

Melbourne Beach Police Department

507 Ocean Ave
Melbourne Beach, FL 32951
321-723-4343

REGULAR QUARTERLY MEETING BOARD OF TRUSTEES MELBOURNE BEACH PENSION FUND

AGENDA PUBLIC NOTICE

**The Melbourne Beach Police Pension Board will conduct a Board of Trustees Meeting on
Monday, June 9th, 2025 at 5:30 p.m. in the
Training Room – 507 Ocean Avenue**

Board Members:

Chairman James Maguire
Member George Walters
Member Robin Petersen
Sergeant Jason Hinchman
Sergeant Jason Sadler

Staff Members:

Finance Manager Jennifer Kerr
Recording Secretary Cristina Bryson

Notice: The public is advised that members of the Town Commission may be in attendance and participate in proceedings of the board. Attorney General Opinions (AGO) AGO 91-95, AGO 98-14, AGO 200-68.

PURSUANT TO SECTION 286.0105, FLORIDA STATUTES, THE POLICE PENSION BOARD HEREBY ADVISES THE PUBLIC THAT: In order to appeal any decision made at this meeting, you will need a verbatim transcript of the proceedings. It will be your responsibility to ensure such a record is made. Such person must provide a method for recording the proceedings verbatim as the Police Pension Board does not do so.

In accordance with the Americans with Disability Act and Section 286.26, Florida Statutes, persons needing special accommodations for this meeting shall, at least 5 days prior to the meeting, contact the Recording Secretary at (321) 723-4343 of Florida Relay System at 711.

1. Call to Order

2. Roll Call

3. Pledge of Allegiance and Moment of Silence

4. Approval of Minutes

- A. Approval of the Regular Quarterly Police Pension Fund meeting minutes for March 3, 2025.

5. Public Comments

Subjects are limited to 3 minutes on any item not appearing on this agenda. Note: State law & administrative rules prevent The Board from taking any formal action on items discussed at this time. The Board may schedule such items as regular agenda items and act upon them in the future. The chairperson is allowed to limit discussion, as necessary, with each commentary to 3 minutes.

6. Old Business

7. New Business

- A. Authorization of payment to Mariner for consulting services in the amount of \$3,750.00.
- B. Authorization of payment to Klausner, Kaufman, Jensen & Levinson for legal services in the amount of \$212.50.
- C. Automatic payment to Salem Trust for \$1,500.00 Quarterly Fee.
- D. Authorization of payment to Foster & Foster of Invoice 36171 for \$4,128.00.
- E. Authorization of payments & discussion of Administrative Services Fee for the 1st & 2nd quarter of 2025
- F. Approval of the updated Summary Plan Description
- G. Approval & execution of the addendum to the Investment Performance Monitoring and Advisory Services Agreement between Mariner Institutional and the Melbourne Beach Police Officers' Pension Trust Fund (signature needed)

8. Reports

- A. Mariner Investment Performance Review, Period Ending February 28, 2025
- B. Mariner Investment Performance Review, Period Ending March 31, 2025
- C. Mariner Investment Performance Review, Period Ending April 30, 2025

9. Board Member Comments

10. Adjournment