#)
[image003.png](#)

Good afternoon, everyone! I am not authorized to share the details of the request to withdraw this application, I was simply providing the information necessary to make a formal withdrawal request.

If the Town of Melbourne Beach intends to keep their FY24 SAFER application in consideration for funding, no additional steps need to be taken at this time. Awards for the FY 2024 SAFER grant program have not been announced and I have no estimation of when they will be announced, but unless you receive an email stating your application has not been selected for funding, this application is still eligible for an FY 2024 SAFER award.

Thank you,

Amy Kroll

Preparedness Officer | Fire Grants Branch | Grant Programs Directorate

202-330-2841

amy.kroll@fema.dhs.gov

Federal Emergency Management Agency

[fema.gov](https://www.fema.gov)



FEMA

From: Ryan Knight <rknight@shepardfirm.com>

Sent: Thursday, September 4, 2025 12:32

To: Kroll, Amy <amy.kroll@fema.dhs.gov>

Cc: Dave Micka <davem@melbournebeachfl.org>; dmicka@outlook.com; Fire Chief MBVFD <firechief@melbournebeachfl.org>; Molina, Yuisa <yuisa.molina@fema.dhs.gov>; Melbourne Beach Town Manager <townmanager@melbournebeachfl.org>

Subject: RE: SAFER application request to be withdrawn from consideration (EMW-2024-FF-00044)

CAUTION: This email originated from outside of DHS. DO NOT click links or open attachments unless you recognize and/or trust the sender. Please select the Phish Alert Report button on the top right of your screen to report this email if it is unsolicited or suspicious in nature.

Good Afternoon Ms. Kroll,

I serve as Town Attorney for the Town of Melbourne Beach. I have also copied the Town Manager, Elizabeth Mascaro, and the Town Fire Chief, Gavin Brown, on this email. The Town is not aware of any request to withdraw Melbourne Beach Volunteer Fire Department's FY 2024 SAFER application, EMW-2024-FF-00044, and does not intend to withdraw its application. Neither the Town nor the Town Commission has authorized the application to be withdrawn.

Please advise who made the request for the application to be withdrawn and whether there is any written correspondence regarding such request. If you have any questions, I can be reached directly at 407-622-1772 x 111. Thank you.

RYAN KNIGHT | ATTORNEY AT LAW



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From: Kroll, Amy <amy.kroll@fema.dhs.gov>

Sent: Thursday, September 04, 2025 11:15 AM

To: 'dmicka@outlook.com' <dmicka@outlook.com>; Fire Chief MBVFD
<FireChief@melbournebeachfl.org>

Cc: Molina, Yuisa <yuisa.molina@fema.dhs.gov>

Subject: SAFER application request to be withdrawn from consideration (EMW-2024-FF-00044)

Good morning! I have received a request to withdraw Melbourne Beach Volunteer Fire Department's FY 2024 SAFER application, EMW-2024-FF-00044, from consideration. In order to complete this request, I need a signed letter from your governing body on department letterhead to withdraw the application.

Thank you,

Amy Kroll

Preparedness Officer | Fire Grants Branch | Grant Programs Directorate

202-330-2841

amy.kroll@fema.dhs.gov

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FEMA