

Town of Melbourne Beach

BOARD OF ADJUSTMENT MEETING THURSDAY, JANUARY 15, 2026, 6:00 P.M. COMMUNITY CENTER – 509 OCEAN AVENUE

PUBLIC NOTICE AGENDA

Board Members:

Chairman Robert Schaefer
Member Xochitl Ross
Member Charles Cain
Member Pete Peterson
Member James D. Simmons
Alternate Travis Hunsucker

Staff Members:

Interim Town Manager Lisa Frazier
Town Clerk Amber Brown
Town Attorney Ryan Knight
Town Planner Corey O’Gorman

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF MINUTES**
 - A. November 20, 2025 minutes
4. **PUBLIC HEARINGS**
 - A. Variance Application #VV2025-0004, 200 Shannon Ave
5. **NEW BUSINESS**
 - A. Appointment of the 2026 Chairperson
 - B. Appointment of the 2026 Vice Chairperson
 - C. 2026 Board of Adjustment meeting schedule
6. **OLD BUSINESS**
7. **ADJOURNMENT**

PURSUANT TO SECTION 286.0105, FLORIDA STATUTES, if an individual decides to appeal any decision made by the Board of Adjustment with respect to any matter considered at this meeting, a verbatim transcript of the proceedings may be required and the individual may need to ensure that a verbatim transcript of the proceedings is made. One or more Commission members may be present at this meeting. In accordance with the Americans with Disability Act and Section 286.26, Florida Statutes, persons needing special accommodations to participate in this meeting shall, at least 48 hours prior to the meeting, contact the Office of the Town Clerk at (321) 724-5860.