

Town of Melbourne Beach

REGULAR TOWN COMMISSION MEETING February 21, 2024 at 6:00 p.m. COMMUNITY CENTER – 509 OCEAN AVENUE

PUBLIC NOTICE AGENDA

The Town Commission will conduct a Regular Town Commission Meeting on Wednesday, February 21, 2024, in the Community Center to address the items below

Commission Members:

Mayor Alison Dennington
Vice Mayor Sherri Quarrie
Commissioner Corey Runte
Commissioner Marivi Walker
Commissioner Adam Meyer

Staff Members:

Town Manager Elizabeth Mascaro
Town Attorney Ryan Knight
Town Clerk Amber Brown

Notice: Commission discussion and possible action may occur during any Commissioner Meeting. The following sections of the Agenda are always subject to such discussion and possible action without further motion by the Commission: Changes to the Agenda, Public Hearings, Unfinished Business, and New Business.

The public is advised that members of the Town Commission may be in attendance and participate in proceedings of the board. Attorney General Opinions (AGO) AGO 91-95, AGO 98-14, AGO 2000-68.

PURSUANT TO SECTION 286.0105, FLORIDA STATUTES, THE TOWN HEREBY ADVISES THE PUBLIC THAT: In order to appeal any decision made at this meeting, you will need a verbatim transcript of the proceedings. It will be your responsibility to ensure such a record is made. Such person must provide a method for recording the proceedings verbatim as the Town does not do so.

In accordance with the Americans with Disability Act and Section 286.26, Florida Statutes, persons needing special accommodations for this meeting shall, at least 5 days prior to the meeting, contact the Office of the Town Clerk at (321) 724-5860 or Florida Relay System at 711.

- 1. Call to Order**
- 2. Roll Call**
- 3. Pledge of Allegiance and Moment of Silence**
- 4. Meeting Agenda – Additions/Deletions/Changes**
- 5. Consent Agenda**
 - A. Approval of the Regular Town Commission Meeting minutes January 17, 2024
 - B. Approval of the Town Commission Workshop minutes January 16, 2024
 - C. Approval of the Town Commission Workshop minutes January 3, 2024
 - D. Approval of the Regular Town Commission Meeting minutes December 20, 2023
 - E. Consideration to change the meeting date and time for the History Center Board
 - F. Reappointment of Board Members
 1. Reappointment of members of the Board of Adjustment
 - a) Member Robert Schaefer
 - b) Member Xochitl Ross
 2. Reappointment of members of the Environmental Advisory Board
 - a) Member Curtis Byrd
 - b) Member Crystal Cain
 3. Reappointment of members of the Planning and Zoning Board
 - a) Member David Campbell
 - b) Member April Evans
 - c) Member Dan Harper
 - d) Member Gabor Kishegyi
- 6. Proclamations/Presentations/Awards**
- 7. Finance/Budget Report**
- 8. Department and Board/Committee Reports**
 - A. Parks Board
 - B. Public Works Department
 - C. Building Department
 - D. Code Enforcement
 - E. Fire Department
 - F. Police Department
 - G. Town Clerk
- 9. Public Comment (Non-Agenda Items)**

After being acknowledged by the Mayor, members of the public should state their name and address for the record. The Commission encourages citizens to prepare their comments in advance. Each individual will have three (3) minutes to address the Commission on any topic(s) related to Town business, not on the Agenda.
- 10. Public Hearings/Special Orders**
- 11. Unfinished Business**
- 12. New Business**

- A. Consideration of curbing repair/replacement on Riverside Dr – Public Works Director Tom Davis
- B. Consideration of the proposal to establish a volunteer Beach Ambassador program within the Town of Melbourne Beach – Fire Chief Gavin Brown
- C. Consideration of the proposal to add a Spanish Together Class – Parks Board
- D. Discussion on Town Commission term lengths related to off-year/odd-year elections – Town Clerk Amber Brown
- E. Consideration of Resolution 2024-01 – Providing for access to public records by remote electronic means and approving the Town’s record (master) copy documents on electronic media – Town Clerk Amber Brown

A RESOLUTION OF THE TOWN OF MELBOURNE BEACH, BREVARD COUNTY, FLORIDA, PROVIDING FOR ACCESS TO PUBLIC RECORDS BY REMOTE ELECTRONIC MEANS IN ACCORDANCE WITH THE REQUIREMENTS OF CHAPTER 119, FLORIDA STATUTES; FURTHER APPROVING THE KEEPING AND MAINTAINING OF THE TOWN’S RECORD (MASTER) COPY DOCUMENTS ON ELECTRONIC MEDIA, NAMELY THE TOWN’S LASERFICHE IMAGING SYSTEM, IN ACCORDANCE WITH THE REQUIREMENTS OF F.A.C RULE 1B-26.003; AND PROVIDING AN EFFECTIVE DATE.

- F. Consideration of changing the date for the Regular Town Commission Meetings in March, April, and May – Commissioner Marivi Walker
- G. Discussion on ordinance language changes related to sheds – Building Official Robert Bitgood
- H. Consideration of pricing contract renewal with Waste Pro – Town Manager Elizabeth Mascaro
- I. Discussion on 2nd Kitchens, repeal Ordinance 2023-02 and working on a stricter, narrowly tailored alternative – Mayor Alison Dennington
- J. Discussion on Town Charter and Code provisions related to traffic changes and changes to the parks and possible conflicting policies and procedures – Mayor Alison Dennington
- K. Discussion on Riverside Drive traffic control concerns – Vice Mayor Sherri Quarrie
- L. Discussion on the Riverside Drive stop sign survey – Town Manager Elizabeth Mascaro
- M. Consideration of obtaining a traffic study on Riverside Drive for calming device options – Commissioner Marivi Walker

13. Administrative Reports

- A. Town Attorney
- B. Town Manager

14. Commission Reports

15. Task List

16. Public Comment

17. Adjournment