

TOWN OF MELBOURNE BEACH

BOARD OF ADJUSTMENT MEETING

MAY 15, 2025

AGENDA PACKET

Town of Melbourne Beach

BOARD OF ADJUSTMENT MEETING THURSDAY, MAY 15, 2025, 6:00 P.M. COMMUNITY CENTER – 509 OCEAN AVENUE

PUBLIC NOTICE AGENDA

Board Members:

Chairman Robert Schaefer Member Xochitl Ross Member Charles Cain Member Pete Peterson Member James D. Simmons Alternate Travis Hunsucker

Staff Members:

Town Manager Elizabeth Mascaro Town Clerk Amber Brown Town Attorney Ryan Knight Town Planner Corey O'Gorman

- 1. CALL TO ORDER
- 2. ROLL CALL
- 3. APPROVAL OF MINUTES
 - A. February 20, 2025 minutes
- 4. PUBLIC HEARINGS
 - A. Variance Application #VV2025-0002, 301 Oak Street
- 5. **NEW BUSINESS**
- OLD BUSINESS
- 7. ADJOURNMENT

PURSUANT TO SECTION 286.0105, FLORIDA STATUTES, if an individual decides to appeal any decision made by the Board of Adjustment with respect to any matter considered at this meeting, a verbatim transcript of the proceedings may be required and the individual may need to ensure that a verbatim transcript of the proceedings is made.

One or more Commission members may be present at this meeting.

In accordance with the Americans with Disability Act and Section 286.26, Florida Statutes, persons needing special accommodations to participate in this meeting shall, at least 48 hours prior to the meeting, contact the Office of the Town Clerk at (321) 724-5860.

Town of Melbourne Beach

BOARD OF ADJUSTMENT MEETING THURSDAY, FEBRUARY 20, 2025 COMMUNITY CENTER, 509 OCEAN AVENUE

MINUTES

Board Members:

Chairman Robert Schaefer
Vice Chair Xochitl Ross
Member Charles Cain
Member James D. Simmons
Member Peter Peterson
Alternate Travis Hunsucker
Alternate Marivi Walker

Staff Members:

Town Manager Elizabeth Mascaro Town Clerk Amber Brown Building Official Robert Bitgood Town Planner Corey O'Gorman Town Attorney Ryan Knight

1. Call to Order

Chairman Robert Schaefer called the meeting to order at 6:00 p.m.

2. Roll Call

Town Clerk Amber Brown led the roll call.

Members Present:

Chairman Robert Schaefer Vice Chair Xochitl Ross Member Charles Cain Member James D. Simmons Member Peter Peterson

Members Absent:

Alternate Travis Hunsucker Alternate Marivi Walker

3. Approval of Minutes

A. August 15, 2024 minutes

Staff Present:

Town Manager Elizabeth Mascaro Town Attorney Ryan Knight Town Planner Corey O'Gorman Building Official Robert Bitgood Town Clerk Amber Brown

Member James Simmons moved to approve the minutes from August 15, 2024; Member Charles Cain seconded; Motion carried 5-0.

4. Public Hearing

A. Variance Application #VV2025-0001, 1200 Orange Street

Chairman Robert Schaefer introduced the agenda item and spoke about the variance being for two lot lines to add an addition to the house.

Erin McMullen – 1200 Orange St – Spoke about her family living at the address with her brother and mother. The variance is to allow her brother who is in a wheelchair to have an area of his own for independence while still being on the property to get help with his physical and medical needs.

Chairman Robert Schaefer introduced the variance and read parts of the application. The property is a corner lot with 25-foot setbacks. This is a variance for 2 setbacks to build to 9 foot 10 inches on one side and 10 foot 8 inches on the other.

Member James Simmons asked if cost effectiveness is allowed to be considered versus considering other solutions.

Town Attorney Ryan Knight read Town Code Section 7A-152(d) a-d which are the criteria to be considered and apply the facts to make a determination.

Member Charles Cain asked about the staff response to items a and c.

Erin McMullen – 1200 Orange – Spoke about they did look into converting the garage and the slab elevation is not the same, and that would require removing a window from a bedroom in the home which is required to have the bedroom. Spoke about it being more costly to convert the garage.

Matthew McMullen – 1200 Orange – The other issue with using the garage was the roof elevation, and the amount of work and scope of it according to the architect it would not be feasible.

Building Official Robert Bitgood spoke about having conversations with the architect about required dimensions needed as well as affordability in terms of the Americans with Disabilities Act.

Member James Simmons asked if they have looked into building a second floor with an elevator.

Erin and Matthew McMullen – 1200 Orange – Spoke about that is even more costly around \$350,000.

Member Charles Cain asked for clarification on why the two structures having a different elevation would be an issue.

Erin and Matthew McMullen – 1200 Orange St – Spoke about the garage conversion being costly due to all the work that would be needed.

Kara Parks – 403 Anchor Key – Spoke about this process has cost a lot to get this on the agenda. If there were any other options, they would have done it.

Member James Simmons spoke about this variance is a huge ask. This is going to be a major decision.

Erin and Matthew McMullen – 1200 Orange St – Spoke about doing this because it is there only option and this is truly necessary. The current home is not sustainable. They would do anything on the lot to make this accommodation.

Vice Chair Xochitl Ross asked about the pervious vs impervious calculation.

Building Official Robert Bitgood spoke about having conversations with the design professional and that she assured him the 30% leftover pervious would stay in effect and they would remove several things to maintain that.

Haley Conrad – 2100 Oak St – Spoke about being an engineer and deals with ADA a lot. The Board needs to look at the legal aspects.

Jan Futch Guillbeau – 806 Oak – Spoke about supporting whatever Brandon needs and supports ADA needs. Does not care about setbacks. Just get him what he needs.

Brad Cushing – 403 Anchor Key - If there is ever a reason to grant a variance, it should be for ADA compliance.

Member James Simmons asked if there was any feedback from the mailings to the residents.

Town Clerk Amber Brown spoke about there has not been any feedback.

Member Charles Cain spoke about considering the best interest of everybody else outside of this situation and his concern about setting precedent in regard to changing setbacks.

Member Peter Peterson spoke about this situation being more important than setbacks and something needed for a member of the community.

Vice Chair Xochitl Ross spoke about wanting to put a stipulation that it cannot be rented out separate from the home.

Town Attorney Ryan Knight spoke about not being able to put in a stipulation about not renting out a portion of the residence. He also reminded the board members to strictly look at the evidence being presented today and not to base their decision on personal feelings.

Member James Simmons asked about whether a restriction against rental could be put in as part of the development work like can be done with a special exception. He asked the homeowners if they would be willing to enter into a binding development agreement.

Erin and Matthew McMullen – 1200 Orange St – Asked the board to look at the evidence put in front of them right now and not what could happen with a potential home buyer in the far future.

Chair Robert Schaefer expressed concern as to whether a binding development agreement could hold any water and actually prevent someone using the home for a vacation rental because they are not illegal.

Town Attorney Ryan Knight provided another reminder for the board to base their decision-making on the four factors in the staff report, not on future use.

Member James Simmons moved to approve variance VV2025-0001 at 1200 Orange St; Member Peter Peterson seconded; Motion carried 5-0.

5. New Business

A. Appointment of the 2025 Chairperson

Member James Simmons made a motion for Robert Schaefer as the Chairperson; Member Charles Cain seconded; Motion carried 5-0.

B. Approval of the 2025 meeting schedule

Member James Simmons made a motion to approve; Vice Chair Xochitl Ross seconded; Motion carried 5-0.

C. Interpretation of the Official Zoning Map

Town Manager Elizabeth Mascaro explained how she discovered that there were multiple zoning maps floating around with conflicting zoning.

Vice Chair Xochitl Ross asked if the resident who asked about his zoning wants something that he can't have.

Town Manager Elizabeth Mascaro said that he wanted the zoning that he thought he had (3RM).

Chairman Robert Schaefer stated that his opinion would be to select the existing map that shows the address in question as 3RS.

Member James Simmons asked if the map had any other errors that needed correction such as town boundaries.

Town Manager Elizabeth Mascaro confirmed that the town boundaries are correct.

Town Manager Elizabeth Mascaro described how some of the multi-family parcels are larger than they were on the first map circa 1967.

Member Charles Cain mentioned that the current map appears to have small boxes inside the parcels to show the building, which makes the map more confusing to view.

Town Clerk Amber Brown explained that the boxes indicate individual owners.

Member James Simmons asked for confirmation that we're not changing the zoning and setting ourselves up for an issue in the future.

Town Attorney Ryan Knight confirmed that we are not changing the zoning, only correcting a scrivener's error on the map.

Member Charles Cain made a motion to make a determination that the Mayor 31, 2012 Official Zoning Map on page 65 is a true and correct map delineating the districts; Member James Simmons seconded; Motion carried 5-0.

6. Adjournment

Member James Simmons moved to adjourn; Chairman Robert Schaefer seconded; Motion carried 5-0.

The meeting adjourned at 7:20 p.m.	
	ATTEST:
Robert Schaefer, Chairman	Amber Brown, CMC Town Clerk



TOWN OF MELBOURNE BEACH

Board of Adjustment

Staff Report - Board of Adjustment Public Hearing- May 15, 2025

1. PETITION DESCRIPTION

APPLICANT:

Clayton Bennett, P.E.

OWNER:

John Moran

ADDRESS:

301 Oak Street, Unit B, Melbourne Beach, Florida

PARCEL I.D. NO:

28-38-05-FU-1-8

ZONING

DISTRICT:

1-RS

REQUEST: The applicant is requesting a Coastal Construction Control Line (CCCL) Variance for construction of building additions to the existing single-family home, from the Town of Melbourne Beach Code Section 5A-4 "Certain Structures Prohibited" as generally described in the Application in **Exhibit "A"**. The applicant is requesting an approximate variance of approximately 140.6' feet into the CCCL for a proposed open garage entry cover, and 147.1' for a proposed porch deck. This code section prohibits construction of any major structures or excavation of any material seaward of the coast construction setback line.

2. BACKGROUND

The plot plan prepared by Bennett Engineering & Consulting (Sheet C-1) and the survey prepared by Kane Surveying, Inc. (see **Exhibit "B"**) show the existing building and structures. The plot plan shows the proposed building additions extending seaward of the CCCL. The special purpose survey, prepared by Kane Surveying, Inc. shows the dune profile on October 15, 2024 as compared to the dune profile from November 8, 1972 (**Exhibit "C"**).

Chapter 5A, Coastal Setback Regulations, of the Melbourne Beach Code of Ordinances prohibits construction seaward of the 1986 Coastal Construction Control Line without a variance.

3. STAFF ANALYSIS.

The subject request includes a Town of Melbourne Beach application for a Coastal Construction Variance, and includes supporting information including a plot plan, description of proposed variance, and a special purpose survey.

Section 5A-2 establishes the coastal construction setback line as the "Florida Coastal Construction Line" as adopted on December 4, 1986. Section 5A-4 states that no structures shall be constructed nor any excavation conducted seaward of the coastal setback line; and, Section 5A-1 defines major structures as including single-family homes, swimming pools, etc., and minor structures including dune and beach walkover structures, beach access ramps and walkways, etc. Section 5A-6(a) allows the Board of Adjustment to grant variances to Sections 5A-2 and 5A-4 and

Section 5A-6(d) allows the Board of Adjustment to grant the requested variance "where the facts presented at the public hearing demonstrate the following:"

1. That the subject property experienced less than 25 feet of beach-dune erosion since September, 1972. The erosion will be measured by determining the extent of horizontal recession from the toe of the dune as it exists at the time of application to the point at the dune as it existed in September, 1972, which corresponds to the same elevation as the toe of the dune as it exists at the time of application;

Analysis: As evidenced by the Special Purpose Survey by Kane Surveying, accretion rather than erosion has occurred in this area, and the application complies with this requirement.

2. That the granting of the variance will not be injurious to adjacent properties, nor contrary to the public interest; and,

Analysis: Granting the variance would allow construction of the proposed additions to the front façade of the home which will be subject to compliance with applicable federal state and local building codes, and complies with this requirement.

In making a decision regarding coastal setback variances, **Section 5A-6** specifies general conditions of granting a variance including: (1) with regard to any variance granted pursuant to this section after August 1, 2012, if the rights authorized by a variance are not exercised within 730 days of the date of grant of such variance, they shall lapse and may be reestablished only after notice, a new hearing, and an evaluation pursuant to this section; (2) all variances issued pursuant to this section are conditioned upon the development depicted on the survey submitted pursuant to this subsection and will not be applicable to or permit other development; (3) in compliance with 44 CFR 60.3(a)(2), all other applicable state or federal permits must be obtained before the commencement of development. In addition, all new construction must comply with the provisions of Sections 7A-31, 1-RS Single-family Residential District as appropriate, and per **Section 5A-6(c)** the applicant is required to submit detailed final construction plans and specifications to the Town for review and approval.



TOWN OF MELBOURNE BEACH

Board of Adjustment

EXHIBIT "A"

Application



TOWN OF MELBOURNE BEACH DEVELOPMENT APPLICATION

١.	SUBMITTAL	REQUIREMENTS:
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- 1. Fees per current schedule.
- 2. Deed to property.
- 3. Pre-Application meeting is mandatory. Contact the Building Official or Building Clerk to submit information required and to schedule a pre-application meeting.
- 4. Application deadlines are determined annually by the Boards and will be provided at the pre-application meeting.
- 5. All applicants must complete pages 1-3 and the section(s) as applicable to the request (refer to section II. below). All materials listed in the applicable sections must be provided, and fees paid.

Ha		REQUEST:		
		Land Use Plan Amendment		Rezoning
	O	Special Exception	図	Coastal Construction Variance
	C)	Variance	ε'n	Appeal (Application must be filed within 30 days)
		Site Plan Review Single Family (1RS, 2RS, 3RS)		Site Plan Review Multifamily (4RM, 5RMO)
		Site Plan Review Commercial (6B, 7C, 8B, 9I)		Amendment to the Land Development Code
				Other (specify)
III.		PROPERTY INFORMATION:		
Ger	nera	Il Location: The subject site is located toward th	e no	rth end of Oak St.
Ado	lres	s: 301 Oak, Melbourne Beach, FL 32951		
Par	cel i	Number(s): 28-38-05-FU-1-8		
Are	a (ii	n acreage):+/- 0.94	n sq	uare feet):+/- 341,098
Current Zoning: 1-RS Proposed Zoning: 1-RS				
Current Future Land Use: Single-Family Proposed Future Land Use: Single-Family				
Brie	f D	escription of Application: <u>A Coastal Constructio</u>	n Lir	ne Variance is requested to allow for
no	n-s	ubstantial building additions to the existing single	-farr	ily residence located on the subject lot.
Dat	e of	Mandatory Pre-Application Meeting (attach me	etin	g minutes if applicable):

Town of Melbourne Beach - Development Application

VI. APPLICANT CERTIFICATION:*

I/we affirm and certify that I/we understand and will comply with the land development regulations of the Town of Melbourne Beach, Florida. I/we further certify that the application and support documents are fully complete and comply with the requirements of the land development regulations of the Town of Melbourne Beach, Florida. I/we further certify that the statements and/or diagrams made on any paper or plans submitted here with are true to the best of my/our knowledge and belief that this application, attachments and application filing fees become part of the official public record of the Town of Melbourne Beach, Florida and are not returnable or refundable.

Under penalties of perjury, I/we declare that I/we have read the foregoing application and that to the best of my/our knowledge and relief the facts stated in the application are true. Signature: Moran Print Name: -Title: O WYOR *Must sign in front of notary. State of Florida County of Brevard. The foregoing application is acknowledged before me this day of Ware, 2025 by on n who is/are personally known to me, or who has/have produced as identification. DEBRA R. JORDEN Signature of Notary Public, State of Florida Notary Public - State of Florida Commission # HH 144157 My Comm. Expires Jul 21, 2025 VII. PROJECT DESCRIPTION: Describe Application: A Coastal Construction Control Line Variance is requested to allow for a non-substantial building addition to an existing single-family residence located on the subject lot. Provide attachment if more space is needed. Describe Existing Conditions: The subject site is currently developed as an existing single family residence. Provide attachment if more space is needed.

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IV. APPLICANT INFORMATION:	
Property Owner	
Name: John Moran	Phone: 321-890-6050
Address: 301 Oak St	Fax:
Melbourne Beach, FL 32951	Email: moranj@pineapplecoveclassicalacademy.com
Applicant (if other than property owner)	
Name: Clayton Bennett, P.E.	Phone: (321) 622-4462
Address: 4940 Ranchland Rd	Fax: (321) 633-4462
Melbourne, FL 32934	Email: ClaytonABennett@gmail.com
application. That I/we have read and understands the That I/we have appointed the Application.	er/contract purchaser (circle one) of the property described in this ne entire application and concurs with the request. It to represent the application, and empowers the Applicant to all imposed by the Town of Melbourne Beach. Date: 3/16/25 Title: OWNET
*Must sign in front of notary.	
State of Florida County of Brevard. The foregoing application is acknowledged by this \(\frac{1}{2} \) day of \(\frac{1}{2} \) \(\frac{1}{2} \) \(\frac{1}{2} \) by \(\frac{1}{2} \) who is a personally known to me, or who has identification. Signature of Notary Public, State of Florida	

Town of Melbourne Beach - Development Application

pg. 2 01=2020

6

A. Variance to Coastal Construction Line Restrictions*

Applications for variance to the Coastal Construction restrictions shall provide a statement describing the proposed work, activity, and construction seaward of the coastal setback line.

A Coastal Construction Control Line variance of 147.1 feet is requested to allow for building additions on the landward side of the existing single family residence. The proposed work will include building additions, site grading, and other site related items.

Provide attachment if more space is needed.

Applications shall also include a topographic survey of the subject property with the following specific information:

- The location of the contour line corresponding to elevation zero feet NGVD;
- The location of any existing vegetation line on the subject property;
- The location of the established State Department of Environmental Protection Coastal Construction Control Line and the mean high water line, for the full width of the subject property, including the location and number of the two nearest State Department of Environmental Protection's baseline monuments;
- The location of all proposed development to be constructed as a result of the proposed variance;
- The location of all existing development to remain on-site as a part of the development or redevelopment of the site;
- The location seaward of the coastal construction control line of all portions of all existing, and planned development, depicting the number of feet seaward of the coastal construction control line of the development;
- The location for the full width of the subject property of: the line of continuous construction; the top of the coastal dune system; the toe of the coastal dune system on or adjacent to the property at the time of application to the point at the dune, as it existed in September, 1972; and the location of the East side of the A-1-A right-of-way; the location of any principal structure to the North and South of the proposed project property and located within 100 feet of the proposed project property. As used in this subsection, the term *LINE OF CONTINUOUS CONSTRUCTION* is a line drawn from the most seaward edge of any principal structure to the North, and within 100 feet of the proposed project to the most seaward edge of any principal structure to the South, and within 100 feet, of the proposed project; and
- A certification as to the maximum number of feet seaward of the coastal construction control line for which the variance is requested for the full width of the subject property.

The applicant shall also provide detailed final construction plans and specifications for all structures proposed to be constructed seaward of the coastal setback line. These documents shall be signed and sealed by a professional engineer or architect, as appropriate, who must be registered in the state.

REQUIRED ATTACHMENT TO THE COASTAL SETBACK/EXCAVATION VARIANCE APPLICATION

Please answer each of the following questions fully. These questions will assist the Board of Adjustment to determine whether your application meets the minimum criteria for obtaining a variance as described in Section 5A-6 of the Code of Ordinances. Use additional pages if necessary. The Board of Adjustment will not accept reference to a site plan as the answer to any of these questions.

Address the questions one at a time and be as detailed as possible. As you provide the answers you may want to consider the question "Why is your land different than anyone else's land to a degree that it should be treated differently?" Personal hardships such as health or financial issues that change with ownership of the property are not valid reasons for granting a variance.

1. Explain in detail that the property experienced less than 25 feet of beach-dune erosion since September, 1972. The erosion shall be measured by determining the extent of horizontal recession from the toe of the due as it exists at the time of the application to the point of the dune as it existed in September, 1972, which corresponds to the same elevation as the toe of the dune as it exists at the time of the application.

The enclosed Special Purpose Surveys at R-130 prepared by Kane Surveying, Inc., dated October 15, 2024 show the dune profile as the dune existed on November 8, 1972 and the beach dune profile as the dune currently exists as of October 15, 2024. The survey demonstrates that less than 25 feet of beach erosion has occurred. No significant dune alteration (major storm event or nourishment program) has occurred since the October 15, 2024 survey.

- 2. Provide facts that demonstrate that granting of the variance will not be injurious to adjacent properties, nor contrary to the public interest.
 - The proposed improvements are to be designed in accordance with the current State Coastal Construction Regulations; Florida Building Code; and FEMA Flood Zone Regulations. The said regulations provide reasonable assurance that the proposed improvements will not be injurious to adjacent properties.
 - The proposed building additions are located landward of the existing single-family residence.
 - The proposed exterior lighting will be designed to meet current FDEP sea turtle lighting requirements.
- 3. Establish that the granting of the variance will not jeopardize the stability of the beach-dune system.
 - The proposed building addition is located on the landward side of the existing single-family residence. No natural vegetation on the dune is proposed to be removed for the building additions.
 - The existing single-family residence is to remain and act as a barrier to keep construction workers and equipment off the dune.
 - The proposed improvements will be subject to the scrutiny of the Florida Department of Environmental Protection review and approval process for coastal construction improvements.

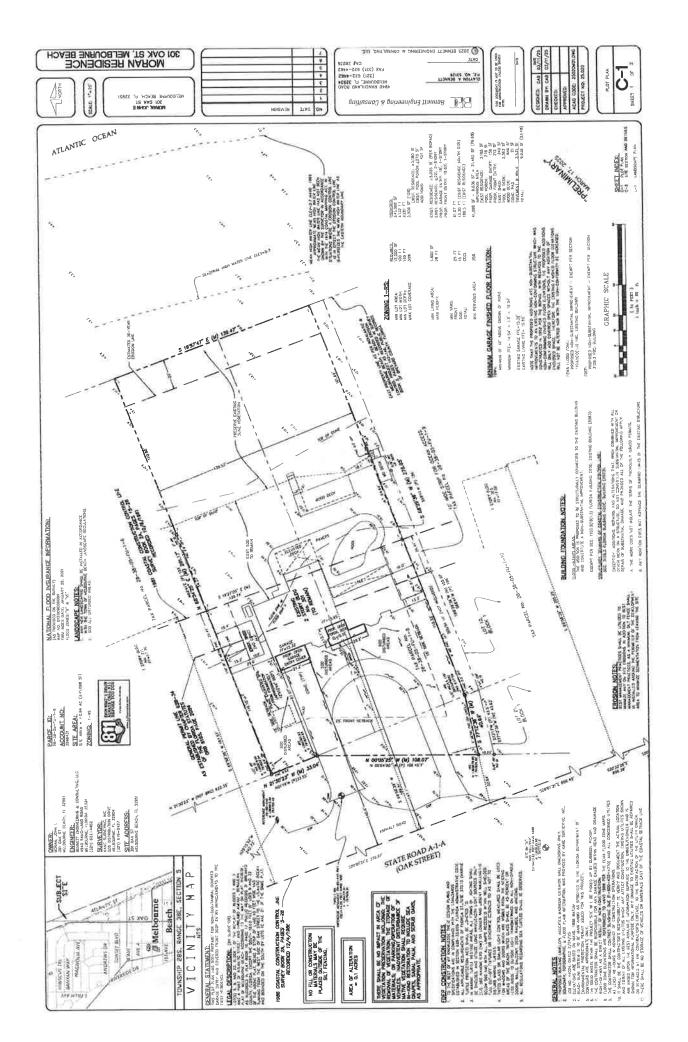


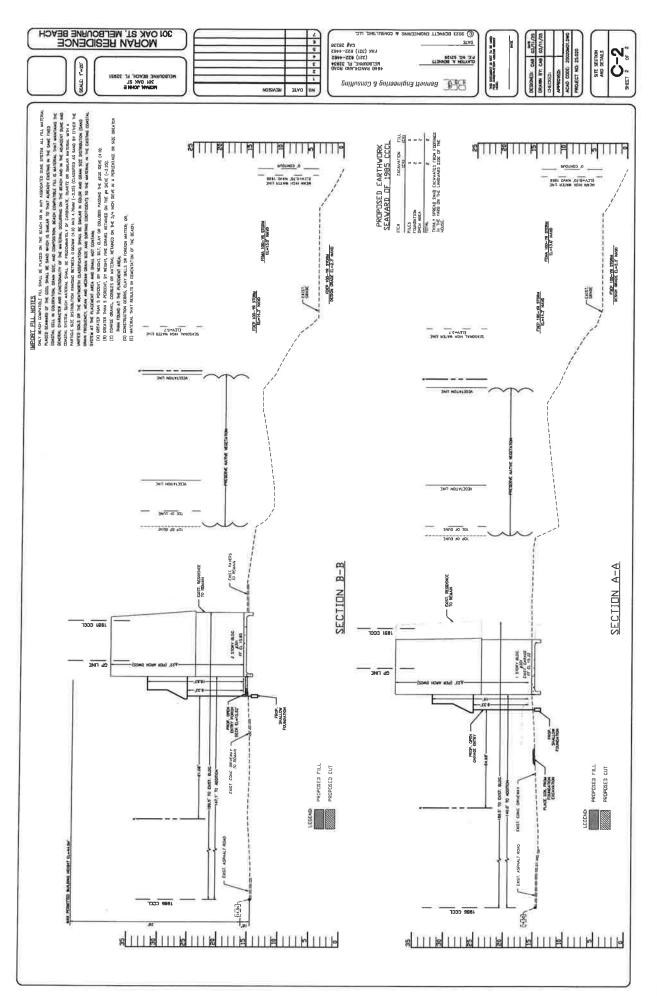
TOWN OF MELBOURNE BEACH

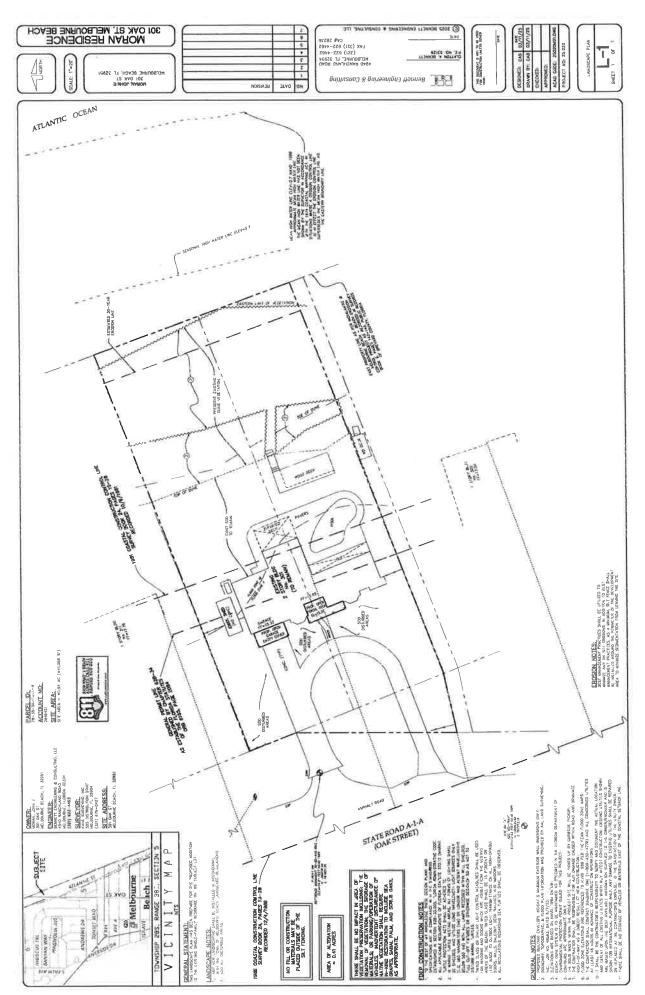
Board of Adjustment

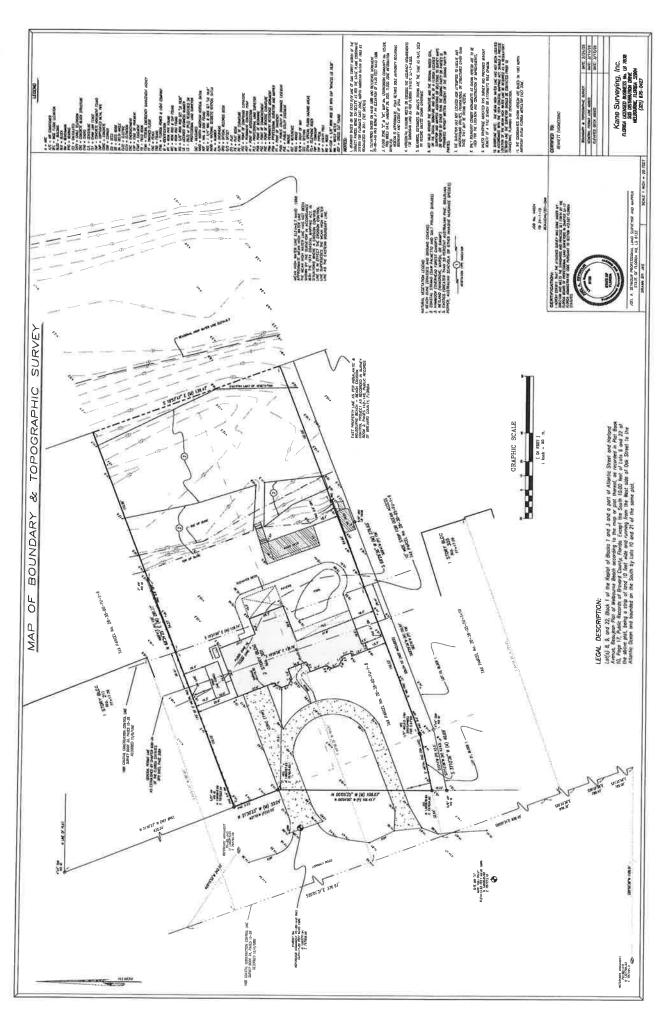
EXHIBIT "B"

Plot Plan









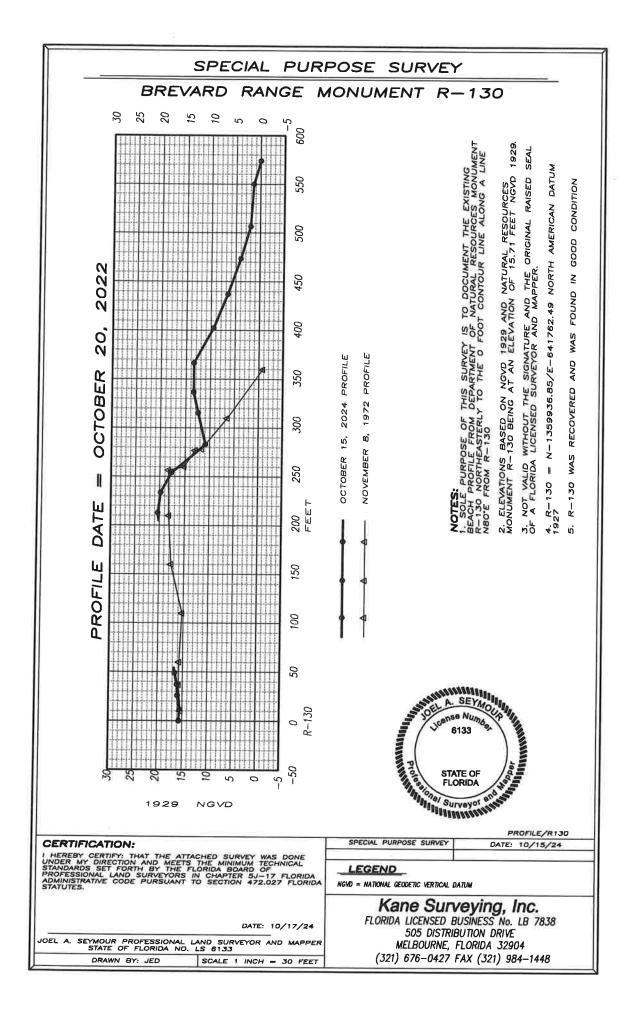


TOWN OF MELBOURNE BEACH

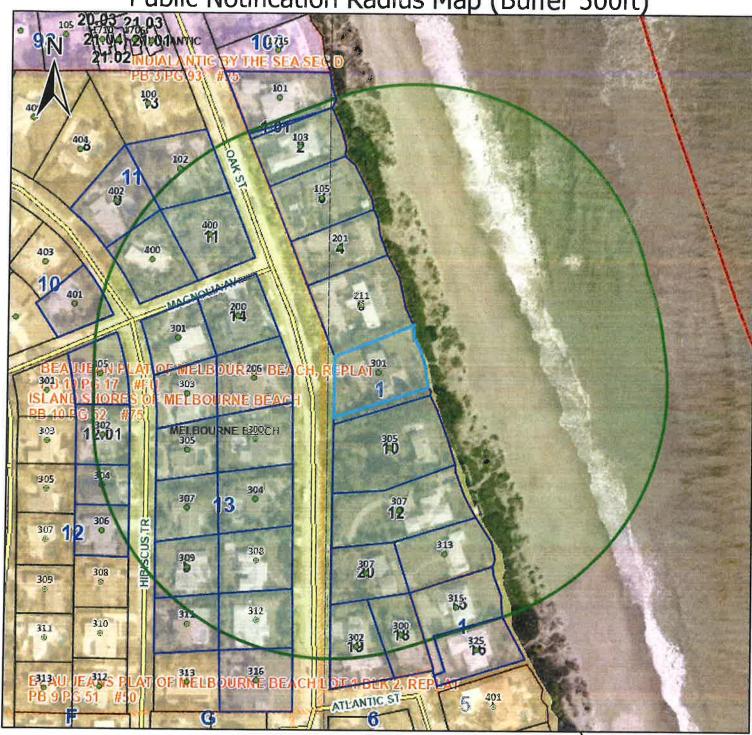
Board of Adjustment

EXHIBIT "C"

Special Purpose Survey



Public Notification Radius Map (Buffer 500ft)



Parcel Information Layers

Block Text

Subdivisions

Parcels

Parcel Property

Parcel Property Layer75

Address Point Layer

Address Points



Buffer Boundary in GREEN

Notify Properties in BLUE

Disclaimer: This map was compiled from recorded documents and does not reflect an actual survey. The Brevard County Board of County Commissioners does not assume responsibility for errors or omissions hereon.

Scale: 1:2,400

1 inch equals 200 feet

0 0.02 0.04 mi



Dana Blickley, CFA, Brevard County Property Appraiser

Titusville • Viera • Melbourne • Palm Bay

(321) 264-6700 www.BCPAO.us

Disclaimer

\$797,580



REAL PROPERTY DETAILS

Account 2846431 - Roll Year 2024

Owners MORAN, JOHN E

Mailing Address 301 OAK ST MELBOURNE BEACH FL 32951 Site Address 301 OAK ST MELBOURNE BEACH FL 32951

Parcel ID 28-38-05-FU-1-8

Taxing District 34X0 - MELBOURNE BEACH

Exemptions NONE

Property Use 0110 - SINGLE FAMILY RESIDENCE

Total Acres 0.74

Site Code 0120 - OCEAN FRONT

Plat Book/Page 0010/0017

BEAUJEANS PLAT OF MELBOURNE BEACH REPLAT OF Subdivision

BLKS 1, 3

BEAUJEANS PLAT OF MELBOURNE BEACH REPLAT OF

Land Description BLKS 1, 3 LOT 8,N 65 FT OF LOT 9,LOT 22 EX S 10 FT BLK



\$2,280,440

	VALUE SUMMARY	,	
Category	2024	2023	2022
Market Value	\$2,280,730	\$2,280,440	\$2,257,980
Agricultural Land Value	\$0	\$0	\$0
Assessed Value Non-School	\$2,280,730	\$2,280,440	\$822,580
Assessed Value School	\$2,280,730	\$2,280,440	\$822,580
Homestead Exemption	\$0	\$0	\$25,000
Additional Homestead	\$0	\$0	\$25,000
Other Exemptions	\$0	\$0	\$0
Taxable Value Non-School	\$2,280,730	\$2,280,440	\$772,580
Taxable Value School	\$2,280,730	\$2,280,440	\$797.580

SALES / TRANSFERS

	CALLED A TIGHTER ENTE		
Date	Price	Type	Instrument
05/21/2024	\$4,400,000	WD	10073/0270
04/08/2022	\$2,581,800	WD	9471/0471
05/30/1997	\$522,500	WD	3673/2930
06/01/1990		PT	3069/2761
01/01/1988	\$500,000	WD	2875/2794
06/01/1983	\$462,500	WD	2437/0362
10/01/1980	\$185,000	- · · · · · · · · · · · · · · · · · · ·	2260/1001

BUILDINGS

PROPERTY DATA CARD #1

Building Use: 0110 - SINGLE FAMILY RESIDENCE

	Materials		Details
Exterior Wall:	STUCCO	Year Built	1952
Frame:	WOOD FRAME, MASNRYCONC	Story Height	8
Roof:	BU-TG/MMBRN, CEM/CLY/MTL TILE	Floors	2
Roof Structure:	GMBRL/MNSRD/MNTR, HIP/GABLE	Residential Units	
		Commercial Units	0
	Sub-Areas		Extra Features
Base Area (1st)	2,475	Wood Deck	275
Base Area (2nd)	2,560	Patio - Concrete	84
Garage	594	Fireplace	2
Open Porch	120	Pool - Residential	
Total Base Area	5,035	Pool Deck	758
Total Sub Area	5,749		



TOWN OF MELBOURNE BEACH DEVELOPMENT APPLICATION

I.	SUBMITTAL	REOL	JIREMENTS:
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- 1. Fees per current schedule.
- 2. Deed to property.
- 3. Pre-Application meeting is mandatory. Contact the Building Official or Building Clerk to submit information required and to schedule a pre-application meeting.
- 4. Application deadlines are determined annually by the Boards and will be provided at the pre-application meeting.
- 5. All applicants must complete pages 1-3 and the section(s) as applicable to the request (refer to section II. below). All materials listed in the applicable sections must be provided, and fees paid.

11.		REQUEST:		
		Land Use Plan Amendment		Rezoning
		Special Exception	X	Coastal Construction Variance
	Ľ.)	Variance	[]	Appeal (Application must be filed within 30 days
		Site Plan Review Single Family (1RS, 2RS, 3RS)		Site Plan Review Multifamily (4RM, 5RMO)
		Site Plan Review Commercial (6B, 7C, 8B, 9I)		Amendment to the Land Development Code
ĪII.		DECDERTY INCORNATION.		Other (specify)
,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		PROPERTY INFORMATION:		
Ger	iera	Location: The subject site is located toward th	e no	rth end of Oak St.
Add	res	s; 301 Oak, Melbourne Beach, FL 32951		
D				
Parc	ceir	Number(s): 28-38-05-FU-1-8		
Area	a (in	acreage):+/- 0.94	n sq	uare feet):+/- 341,098
Current Zoning: 1-RS Proposed Zoning: 1-RS				
		110000	Cu Z	oring.
Curr	ent	Future Land Use: Single-Family Propos	ed F	uture Land Use: Single-Family
Brie	f De	scription of Application: A Coastal Construction	<u>ı Lin</u>	e Variance is requested to allow for
nor	ı-su	bstantial building additions to the existing single	-fam	ily residence located on the subject lot.
Date	of I	Mandatory Pre-Application Meeting (attach me	eting	g minutes if applicable):

pg. 1 01-2020 Town of Melbourne Beach - Development Application

VI. APPLICANT CERTIFICATION:*

I/we affirm and certify that I/we understand and will comply with the land development regulations of the Town of Melbourne Beach, Florida. I/we further certify that the application and support documents are fully complete and comply with the requirements of the land development regulations of the Town of Melbourne Beach, Florida. I/we further certify that the statements and/or diagrams made on any paper or plans submitted here with are true to the best of my/our knowledge and belief that this application, attachments and application filing fees become part of the official public record of the Town of Melbourne Beach, Florida and are not returnable or refundable.

become part of the official public record of the Town of Melbourne Beach, Florida and are not returnable or refundable.
Under penalties of perjury, I/we declare that I/we have read the foregoing application and that to the best of my/our knowledge and relief the facts stated in the application are true. Signature: Date: 3 12 25 Print Name: Title: 0 6000
*Must sign in front of notary.
State of Florida County of Brevard. The foregoing application is acknowledged before me this day of 20.35 by by Morg v who is are personally known to me, or who has/have produced as identification. DEBRAR. JORDEN Notary Public - State of Florida Commission // HH 144157 My Comm. Expires Jul 21, 2025 VII. PROJECT DESCRIPTION: Describe Application: A Coastal Construction Control Line Variance is requested to allow for a non-substantial building addition to an existing single-family residence located on the subject lot.
Provide attachment if more space is needed.
Provide attachment it more space is needed.
Describe Existing Conditions: The subject site is currently developed as an existing single family residence.
Provide attachment if more space is needed.

IV. APPLICANT INFORMATION:	
Property Owner	
Name: John Moran	Phone: 321-890-6050
Address: 301 Oak St	Fax:
Melbourne Beach, FL 32951	Email: moranj@pineapplecoveclassicalacademy.com
Applicant (if other than property owner)	
Name: Clayton Bennett, P.E.	Phone: (321) 622-4462
Address; 4940 Ranchland Rd	Fax: (321) 633-4462
Melbourne, FL 32934	Email; ClaytonABennett@gmail.com
V. OWNER AUTHORIZATION:*	
The undersigned hereby affirms the following:	
application.2. That I/we have read and understands t3. That I/we have appointed the Application	er/contract purchaser (circle one) of the property described in this the entire application and concurs with the request. and to represent the application, and empowers the Applicant to ral imposed by the Town of Melbourne Beach. Date: 3/15/25 Title: OWNER
*Must sign in front of notary.	
State of Florida County of Brevard. The foregoing application is acknowledged be this 12 day of 2025, by 50 who is are personally known to me, or who has identification. Signature of Notary Public, State of Florida	DEBRAR. JORDEN Notary Public - State of Florida Commission # HH 144157 My Comm. Expires Jul 21, 2025

Town of Melbourne Beach - Development Application

pg. 2 01-2020

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A. Variance to Coastal Construction Line Restrictions*

Applications for variance to the Coastal Construction restrictions shall provide a statement describing the proposed work, activity, and construction seaward of the coastal setback line.

A Coastal Construction Control Line variance of 147.1 feet is requested to allow for building additions on the landward side of the existing single family residence. The proposed work will include building additions, site grading, and other site related items.

Provide attachment if more space is needed.

Applications shall also include a topographic survey of the subject property with the following specific information:

- The location of the contour line corresponding to elevation zero feet NGVD;
- · The location of any existing vegetation line on the subject property;
- The location of the established State Department of Environmental Protection Coastal Construction
 Control Line and the mean high water line, for the full width of the subject property, including the
 location and number of the two nearest State Department of Environmental Protection's baseline
 monuments;
- The location of all proposed development to be constructed as a result of the proposed variance;
- The location of all existing development to remain on-site as a part of the development or redevelopment of the site;
- The location seaward of the coastal construction control line of all portions of all existing, and planned development, depicting the number of feet seaward of the coastal construction control line of the development:
- The location for the full width of the subject property of: the line of continuous construction; the top of the coastal dune system; the toe of the coastal dune system on or adjacent to the property at the time of application to the point at the dune, as it existed in September, 1972; and the location of the East side of the A-1-A right-of-way; the location of any principal structure to the North and South of the proposed project property and located within 100 feet of the proposed project property. As used in this subsection, the term LINE OF CONTINUOUS CONSTRUCTION is a line drawn from the most seaward edge of any principal structure to the North, and within 100 feet of the proposed project to the most seaward edge of any principal structure to the South, and within 100 feet, of the proposed project; and
- A certification as to the maximum number of feet seaward of the coastal construction control line for which the variance is requested for the full width of the subject property.

The applicant shall also provide detailed final construction plans and specifications for all structures proposed to be constructed seaward of the coastal setback line. These documents shall be signed and sealed by a professional engineer or architect, as appropriate, who must be registered in the state.



Bennett Engineering & Consulting

Clayton Bennett, PE ~ Managing Member 4940 Ranchland Road Melbourne, FL 32934 Phone/Fax (321) 622-4462

March 17, 2025

Building Department Town of Melbourne Beach 507 Ocean Ave. Melbourne Beach, FL 32951

Re: Coastal Variance Application 301 Oak Street, Melbourne Beach BEC No. 25.020

Dear Staff:

On behalf of our client, we hereby submit the following for your review and processing:

- 1. Development Application
- 2. Processing Fee
- 3. Mailing Labels for addresses within 500 feet of the subject property
- 4. Deed
- 5. Boundary and Topographic Survey (12 copies)
- 6. Civil Drawings consisting of Sheets C-1, C-2, & L-1 (12 copies)

We trust this meets your needs at this time. Should you have any questions or need additional information, please contact me directly.

Bennett Engineering & Consulting, LLC.

Clayton A. Bennett, P.E. Managing Member



REQUIRED ATTACHMENT TO THE COASTAL SETBACK/EXCAVATION VARIANCE APPLICATION

Please answer each of the following questions fully. These questions will assist the Board of Adjustment to determine whether your application meets the minimum criteria for obtaining a variance as described in Section 5A-6 of the Code of Ordinances. Use additional pages if necessary. The Board of Adjustment will not accept reference to a site plan as the answer to any of these questions.

Address the questions one at a time and be as detailed as possible. As you provide the answers you may want to consider the question "Why is your land different than anyone else's land to a degree that it should be treated differently?" Personal hardships such as health or financial issues that change with ownership of the property are not valid reasons for granting a variance.

1. Explain in detail that the property experienced less than 25 feet of beach-dune erosion since September, 1972. The erosion shall be measured by determining the extent of horizontal recession from the toe of the due as it exists at the time of the application to the point of the dune as it existed in September, 1972, which corresponds to the same elevation as the toe of the dune as it exists at the time of the application.

The enclosed Special Purpose Surveys at R-130 prepared by Kane Surveying, Inc., dated October 15, 2024 show the dune profile as the dune existed on November 8, 1972 and the beach dune profile as the dune currently exists as of October 15, 2024. The survey demonstrates that less than 25 feet of beach erosion has occurred. No significant dune alteration (major storm event or nourishment program) has occurred since the October 15, 2024 survey.

- 2. Provide facts that demonstrate that granting of the variance will not be injurious to adjacent properties, nor contrary to the public interest.
 - The proposed improvements are to be designed in accordance with the current State Coastal Construction Regulations; Florida Building Code; and FEMA Flood Zone Regulations. The said regulations provide reasonable assurance that the proposed improvements will not be injurious to adjacent properties.
 - The proposed building additions are located landward of the existing single-family residence.
 - The proposed exterior lighting will be designed to meet current FDEP sea turtle lighting requirements.
- 3. Establish that the granting of the variance will not jeopardize the stability of the beach-dune system.
 - The proposed building addition is located on the landward side of the existing single-family residence. No natural vegetation on the dune is proposed to be removed for the building additions.
 - The existing single-family residence is to remain and act as a barrier to keep construction workers and equipment off the dune.
 - The proposed improvements will be subject to the scrutiny of the Florida Department of Environmental Protection review and approval process for coastal construction improvements.

CFN 2024109036, OR BK 10073 Page 270, Recorded 05/29/2024 at 11:41 AM Rachel M. Sadoff, Clerk of Courts, Brevard County Doc. D: \$30800.00

Prepared by and return to: Jeffrey J. Wolfe, Esq. Sachs Sax Caplan, P.L. 6111 Broken Sound Parkway NW, Ste. 200 Boca Raton, Florida 33487 561-994-4499 File No.: 13433.9

[Space Above This Line For Recording Data]

Warranty Deed

THIS WARRANTY DEED made this <u>24th</u> day of May, 2024, by and between **Boca Cove Highland Beach, LLC, a Florida limited liability company,** whose post office address is 835 NE 35th St., Boca Raton, FL 33431, Grantor, and **John E. Moran, a married man,** whose post office address is 301 Oak Street, Melbourne Beach, FL 32951, Grantee.

(Whenever used herein the terms "Grantor" and "Grantee" include all the parties to this instrument and the heirs, legal representatives, and assigns of individuals, and the successors and assigns of corporations, trusts and trustees)

Witnesseth, that said Grantor, for and in consideration of the sum of Ten and 00/100 Dollars (\$10.00) and other good and valuable considerations to said Grantor in hand paid by said Grantee, the receipt whereof is hereby acknowledged, has granted, bargained, and sold to the said Grantee, and Grantee's heirs and assigns forever, the following described land, situate, lying and being in **Brevard County**, **Florida** to-wit:

Lot (s) 8, 9 and 22, Block 1, Replat of Blocks 1 and 3, a Part of Atlantic Street and Harland Ave Beaujean Plat of Melbourne Beach, according to the map or plat thereof, as recorded in Plat Book 10, Page(s) 17, of the Public Records of Brevard County, Florida. Except the South 10.00 feet of Lots 9 and 22 of the above plat, being a strip of land 10 Feet wide and running from the West side of Oak Street to the Atlantic Ocean and bounded on the South by Lots 10 and 21 of the same plat.

Parcel Identification Number: 28-38-05-FU-1-8

Subject to taxes for 2024 and subsequent years; covenants, conditions, restrictions, easements, reservations and limitations of record, if any, without reimposing same.

Grantor does hereby fully warrant the title to said land, and will defend the same against lawful claims of all persons whomsoever.

In Witness Whereof, Grantor has hereunto set Grantor's hand and seal the day and year first above written.

Signed, sealed and delivered in our presence:

Della J. mile	Boca Cove Highland Beach, LLC, a Florida limited liability company
Printed Witness 1 Name: Teffy wilk	By: Printed Name: Steve TEBOL
Witness Address: 611 Bits In Pailing Why. \$1200, But Polic, \$1 33787	Its: Owner many a
alle	
Printed Witness 2 Name: DAWN ANDRIE	
Witness Address: 6111 Broken Sound Parkway NW.	
W200	
STATE OF FLORIDA COUNTY OF PALM BEACH	
The foregoing instrument was acknowledge presence or online notarization, this las Manager of Boca Cove Highlan company, on behalf of the company. He:	_ day of May, 2024, by _ Steve Teben
is personally known to me OR produced a Florida driver's license produced	as identification OR as identification.
[Notary Seal]	Holding J. Mille Notary Publicky T. Wilk
JEFFREY JOSEPH WOLFE MY COMMISSION # GG 968725 EXPIRES: July 11, 2024 Donded Thru Notary Public Underwriters	Name typed, printed or stamped My Commission Expires: <u>フール-24</u>

Tax Account ID: 2847144 REOLA, MICHAEL P 316 OAK STREET MELBOURNE BCH, FL 32951

Tax Account ID: 2846440 NANCY F REID TRUST NO 101 325 ATLANTIC DR MELBOURNE BEACH, FL 32951

Tax Account ID: 2846437 ROBERT & MARIETTA LEE JOINT LIVING TRUST 302 ATLANTIC ST MELBOURNE BEACH, FL 32951

Tax Account ID: 2847142 BAUGHER, PAUL E 311 HIBISCUS TRL MELBOURNE, FL 32951

Tax Account ID: 2846436 HUSTON, ROBERT ANDREW 300 ATLANTIC ST MELBOURNE BEACH, FL 32951

Tax Account ID: 2847145 SANTANGELO, JAMES 312 OAK ST MELBOURNE BEACH, FL 32951

Tax Account ID: 2846438 AROCENA, FEDERICO J BIENER, VALERIE 927 E NEW HAVEN AVE, STE 215 MELBOURNE, FL 32901

Tax Account ID: 2847141 SMITH, CAROLYN S 309 HIBISCUS TRL MELBOURNE BEACH, FL 32951

Tax Account ID: 2847146 HOYLE FAMILY TRUST 308 OAK ST MELBOURNE BEACH, FL 32951

Tax Account ID: 2846435 SERENE BLUE LLC 927 E NEW HAVEN AVE STE 309 MELBOURNE, FL 32901 Tax Account ID: 2847133 MURPHY FAMILY REVOCABLE LIVING TRUST 306 HIBISCUS TRL MELBOURNE BEACH, FL 32951

Tax Account ID: 2847140 BOYLAN, KEVIN BOYLAN, LORRAINE 676 WOODLAND AVE MORRISTOWN, NJ 07960

Tax Account ID: 2847134
BETTS, WARREN ANTONY BETTS, HEIDI
304 HIBISCUS TRL
MELBOURNE BCH, FL 32951

Tax Account ID: 2846434
WILLIAM S HARTLEY GST EXEMPT TRUST
307 OAK ST
MELBOURNE BEACH, FL 32951

Tax Account ID: 2847147

DAILEY, CHRISTOPHER JAMES DAILEY, TERESAMICHELLE
304 OAK ST

MELBOURNE BEACH, FL 32951

Tax Account ID: 2847139 MC CABE, GREGORY M MC CABE, LAURA 305 HIBISCUS TRL MELBOURNE BCH. FL 32951

Tax Account ID: 2847148 MAGRINO, MARK MAGRINO, TIFFANY 300 OAK ST MELBOURNE BEACH, FL 32951

Tax Account ID: 2846433 SB LEASING VENTURES LLC BUESCHER, SCOTT 305 OAK ST MELBOURNE, FL 32951

Tax Account ID: 2846432 OCEAN TRAIL HOMEOWNERS INC 206 OAK ST MELBOURNE BCH, FL 32951

Tax Account ID: 2847149
DE WITT, BEN N DE WITT, SHARON
206 OAK ST
MELBOURNE BCH, FL 32951

Tax Account ID: 2846431 MORAN, JOHN E 301 OAK ST MELBOURNE BEACH, FL 32951

Tax Account ID: 2847150

MANNING, HEIDI SHADLE MANNING, SIDNEY CORNELIUS
200 OAK ST

MELBOURNE BEACH, FL 32951

Tax Account ID: 2846430
TERASEM MOVEMENT TRANSRELIGION INC
736 UPPER NOTCH RD
LINCOLN, VT 05443

Tax Account ID: 2846429
TERASEM MOVEMENT FOUNDATION INC
201 OAK ST
MELBOURNE BEACH, FL 32951

Tax Account ID: 2847120 BAILEY, PAUL M 400 MAGNOLIA AVE MELBOURNE BEACH, FL 32951

Tax Account ID: 2846815
MARBINA SHORES LLC
BESSEMER TRUST C/O LISA CARDONE 100 WOODBRIDGE CEN DR
WOODBRIDGE, NJ 07095

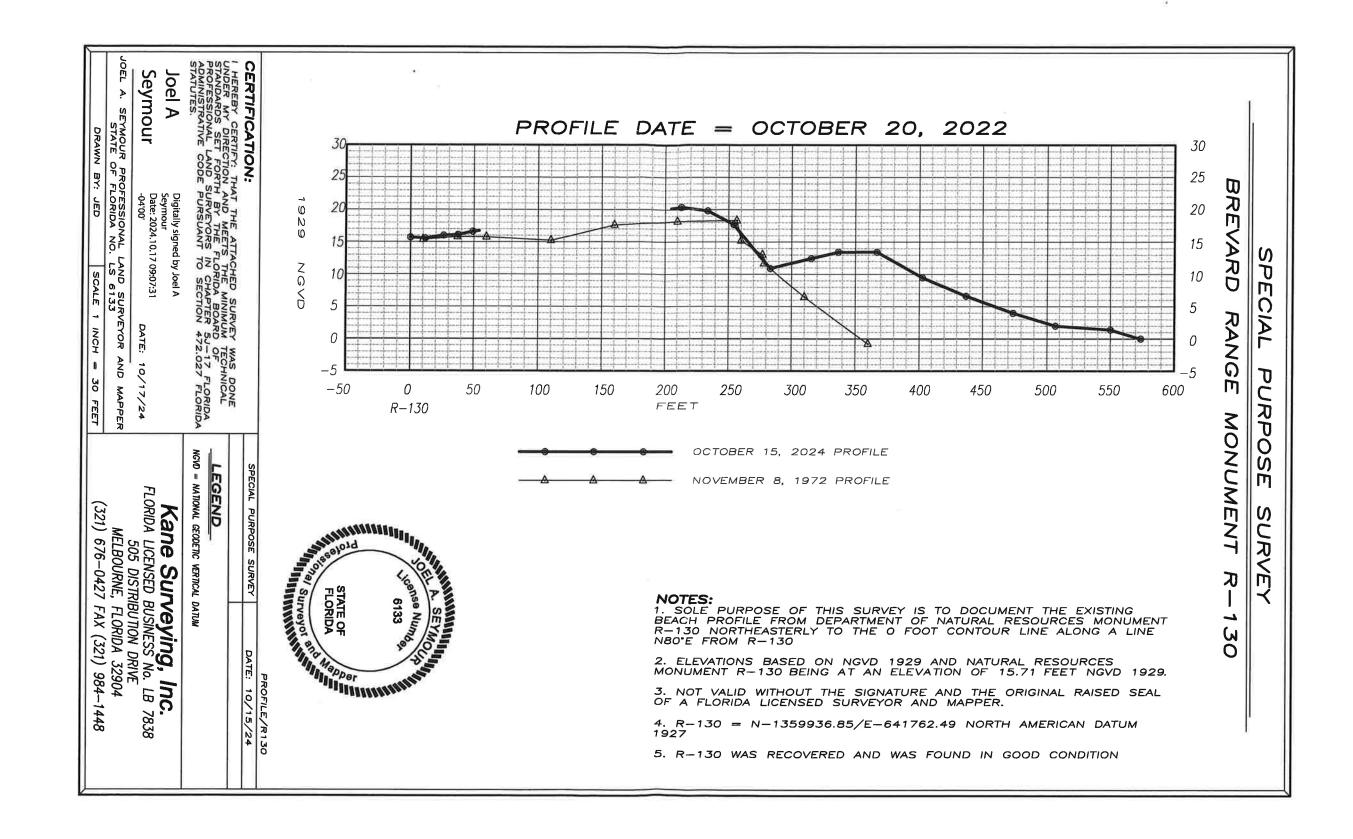
Tax Account ID: 2847121 CODGEN, MARK T CODGEN, TARA 102 OAK ST MELBOURNE BCH, FL 32951

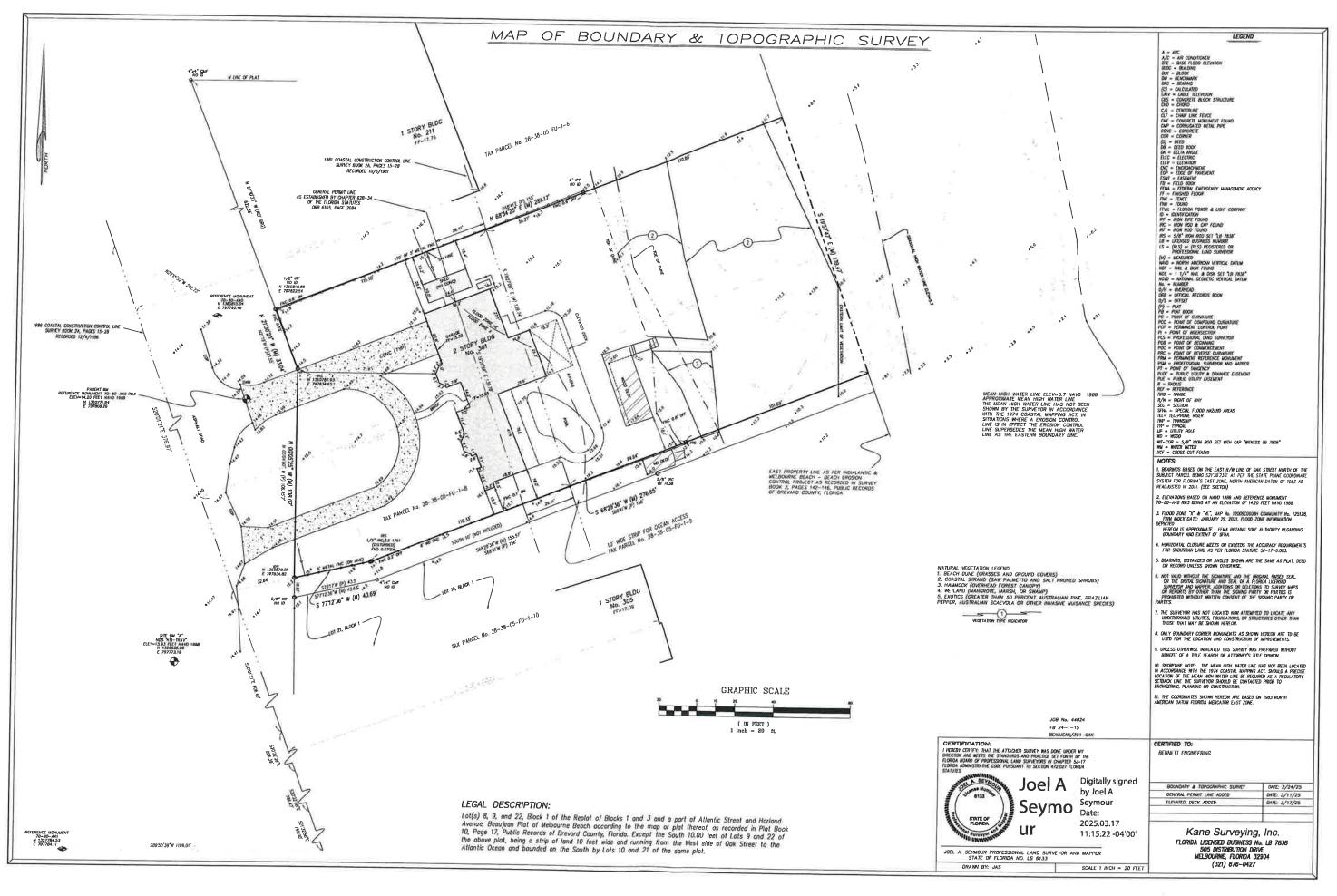
Tax Account ID: 2866250 FINE, RANDALL ADAM FINE, WENDY LEE 103 OAK ST MELBOURNE BEACH, FL 32951

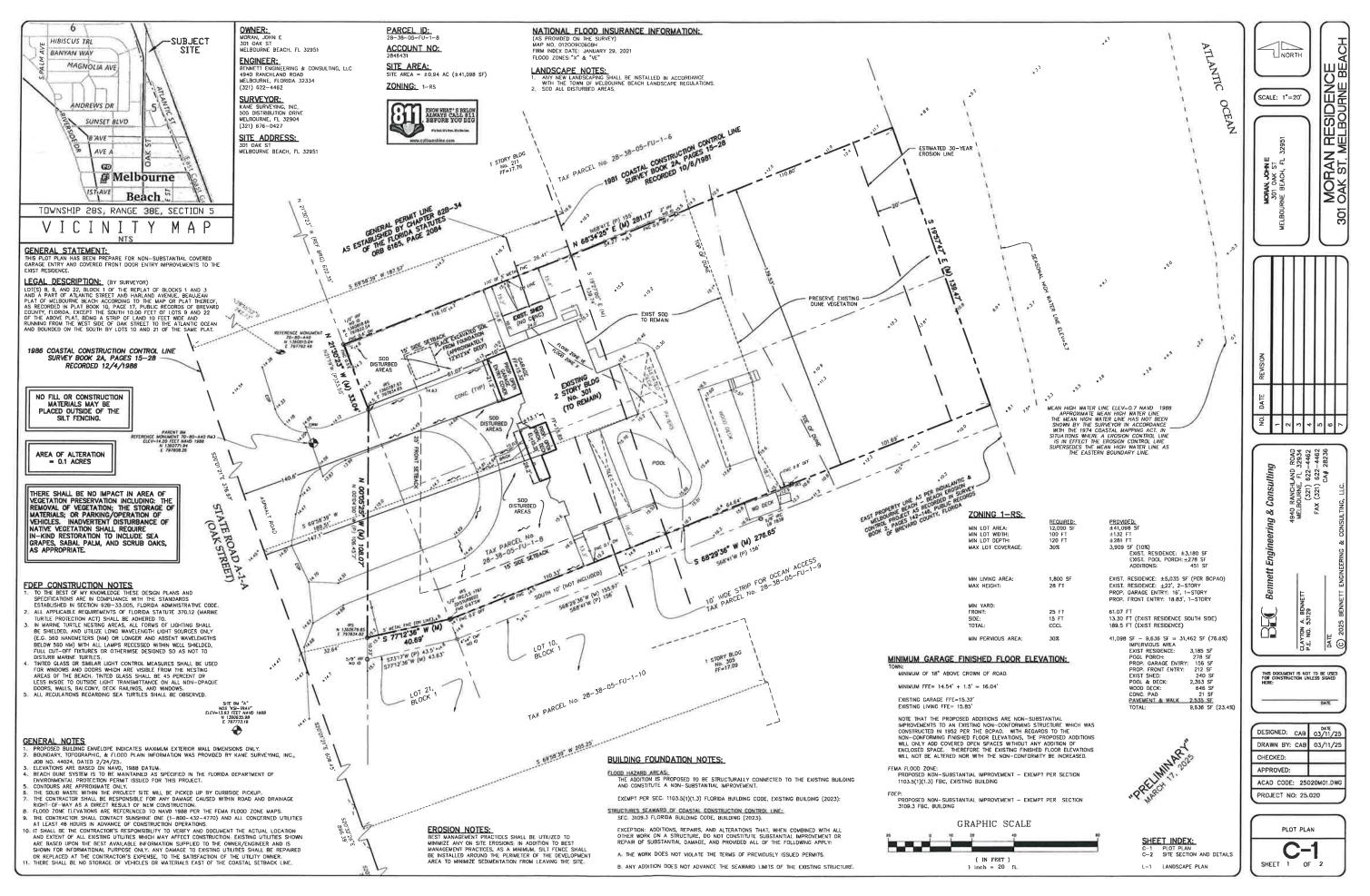
Tax Account ID: 2846814
FINE, RANDALL ADAM FINE, WENDY LEE
103 OAK ST
MELBOURNE BEACH, FL 32951

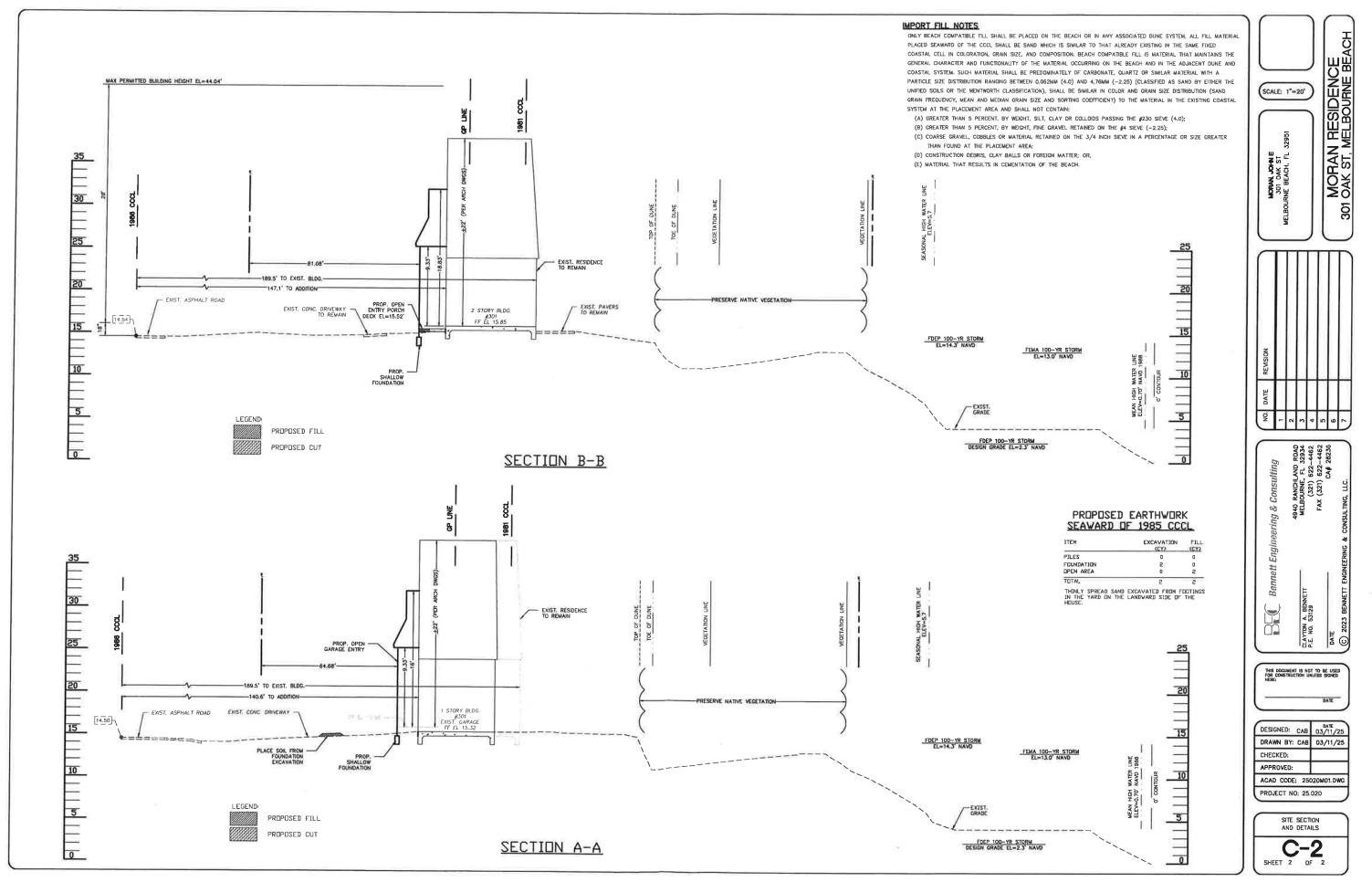
Tax Account ID: 2846813
PATRICK R WALBORN REVOCABLE TRUST
1220 RITTERS RD
READING, PA 19606

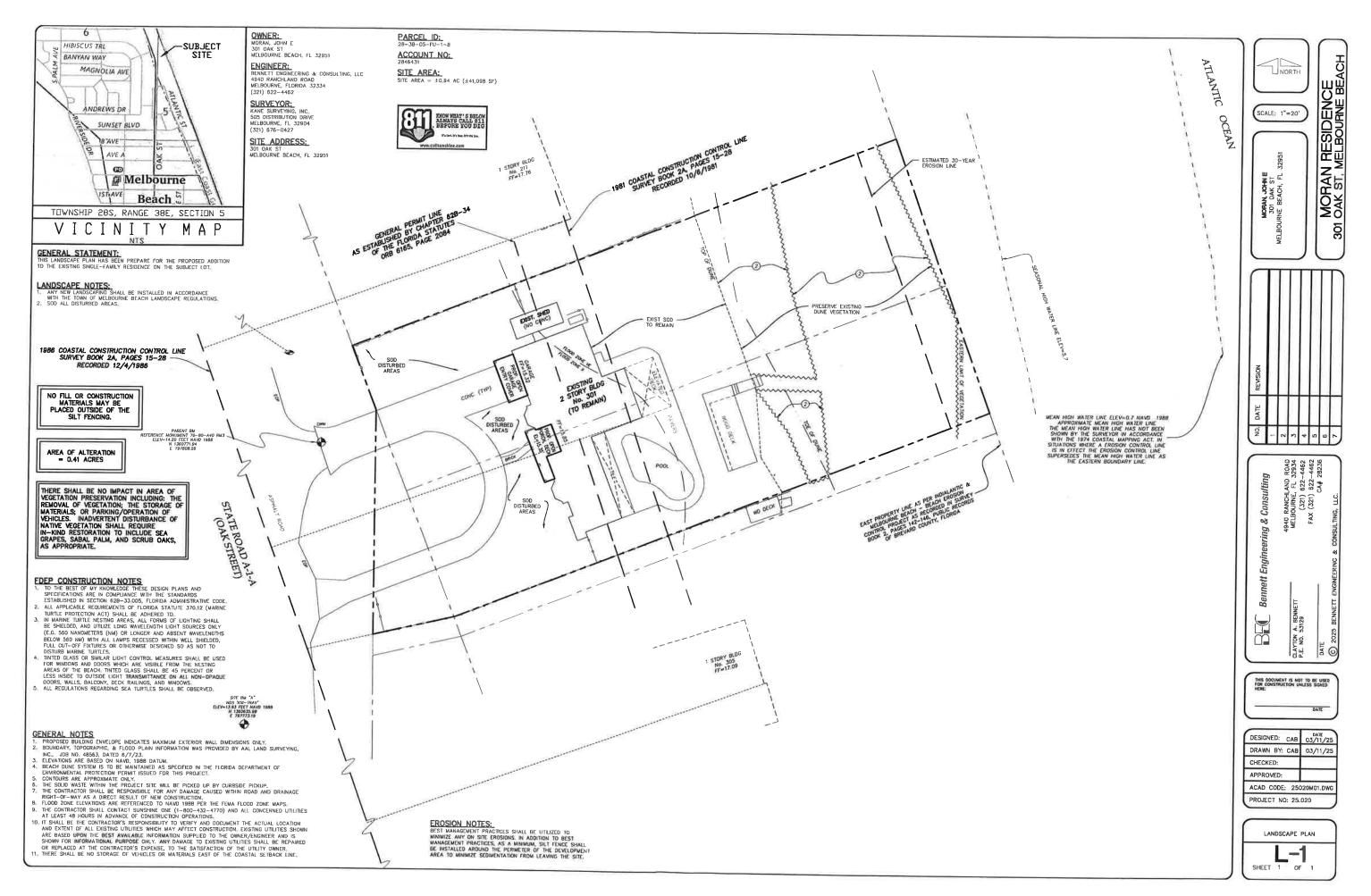
Tax Account ID: 2846439 DAVIDSON, JASON 315 ATLANTIC ST MELBOURNE BEACH, FL 32951	
Tax Account ID: 2847135 O'BRIEN, GERALDINE M 1722 ANCHOR CT POINT PLEASANT BORO, NJ 08742	
Tax Account ID: 2847138 KNASEL, DONALD LEE KNASEL, SHIRLEY B 303 HIBISCUS TRL MELBOURNE BEACH, FL 32951	4
Tax Account ID: 2847136 PARADIS, RICHARD F PARADIS, KRYSTLE D 405 MAGNOLIA AVE MELBOURNE BEACH, FL 32951	
Tax Account ID: 2847137 LCB REVOCABLE LIVING TRUST 301 HIBISCUS TRL MELBOURNE BEACH, FL 32951	
Tax Account ID: 2847094 ISLAND GIRL GETAWAY LLC 2015 WAVERLY PL MELBOURNE, FL 32901	
Tax Account ID: 2847119 RUTHERFORD, BABETTE H PINAUD, MARTIN L 400 HIBISCUS TRL MELBOURNE BCH, FL 32951	
Tax Account ID: 2847118 FAUGHNAN, GEORGE H 402 HIBISCUS TRL MELBOURNE BEACH, FL 32951	











Town of Melbourne Beach Board of Adjustment Notice of Public Hearing

April 22, 2025

The Board of Adjustment will hold public hearings on **Thursday, May 15, 2025, at 6:00 p.m.** or as soon thereafter as may be convenient to the Board, in the Community Center, at 509 Ocean Avenue, Melbourne Beach, FL, 32951, to hear interested persons in regard to the requested variance applications:

Coastal Construction Variance Application: 301 Oak Street

Coastal Construction Variance Application #VV2025-0002: This is a request for a Coastal Construction Variance for the construction of building additions to the existing single-family home from the Town of Melbourne Beach Code Section 5A-4 certain structures prohibited as follows:

This code section prohibits the construction of any major structures or the excavation of any material seaward of the coastal setback line. In accordance with the application, this is a request for a coastal construction variance to construct an open garage entry cover and a porch deck on the landward side of the residential structure.

Property Description: The property is legally described by the Brevard County Property Appraiser as:

Parcel ID: 28-38-05-FU-1-8

 $Legal\ Description:\ BEAUJEANS\ PLAT\ OF\ MELBOURNE\ BEACH\ REPLAT\ OF\ BLKS\ 1,\ 3\ LOT\ 8,\ N$

65 FT OF LOT 9, LOT 22 EX S 10 FL BLK 1

The application was submitted by Clayton Bennett, P.E., on behalf of the homeowner John Moran.

Applications may be reviewed during normal business hours 8:30 am to 4:30 pm in the Town Clerk's Office, 507 Ocean Avenue, Melbourne Beach, FL. Interested parties may be heard at the public hearing or may submit written comments to the Town Clerk's Office. This matter is subject to quasi-judicial rules of procedure. Interested parties should limit contact with the Board of Adjustment on this topic to properly noticed public hearings or to written communication to the Town Clerk's Office.

Pursuant to Section 286.0105, Florida Statutes, the Town hereby advises the public that if a person decides to appeal any decision made by this Board with respect to this or any matter considered at its hearing, such person must ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. This notice does not constitute consent by the Town for the introduction or admission into evidence of otherwise inadmissible or irrelevant evidence, nor does it authorize challenges or appeals not otherwise allowed by law.

The needs of a hearing or visually impaired person shall be met if the Town of Melbourne Beach is notified at least 48 hours prior to the public hearing by any person wishing assistance.

Amber Brown, Town Clerk Town of Melbourne Beach 507 Ocean Avenue Melbourne Beach, Florida 32951 Phone 321-724-5860 Fax 321-984-8994