

Town of Melbourne Beach

SPECIAL TOWN COMMISSION MEETING

February 5, 2025 at 5:30 p.m.

COMMUNITY CENTER – 509 OCEAN AVENUE

MINUTES

Commission Members:

Mayor Alison Dennington
Vice Mayor Dawn Barlow
Commissioner Robert Baldwin
Commissioner Anna Butler
Commissioner Tim Reed

Staff Members:

Town Manager Elizabeth Mascaro
Town Attorney Ryan Knight
Town Clerk Amber Brown

1. Call to Order

Vice Mayor Dawn Barlow called the meeting to order at 5:30 p.m.

2. Roll Call

Town Clerk Amber Brown conducted roll call

Commission Members Present

Vice Mayor Dawn Barlow
Commissioner Robert Baldwin
Commissioner Anna Butler
Commissioner Tim Reed

Staff Members Present

Town Manager Elizabeth Mascaro
Public Works Director Tom Davis
Town Clerk Amber Brown

Commission Members Absent

Mayor Alison Dennington

3. Pledge of Allegiance and Moment of Silence

Vice Mayor Dawn Barlow led the Pledge of Allegiance.

4. Public Comments – 01:55

After being acknowledged by the Vice Mayor, members of the public should state their name and address for the record. The Commission encourages citizens to prepare their comments in advance. Each individual will have three (3) minutes to address the Commission on any topic(s) related to Town business, not on the Agenda.

5. New Business – 02:30

A. Consideration to replace sewage line for the Ryckman Park restrooms – Public Works Director Tom Davis

Public Works Director Tom Davis spoke about the sewage line issue in the Ryckman Park restrooms. Said the problem is a natural phenomenon in Florida with the sandy soil, it causes settling. The water and waste accumulate in lower spots, and while they have been able to keep up with it by cleaning it up over the last few years, the actual problem really needs to be fixed. He reached out to a few companies to get quotes. Sun Plumbing came in roughly \$1,300 under Tucker Plumbing. Said PE pipe is the most forgiving and durable.

Commissioner Tim Reed asked if the code specifies a type of pipe.

Public Works Director Tom Davis said it could be either PVC or PE pipe as long as they are rated as the drain waste vent.

Commissioner Robert Baldwin said it sounded like the flexibility in the pipe caused the issue, so would a rigid pipe be better, and if work needs to be done to the trench?

Public Works Director Tom Davis said he asked that question and did not get a positive answer. Said the research makes it seem like the rigid pipe is okay, but that the more forgiving PE pipe is better. Said he does not know if it is a cost factor that makes the decision. Said work needs to be done to the trench and will ask what type of compaction it needs. Spoke about how he has the equipment to do it himself.

Commissioner Anna Butler made a motion to open this up for discussion; Commissioner Robert Baldwin seconded; Motion carried 4-0.

Public Works Director Tom Davis said the turnaround time would be two weeks. Said the porta potties are in place and that cost \$463.83 for a month - 12:30

Commissioner Tim Reed asked about the remaining items on the quotes being the same, and if there is anything special to this project, and where the funds are coming from.

Public Works Director Tom Davis said 80 feet is what they factor by feet, 90s and 40s are standard PVC fitting. Nothing special to this project, the pipe runs right down the middle, and we have sufficient landscaping funds.

Town Manager Elizabeth Mascaro spoke about how the funds will come from the General Fund Building Maintenance.

Vice Mayor Dawn Barlow asked about permit fees, and if the Building Official has weighed in on the type of pipe. Asked what his recommendation would be.

Public Works Director Tom Davis spoke about there would be a permit, but there would not be any fees. Would be following industry standards as far as the type of pipe. Recommends going with Sun Plumbing.

Commissioner Robert Baldwin asked what type of pipe is currently there.

Public Works Director Tom Davis said the pipe is regular PVC pipe. Will get with the Building Official to see if he would use a different type of pipe.

Commissioner Robert Baldwin moved to accept the recommendation from the Public Works Official in accepting the bid of Sun Plumbing to repair the bathroom sewer pipe, with the caveat that he check with the Building Inspector prior to letting the contract to make sure the PE pipe is acceptable; Commissioner Anna Butler seconded; Motion carried 4-0.

6. Adjournment

Commissioner Anna Butler moved to adjourn; Commissioner Tim Reed seconded; Motion carried 4-0.

Meeting adjourned at 5:49 pm.


Alison Dennington
Mayor

ATTEST:


Rachel Pembrook (Feb 19, 2025 15:36 EST)
Rachel Pembrook
Transcriptionist