

Town of Melbourne Beach

SPECIAL TOWN COMMISSION MEETING

June 2, 2025 – Immediately following the first meeting
COMMUNITY CENTER – 509 OCEAN AVENUE

MINUTES

Commission Members:

Mayor Alison Dennington
Vice Mayor Dawn Barlow
Commissioner Robert Baldwin
Commissioner Anna Butler
Commissioner Tim Reed

Staff Members:

Town Manager Elizabeth Mascaro
Town Attorney Ryan Knight
Town Clerk Amber Brown

1. Call to Order

Mayor Alison Dennington called the meeting to order at 5:00 p.m.

2. Roll Call

Town Clerk Amber Brown conducted roll call

Commission Members Present

Mayor Alison Dennington
Vice Mayor Dawn Barlow
Commissioner Robert Baldwin
Commissioner Anna Butler
Commissioner Tim Reed

Staff Members Present

Town Manager Elizabeth Mascaro
Town Attorney Ryan Knight
Finance Manager Jennifer Kerr
Town Clerk Amber Brown

3. Pledge of Allegiance and Moment of Silence

4. Public Comments

After being acknowledged by the Mayor, members of the public should state their name and address for the record. The Commission encourages citizens to prepare their comments in advance. Each individual will have three (3) minutes to address the Commission on any topic(s) related to Town business, not on the Agenda.

5. New Business

A. Performance evaluation of Town Manager - 1:55

Commissioner Anna Butler spoke about how she will provide her response to the Town Clerk because she does not feel it is appropriate to do it publicly. Asked the Town Manager if she could provide what her day-to-day workload looks like, if that has changed in the past few years, and what she foresees it looking like going forward. Believes this will help with an RFQ/RFP going forward.

Town Manager Elizabeth Mascaro spoke about her main function is to do what the Commission wants, and be the liaison between the Town Commission and staff. Meets with department heads and helps if there are any issues, deals with other agencies, and performs a lot of administrative work. Said she is a working Town Manager. The last couple of years have been a strain due to the number of records requests she has received, the number of lawsuits received, and managing the stress level of the staff. There are some days when all she has been able to do is counsel staff. If looking for a new Town Manager, they will have to find someone willing to work; this is not a job where you sit back and direct. They will also need to find someone willing to counsel the staff more than this job would typically call for.

Commissioner Robert Baldwin requested an additional 3 minutes for the Town Manager.

Vice Mayor Dawn Barlow spoke about strengths and areas of growth. Strengths include knowledge, ability to work with staff and other entities, and historical knowledge of the Town and budgets. Said the Town Manager could continue to focus on communication with the Commission and residents. Wants to have a collaborative effort between the Commission and the Town Manager on the Town's true priorities and would like to implement monthly and quarterly tracking.

Commissioner Robert Baldwin moved to give Vice Mayor Dawn Barlow an additional 2 minutes; Commissioner Anna Butler seconded; Motion carried 5-0.

Mayor Alison Dennington spoke about how she gave a 24, which is the lowest you can give. Said the Town Manager actively misrepresents things, commits fraud, and lies. Spoke about how she evades public records requests and mentioned staff grievances against the Town Manager. Spoke about how she has pushed many people out. The Mayor said she filed 3 criminal complaints last week for destruction of property. The policy and procedures are not being followed. Spoke about how her reports for Commission meetings are horrible. - 13:00

Commissioner Tim Reed made a motion to add 2 minutes; Vice Mayor Dawn Barlow seconded; Motion carried 3-2 with Commissioner Robert Baldwin and Commissioner Anna Butler dissenting.

Commissioner Robert Baldwin spoke about how the Town Manager has done a great job trying to hold things together. He had 4 items: would like the Town Commission and Town Staff to build a 3-year strategic plan, have a system to prioritize all of the requests from the Commission, and have the Town Manager submit a weekly activity report to the Commission.

Vice Mayor Dawn Barlow made a motion that we afford another 2 minutes; Commissioner Anna Butler seconded; Motion carried 5-0.

Mayor Alison Dennington pointed out to Commissioner Robert Baldwin that he needs to stay on topic and not attack her.

Commissioner Robert Baldwin spoke about how the Town Manager should be the sole gatekeeper for all requests from the Town Commission.

Commissioner Tim Reed spoke about not publicly going over everything here, but his score is a 2.1. Doing an adequate job keeping the Town running, but there are areas for improvement that he would go over with the Town Manager face-to-face. - 23:52

Steve Walters – 416 Sixth Ave – Spoke about how trust is a big factor with the Town Manager. She has lied to him numerous times, and he does not trust her. Said she ghosts you if she doesn't like you. Has lost 30 employees.

Marc Lower – 206 Elm Ave – Said he cannot believe there is a meeting to publicly do this. This should not be done in a meeting. Said there is no published criteria or set of metrics, how can you evaluate someone without that? Handed the Commission paperwork.

Sherri Quarrie – 701 Pine St – Spoke about disagreeing with resident Steve Walters because she has the FDLE reports from the incident he spoke about. It is obvious who has a personal agenda here. She is in the top 5 of the applicants for a manager position at a neighboring municipality, so the applicants that she has outshined are going to be the ones applying for this position if you do not renew her contract. Spoke about the Town Manager's knowledge of the Town. Said she does not know any current employees who have an issue with the Town Manager. Asked the Commission to renew her contract.

6. Adjournment

Commissioner Robert Baldwin moved to adjourn; Vice Mayor Dawn Barlow seconded; Motion carried 5-0.

Meeting adjourned at 5:34 pm.



Alison Dennington
Mayor

ATTEST:



Rachel Pembroke (Jul 11, 2025 17:50 EDT)

Rachel Pembroke
Transcriptionist

