

Town of Melbourne Beach

TECHNOLOGY ADVISORY BOARD THURSDAY, SEPTEMBER 4, 2025, 5:00 P.M. COMMUNITY CENTER – 509 OCEAN AVENUE

Meeting Minutes

Board Members:

Chairman Bruce Larson
Vice-Chair Jennifer Lervold
Secretary Steven Rodrigo
Member Marc Lower
Member Corinne Rodrigo

Alternate Board Members

Alternate Gail Gowdy

Staff Members:

Town Manager Elizabeth Mascaro
Town Clerk Amber Brown

1. **Call to Order**
2. **Roll Call**
 - Vice Chair Lervold motioned to start the meeting promptly at 5PM with Secretary Steven Rodrigo seconding the motion. All members voted 5-0 to start the meeting. All members are present and Alternate Gail Gowdy for this meeting
3. **Pledge of Allegiance**
4. **Public Comment:** Hart Meyers was asked for public comment and he had none. He is potentially interested as being an alternate. Mr. Meyers is interested in potentially serving on the board should a position become available.
5. **Unfinished Business**
 - Chairman Larson requested Meeting minutes be approved. Minutes were seconded by the vice chair and approved by the board 5-0.
6. **New Business**
 - Chairman Larson brought up the IT Advisory Board Agenda and the board edited the document to incorporate suggested changes submitted from the Vice Chairman and Mark Lower.
 - Motion was made to accept the current draft of the IT Advisory Board Charter for transmittal to the town commission. The motion was seconded by the Vice Chair and the board voted 5-0 to approve the motion.
7. **Agenda Items for the Next Meeting**
 - Project leads will present their status on their projects and next steps to brief to the IT advisory board.
8. **Announcement of the Next Scheduled Meeting Date**
 - Next meeting will be September 18 at 6PM at the Town Hall.

9. **Adjournment**

- Vice Chairman Lervold made a motion to adjourn the meeting at 6:20PM. Mark Lower seconded the motion. All board members were in favor 5-0 and the meeting was adjourned.