

# **Town of Melbourne Beach**

## **SPECIAL TOWN COMMISSION MEETING**

**March 31, 2025 at 5:45 p.m.**

### **COMMUNITY CENTER – 509 OCEAN AVENUE**

## **MINUTES**

#### **Commission Members:**

Mayor Alison Dennington  
Vice Mayor Dawn Barlow  
Commissioner Robert Baldwin  
Commissioner Anna Butler  
Commissioner Tim Reed

#### **Staff Members:**

Town Manager Elizabeth Mascaro  
Town Attorney Ryan Knight  
Town Clerk Amber Brown

#### **1. Call to Order**

Mayor Alison Dennington called the meeting to order at 5:48 p.m.

#### **2. Roll Call**

Town Clerk Amber Brown conducted roll call

#### **Commission Members Present**

Mayor Alison Dennington  
Vice Mayor Dawn Barlow  
Commissioner Robert Baldwin  
Commissioner Anna Butler  
Commissioner Tim Reed

#### **Staff Members Present**

Town Manager Elizabeth Mascaro  
Town Attorney Ryan Knight  
Building Official Robert Bitgood  
Town Clerk Amber Brown

#### **3. Pledge of Allegiance and Moment of Silence**

Mayor Alison Dennington led the Pledge of Allegiance.

#### **4. Public Comments**

After being acknowledged by the Vice Mayor, members of the public should state their name and address for the record. The Commission encourages citizens to prepare their comments in advance. Each individual will have three (3) minutes to address the Commission on any topic(s) related to Town business, not on the Agenda.

#### **5. New Business**

- A. Authorize Brewer Paving to repair the stormwater pipe that crosses Riverside Drive at Avenue A - 1:35

Town Manager Elizabeth Mascaro spoke about a resident who called about a sinkhole in the road at Riverside Dr at Avenue A. The project should cost between \$5,000-\$15,000 to

repair. Brewer Paving has worked in the area before and has advised they could start the work tomorrow. Suggested giving them an amount not to exceed.

Mayor Alison Dennington asked if there is a contract.

Town Manager Elizabeth Mascaro said there is no contract. This is an emergency repair and typically there is no contract, but could look into getting one.

Commissioner Tim Reed clarified this would be signing up for X number of dollars, and if they needed to surpass it they would have to contact the Town.

Town Manager Elizabeth Mascaro spoke about not knowing the full details or cost until the road is opened up to see exactly what the issue is. This would be to complete the entire project, including repaving that section of road.

Commissioner Robert Baldwin asked how the projects in the past with this contractor have gone.

Town Manager Elizabeth Mascaro said that any projects they've done in the past have come in under the contracted price.

Vice Mayor Dawn Barlow asked if the offer warranties.

Town Manager Elizabeth Mascaro said they do to a certain extent, but does not know what it would be for road construction.

Mayor Alison Dennington asked if they could do a post report to include photos before and after the work is done.

Commissioner Tim Reed verified this would come out of Fund 341.

**Commissioner Robert Baldwin made a motion to approve up to \$20,000 for the repair of the stormwater pipe break by Avenue A; Vice Mayor Dawn Barlow seconded; Motion carried 4-1 with Mayor Alison Dennington dissenting.**

Mayor Alison Dennington spoke about being uncomfortable with set amounts of monies without any info.

## **6. Adjournment**

**Vice Mayor Dawn Barlow moved to adjourn; Commissioner Anna Butler seconded; Motion carried 5-0.**

Meeting adjourned at 6:03 pm.

  
Alison Dennington  
Mayor

ATTEST:

  
Rachel Pembroke (Jun 28, 2025 15:58 CDT)

Rachel Pembroke  
Transcriptionist

